

Administration Reports

October 2015

AC Houghton Elementary

At ACH we have been working hard on kindergarten state assessments and Easy CBM testing for all students to gather baseline data to measure student growth throughout the year. We also have new students at ACH that are 0-3 years of age. Oregon Child Development Coalition (OCDC) has opened two new classrooms at ACH. We welcome all their staff and students to our school. At ACH, the staff is working diligently on learning and teaching Engage NY, fine tuning their Journeys reading curriculum, working in PLC's, and attending professional development opportunities.

Heppner Elementary

As we wrapped up September at HES we held student council elections, hosted a back to school night and the Parent Teacher Club sponsored a book fair on our behalf. All were successful.

The back to school night saw around one hundred visitors to our school. The families were able to meet with the teachers to see the classrooms and learn of the teachers procedures as well as get an idea of expectations. The Book Fair allowed the Parent Teacher Club to distribute over \$1800.00 of free books to 13 different programs in our school ranging from classrooms, to battle of the books, to our ELL program.

Looking into October we have some exciting things on the docket. The annual canned food drive will take place the week of October 12th-15th. We will be doing vision screening on the 13th. Our annual fall carnival with dinner and games in the gym will be held on the 22nd. To finish the month of October we will participate with HJSHS in Red Ribbon Week from the 26th through the 29th. The Oregon Health Authority will be here on the 26th and 27th offering dental sealants for our students.

Heppner Jr/Sr High School

Heppner Junior/Senior High School recently held conference for all senior and eighth grade students on Wednesday, September 30th. The senior conferences were focused on graduation, careers and next step planning. "These conferences set the stage for an organized and effective senior year" stated Senior Transitions teacher Petra Payne. "Parents and students have many decisions to make and requirements to meet. We covered many of the requirements during this conference time".

The eighth grade parent/student conferences were also held on September 30th. The eighth grade conferences highlighted the new Google classroom activities and format while teachers also reviewed keys to success in each classroom. "As a parent of an eighth grade student, I highly recommend every parent attend to familiarize themselves with the paperless education our students are experiencing" reported head teacher Greg Grant. "This is something every student and parent needs to understand for them to not only succeed, but to thrive at HJSHS." We held two sessions of curriculum with parent and student involvement for the eighth grade students/parents at 4:30 and 6:15pm.

Irrigon Elementary School

After School Program: Our afterschool program is up and fully functioning 3 days a week for an hour a day serving over 40 students.

Dental Screening: The Oregon Health Authority has been at Irrigon Elementary 2 days this month providing free dental screenings and dental work, including sealants to all students with parent consent. Less than 20 families declined services.

6th Grade Band: We have over 30 kids in our elementary band that is being served by Mr. Searles from Irrigon Jr/Sr High School. The kids are very enthusiastic and doing a great job.

ASB Elections: Candidate races and elections were held at the end of September. There were over 50 candidates and from that 12 students were selected to serve on our ASB Student Council for the 2015 – 2016 school year. All candidates completed questionnaires and a speech that they recited to the student body.

Irrigon Jr/Sr High School

With the month of September coming to a close, it has been a great first month of the school year. We have just completed our Homecoming Festivities. Our students demonstrated great school spirit all week long, with a large number of our students participating in spirit days and student evening activities. Our ASB leadership students coordinated a great week of activities, including hall decorating, powder puff football, He-Man volleyball, bonfire with games and activities, a great half-time presentation that included a large fireworks display, and finished up with a highly attended dance on Saturday night. Our FFA students also participated in the FFA Leadership camp this month, learning valuable leadership skills. Mr. Searles, our Band/Computers instructor attended a professional development this month. Included with the training was a robot that our students will be working with this year in our computer programming classes. As we enter October we are preparing for PSAT for our sophomores, as well as WorkKeys testing for our seniors to meet state essential skills requirements. We have already tested some of our seniors this year, with 6 meeting their requirement through the WorkKeys testing. Our athletic teams are halfway through the season, and our student athletes are representing our school in tremendous fashion. Our football team is off to its best start in school history with a 5-0 record, volleyball, soccer, and cheer are working hard and competing every time they take the field/court. As always, we encourage you to stop by and see all the great things our students are doing in and out of the classroom.

Riverside Jr/Sr High School

Riverside continues to build momentum with our Eastern Promise classes with 140 students enrolled in 1 or more classes during the day in addition to all our freshman students taking the Success 101 class. We are also starting up with the Academic Momentum program for our junior high students to continue with what they did at Windy River.

We just finished homecoming week with a great win over Portland Christian. Throughout the week students and staff participated in a number of activities and competitions culminating in our lip sync assembly. All of our fall sport programs are off to a great start with league play.

We continue to hold our after school study halls (mandatory for athletes) that are supported with a snack. Currently we are serving between 65 and 90 students' snacks on a daily basis. Since implementing this program three years ago we have seen a steady improvement in the overall grades of our athletes.

Our Friday school interventions will also be starting up with Mrs. Shane offering additional support to students most Friday mornings.

Coming up in October all our sophomores will be taking the PSAT and the juniors will be taking the ASVAB.

Sam Boardman Elementary School

September certainly flew by at Sam Boardman Elementary. Students and teachers have settled into their respective routines and have jumped into their studies with vigor.

