

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) Action Item

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 170606 FOR TORTILLAS AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

(C) Funding source: Identify the source of funds if any are required.

BUDGETED FUNDS

(D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

From: Luis A. Vélez, Purchasing Director



Digitally signed by Luis A. Vélez
Date: 2016.06.29 11:26:27
-05'00'

Date: Thursday, June 30, 2016

Subject: **Recommendation on Sealed Proposal Number 170606 for Tortillas**

Based on the submitted proposals, the Department of Purchasing recommends that Sealed Proposal Number 170606 for Tortillas be awarded in accordance with the specifications and requirements of the proposal and as per the attached Tabulation Sheet.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
SEALED PROPOSAL NO. 170606 - TORTILLAS
TABULATION SHEET**

Description:	FLOWER'S BAKING CO. SAN ANTONIO, TX	MISSION FOODS SAN ANTONIO, TX	SARITAS TORTILLA FACTORY, INC. EAGLE PASS, TX
1 YELLOW CORN TORTILLA			
Brand:	MI CASA	NO BID	FERNANDEZ
Size:	-	NO BID	5 ¾"
Weight in oz (minimum of 1.0 oz):	1.70	NO BID	1.00
Total cost per package:	\$ 1.49	NO BID	\$ 6.00
Count per package:	30	NO BID	100
Unit Cost (per tortilla):	0.0497	NO BID	0.0600
2 WHITE CORN TORTILLAS (MASECA)			
Brand:	NO BID	NO BID	LA HACIENDA
Size:	NO BID	-	5 ¾"
Weight in oz (minimum of 1.0 oz):	NO BID	NO BID	1.00
Total cost per package:	NO BID	NO BID	\$ 6.00
Count per package:	NO BID	NO BID	100
Unit Cost (per tortilla):	NO BID	NO BID	0.0600
3 WHOLE GRAIN TORTILLAS			
Brand:	NO BID	NO BID	SARITAS
Size (minimum 6 ¾):	NO BID	NO BID	6 ¾"
Weight in oz (minimum of 1.0 oz):	NO BID	NO BID	1.00
Total cost per package:	NO BID	NO BID	\$ 11.00
Count per package:	NO BID	NO BID	100
Unit Cost (per tortilla):	NO BID	NO BID	0.1100

Cost Comparison (based on 100 ct.)			
1 YELLOW CORN TORTILLA	NO BID	NO BID	\$ 6.00
2 WHITE CORN TORTILLAS (MASECA)	NO BID	NO BID	\$ 6.00
3 WHOLE GRAIN TORTILLAS	NO BID	NO BID	\$ 11.00

PROPOSAL NOTES:

* Not bid as specified: does not meet minimum cooked weight requested in proposal

** Not bid as specified: proposal is to be awarded to one vendor

*** Not bid as specified: does not meet minimum size requested in proposal

**** Must be bought in full cases

RECOMMENDED VENDOR:

SARITAS TORTILLA FACTORY, INC.