

## STUDENTS

**Exhibit – Letters of Residence to Be Used when the Parent/Guardian Seeking to Enroll a Student is Living with a District Resident**  
**The Parent/Guardian must reside at the residence with the student.**

**Part I:** To be completed by the parent/guardian seeking to enroll the student(s).

I, *(parent/guardian)* \_\_\_\_\_, hereby state that I live at  
*(street address)* \_\_\_\_\_, *(city)* \_\_\_\_\_, *(state)* \_\_\_\_\_,

since moving from *(street address)* \_\_\_\_\_,

*(city)* \_\_\_\_\_, *(state)* \_\_\_\_\_, I live with *(district resident)* \_\_\_\_\_

\_\_\_\_\_ for the following reasons (state any and ALL reasons):

\_\_\_\_\_  
\_\_\_\_\_

I cannot provide a lease, purchase property agreement or property tax receipt and a gas, water, phone, or electric bill because:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Name of person seeking to enroll Student(s) – printed*

\_\_\_\_\_  
*Name of person seeking to enroll student(s) - signature*

Date: \_\_\_\_\_

**IMPORTANT:**

The School District reserves the right to evaluate the evidence presented, and merely presenting the items listed in this Procedure does not guarantee admission.

**WARNING:**

If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending the District school as a non-resident.

A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State Law (105 ILCS 5/10-20.12b(e)).

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling the student to

attend any school in that district without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f).

**Part II:** To be completed by District resident.

I, (*District resident*) \_\_\_\_\_, hereby state that I live at  
(*Street Address*) \_\_\_\_\_, (*City*) \_\_\_\_\_, Illinois.

(*Person living with District resident*) \_\_\_\_\_

for the following reasons (*state any and ALL*

*reasons*): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

He/she cannot provide a lease, purchase property agreement or property tax receipt; and a gas, water, phone or electric bill because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of rooms: \_\_\_\_\_ Number of Bedrooms: \_\_\_\_\_

Total Number of persons living in dwelling: \_\_\_\_\_

\_\_\_\_\_  
Name of District resident – printed

\_\_\_\_\_  
Name of District resident – signature

Date: \_\_\_\_\_