The teachers pushed to start RTI or Response to Intervention groups as soon as possible this year. Once EasyCBM testing was finished, we started intervention groups right away. With some creative scheduling, we are confident that the needs of each student are being addressed by our skillful staff.

At the end of October, we will be celebrating Red Ribbon Week along with the rest of the nation. Red Ribbon week is a wonderful time to make a stand against illegal drug use and educate our students about making healthy choices for their lives. Some of our activities this year will include a poster contest, dress up days, door decorating contest, and our Red Ribbon Week assembly. We will also be working closely with Officer Shimer in this endeavor.

Finally, I would like to take this time to highlight several staff members at SBE. The first is Debby Kennedy. Debby is our DART coordinator and our TAG coordinator along with her regular duties teaching second grade, and she consistently goes above and beyond not only her job duties but her extra duties as well. She volunteered significant time at the beginning of the year preparing materials for the math curriculum Engage NY and always has valuable experience and commentary to add to our staff discussions. We are grateful for Debby Kennedy.

Jannah Mittlesdorf is also a valuable member of our Special Education team. This year she has stood out in her commitment to our neediest students. She is eager to learn through more training opportunities, and she shows a gift for connecting with the most vulnerable. We are blessed to work with Jennah Mittlesdorf.

Windy River Elementary School

Windy River Elementary School had a tremendous turn out for our Extravaganza. It was estimated that around 240 individuals were present for the event. This is a night where various organizations attend to highlight what they can do to help our students and parents. The organizations included:

1. Student Resource Officer
2. OSU nutrition, they did a great active presentation
3. OCDC Migrant Head Start
4. Health Department, administered shots
5. Chief Stokoe was present
6. DHS Foster Care
7. Sodexo, they also provided the food
8. Rec Center
9. Karen Pettigrew
10. Fire Department
11. Columbia Community Health Services
12. Umatilla Electric
13. BMCC
14. OHDC
15. Safe Communities-gave away helmets

This was a great event for all who attended!

Management's Discussion and Analysis

Finance

The new financials report that is being used for reporting this year consists of 4 pages:

- Page 1. Recap of general fund revenue to project an ending fund balance of \$3,146,389. As the year progresses we will refine the year-end estimates for a final ending fund balance.
- Page 2. Recap of general fund expenditures with review of different account codes. Currently Salaries and Benefits are encumbered for the entire year outside of substitute and extra duty pay.

Page 3. Recap of other funds to include month end balances.

Page 4. General fund cash flow sheet, similar to previous year reports.

Maintenance, Facilities & Vehicles Update – October 2015

Latest change orders from McKinstry HVAC work include the following:

- Change Order 1 - (Original Contract) Energy Savings Contract.
- Change Order 2 - Performed univentilator repairs at SBE.
- Change Order 3 - Replaced failed compressor in classroom at SBE.
- Change Order 4 - DDC Integration in all schools.
- Change Order 5 - Replaced failed gym air handling unit controller at SBE.
- Change Order 6 - Replaced bad valves at RHS on all VAV boxes.
- Change Order 7 - Working on deficiencies found at SBE on JCI Controllers.

Other Miscellaneous Updates:

- Surplus vehicle sale included bids on the 1992 Ford Cargo Van, 1999 Ford Taurus x 2, and the 1996 Buick Century. Total received for surplus vehicles was \$2,590.00.
- We are in the process of purchasing two new vans through Northside Trucks – one will be purchased out of maintenance funds and the other one out of HHS Capital funds. Once these vans are received we will surplus three older 1999 Ford vans (99-1, 99-2 & 99-4).
- We are holding a district wide surplus sale on October 16th at each school from 8:00 a.m. to 12:00 p.m. Along with the surplus on October 16th, we will re-advertise the two vehicles that no bids were submitted for, a 1999 Chevrolet Astro Van and one remaining 1999 Ford Taurus. This surplus has been re-advertised in the Heppner Gazette, Hermiston Herald, East Oregonian, and the district website.
- McKinstry is also working on our Preliminary Feasibility Assessment and has gathered information from the DLR Group to help provide the best solutions for energy savings in the future and which buildings to focus on as a priority.
- The DDC Integration is coming along smoothly and we are sending two of our Head Custodians to Boise in October for in-depth training on the controls. This will be Tom Coffelt from RHS and Curtis Johnston from WRE.
- The Lexington Building is still in the "Sale Pending" process and expected to close before the end of this calendar year.

Work Related Injuries

- IJSHS - Cut finger with scissors, no missed time
- IJSHS - Fell down a few stairs resulting in swollen/bruised foot/ankle, no missed time
- RJSHS - Slammed hand in door resulting in bruised hand, **2 hours missed**
- RJSHS - Left arm strain, no missed time
- RJSHS – Knee injury, **2 hours missed for doctor's appointment**
- ACH – Fall, resulting in scrapped hands and knees, no missed time
- WRE – Slipped on water, resulting in icepack needed for knee and wrist, no missed time
- HES – Lifting file cabinet that was too heavy, sprained right wrist
- HES – Crawling on floor washing wall, bruised knee
- RJSHS – Slipped on wet spot and fell. Resulting in pain to the right hip, thigh and knee, no time missed