

# **Delano School District**

## **Extended field trip request form**

1. Name of sponsoring person:

Melissa Baker and Emily Meyer

2. Name of school activity or class:

Spanish students – only those who are interested

3. Proposed dates of trip:

Spring Break 2026 plus three additional school days (March 18–27, 2026)

4. Brief description of the proposed trip:

This ten-day program to Madrid, Spain, and its surrounding areas includes a five-day family stay, offering students an immersive experience in Spanish language and culture. To ensure they are well-prepared, we will hold extensive preparation sessions, primarily during WIN days, leading up to the trip. These sessions will cover various aspects of Spanish life, including its people, geography, family customs, cuisine, and history. Additionally, students will participate in role-playing activities to practice essential skills such as ordering food at a restaurant, purchasing train or bus tickets, and effectively communicating with their host families.

5. Educational objectives of the proposed trip:

- a. learners interact and negotiate meaning in spoken conversation to share information, reactions, feelings, and opinions.

- b. learners understand, interpret, and analyze what is heard, read, or viewed on a variety of topics.
  - c. learners use the language to investigate, explain, and reflect on the relationship between the practices and perspectives of the Spanish culture.
  - d. learners access and evaluate information and diverse perspectives that are available through the Spanish language and culture.
  - e. learners use the language beyond the classroom to interact and collaborate in a globalized world.
  - f. learners set goals and reflect on their progress in using language for enjoyment, enrichment, and advancement.
6. How will the money to finance the trip be raised? Include proposed fundraising projects and the amount to be raised.

We will provide fundraising opportunities for students as the need arises.

7. Itemize the full cost to students:

We will be traveling with Xperitas, the student travel group our department has used many times. The estimated cost of the trip is \$3,574 per student. Please note that this amount is an estimate and may be subject to change.

8. List travel and lodging arrangements:

- Airfare from Minneapolis to Madrid

- Transportation from the airport to the hotel and return trip
- All hotels–day 2 and day 9 for students, all days for adult chaperones
- Breakfast at hotel
- Transportation to and from family stay
- Excursions to El Escorial, Segovia, Flamenco show, Prado museum, and Reina Sofia museum (Picasso museum)

(I will have specific hotels/flight information as it becomes available)

9. List itinerary: (include dates):

Spring Break 2026 plus three additional school days (March 18–27, 2026)

**Itinerary:**

- **Day 1:** Depart for Madrid
- **Day 2:** Arrive in Madrid, transfer to hotel, walking tour of the city, check-in
- **Day 3:** Day trip to El Escorial and Segovia
- **Days 4–8:** Family stay in a city to be determined (typically Madrid)
- **Day 9:** Visit the Prado Museum, the Reina Sofía Museum, and tour the Royal Palace
- **Day 10:** Return to the U.S.

10. List chaperones and any special security provisions:

We will be traveling with a 6 student/1 adult ratio. Emily Meyer and I will be accompanying students on this trip. More chaperones will be added as needed to get to the 6:1 ratio.

11. Project the number of students who will not be able to go on the trip due to time and/or cost:

I believe the trip is short enough that time should not be a concern. The students will miss only three days of school—three days before Spring Break and all of Spring Break. Regarding the cost of the trip, students will be informed that every effort will be made to assist them in financing the trip, as long as they are willing to put in the necessary effort.

12. Have alternative opportunities in the metro and surrounding area been explored?

Students will receive information about Concordia Language Village as well as about the trip itself.

13. Do the dates of the proposed trip conflict with any school time or community activities?

Students will miss three days of classes to participate in this trip.

14. What arrangements will be made with parents in case of emergency—health, family, discipline, etc.?

Parents will have access to contact numbers for their students in Spain, including those for hotels, host families, and chaperones. Additionally,

they will receive contact information for Xperitas' local partner in Spain, which is responsible for organizing all land transportation in Madrid.

**Recommendation**

**Date**

**Signature**

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(building principal)

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(Superintendent)

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(School Board Chair)