

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 14, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 10/08/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Assistant Cook, Supper Program 2025-2026

Description: Dalaina Grant is recommending the following individual for hire for the 2025-2026 SY pending the successful completion of the pre-hire process:

 Doreen DeRoche; Assistant Cook, Supper Program

Financial Impact: \$17.85, L1/S0 (\$18.46, L1/S1 – after successful completion of 90-working-day probationary period)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Assistant Cook		Applicant Recommended Doreen DeRoche	
Department/Location Supper Program		Supervisor Dalaina Grant	
Type of Position Classified	Starting Date Pending Pre-Hire Process	Term DOH – 5/30/26	

Recruiting.	Date Posted:	Re-advertised:	Closing Date:
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	DeRoche, Doreen	08/04/25	Yes	09/26/25
	Kassandra Kennerly	On File	Yes	09/26/25

Interview Committee	Title	Name	Title
Dalaina Grant	Director		
Heidi BullCalf	Coordinator		
Bonnie McKenney	Copy Operator		

Recommendation: Doreen has a food-handler's license and experience in food safety. She has experience working with the community.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	09/05/25	Yes	OK
State & Federal Criminal background check	09/05/25	Yes	Pending
Tribal Background check	09/22/25	Yes	Pending

Salary: \$17.85/\$18.46	Placement: L1/S0; L1/S1	Contract Days: 187 Day
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Prepared by: Bev Sinclair Date 10/08/25 Approved by: _____ Date: _____