

**MEMORANDUM OF AGREEMENT  
TEXOMA COMMUNITY CENTER  
AND  
ERA INDEPENDENT SCHOOL DISTRICT**

This memorandum of agreement is entered into by and between Texoma Community Center (TCC) and the Era Independent School District (EISD) to outline the processes for allowing staff of TCC to provide services on the campuses of EISD to children and adolescents who attend EISD and who also receive services through the TCC Child and Adolescent Mental Health program. This agreement outlines the responsibilities of each entity and will be effective for the 2019-2020, 2020-2021, and 2021-2022 school years.

Texoma Community Center agrees to:

1. Provide EISD with written consent from the Legal Guardian, and the youth if applicable, granting permission to be seen on the school's campus.
2. Provide EISD with written consent from the Legal Guardian allowing TCC staff to take a student from campus upon school day dismissal and transport off campus.
3. Sign the student out through the campus main office if transporting a student off campus upon school day dismissal.
4. Communicate via email with designated school contact using a letter template agreed upon by TCC and EISD with relevant treatment information and consent and treatment dates. Email communication will occur two weeks before proposed school sessions begin.
5. Inform school counselors of any significant behavioral issues or changes with a youth which might impact the youth's performance at school.
6. Inform designated school contact at each campus if for some reason the Qualified Mental Health Professional (QMHP) will not be able to see a child/adolescent for an appointment.
7. Provide education to the youth's legal guardian about this agreement to detour guardian's attempts to make any independent scheduling arrangements with EISD on behalf of TCC.
8. Provide credentials when arriving for a youth's session on school grounds.

Era ISD agrees to:

1. Provide an appropriate and private space for QMHP and youth to meet for skills training sessions.
2. Provide the youth's assigned QMHP information about the youth's availability in non-academic classes using a letter template agreed upon by TCC and EISD.
3. Provide education to school counselors, administrators, and designated contacts about this agreement to better serve youth's mental health and behavioral needs.
4. Provide TCC staff with a school calendar of days when the campuses will be closed so staff will not schedule appointments on those days.
5. Communicate with the Director of Behavioral Health Services or designee to address any issues or concerns relating to TCC QMHPs.

TEXOMA COMMUNITY CENTER

ERA INDEPENDENT SCHOOL DISTRICT

\_\_\_\_\_  
Signature

Diana Cantu

\_\_\_\_\_  
Typed or Printed Name

Chief Executive Officer

\_\_\_\_\_  
Title

315 W. McLain Dr.

\_\_\_\_\_  
Address

Sherman, TX 75092

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

*Jeremy Thompson*

\_\_\_\_\_  
Typed or Printed Name

*Superintendent*

\_\_\_\_\_  
Title

*108 Hargrove Street*

\_\_\_\_\_  
Address

*Era, TX 76238*

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date

**MEMORANDUM OF AGREEMENT  
TEXOMA COMMUNITY CENTER MOBILE CRISIS OUTREACH TEAM  
AND  
ERA INDEPENDENT SCHOOL DISTRICT**

This Memorandum of Understanding is entered into this 1st day of September 2020, by and between the Era Independent School District (EISD) and Texoma Community Center Mobile Crisis Outreach Team (MCOT).

**ARTICLE I. ROLES AND RESPONSIBILITIES**

**WHEREAS**, EISD determines, after conducting a suicide risk assessment, that a student, at a minimum, is a medium risk;

**WHEREAS**, the primary responsibilities of **EISD guidance counselor(s)** will be as follows:

- To contact the student's parent(s)/guardian(s) to request their participation in a meeting with MCOT.
- To contact TCC and request a MCOT crisis assessment.
- To provide a private space for MCOT to conduct the crisis assessment.
- To review MCOT recommendations and / or referrals.
- To contact the parent(s)/guardian(s) (if the parent(s)/guardian(s) is not present during the MCOT assessment) to communicate the recommendations and / or referrals.

**WHEREAS**, EISD determines, after conducting a suicide risk assessment, that a student, at a minimum, is a medium risk; the primary responsibilities of **MCOT** will be as follows:

- To conduct a crisis assessment within one hour of being contacted by EISD.
- To provide recommendation(s) and / or a referral(s).
- To contact parent(s)/guardian(s) by phone within 24 hours of conducting the crisis assessment.

**ARTICLE II. DURATION OF AGREEMENT**

**WHEREAS**, this agreement will be in effect for the remainder of the 2020-2021 and 2021-2022 school years. This agreement may be updated at any time through written agreement of each party. Either party can terminate the agreement with 30 days' notice.

**ARTICLE III. SIGNATURES OF PARTIES' REPRESENTATIVES**

If the terms of this Memorandum of Understanding are acceptable, please sign and date.

**TEXOMA COMMUNITY CENTER**

**ERA ISD**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Diana Cantu

Jeremy Thompson

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Name

Chief Executive Officer

Superintendent

\_\_\_\_\_  
Title

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