

Kenyon-Wanamingo Schools - ISD 2172
Organizational Meeting Minutes - January 5, 2026

The organizational meeting of the Kenyon-Wanamingo School Board of Education was held January 5, 2026 in the media center in Kenyon. Members present: Tonya Craig, James Jarvis, Marilyn Syverson, Debb Paquin, Madilynn Lurken, Erica Aronson (6:04 p.m.), AJ Lindell (remote) and ex-officio member Superintendent Pat Heiderscheit.

I. Call Meeting to Order

Chair Tonya Craig called the organizational meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

II. Seat New Board Members and Ceremonial Oath

There were no new board members.

III. Approve Meeting Agenda

Motion to approve the agenda as presented. M/S/C Syverson/Craig, 6-0, Aronson absent.

IV. Election of Officers

A. Election of Chair

Tonya Craig opened nominations for Board Chair. Debb Paquin nominated Tonya Craig.

There were no other nominations; nominations closed. Tonya Craig elected Chair by affirmation.

B. Election of Vice-Chair/Treasurer

Tonya Craig opened nominations for Vice Chair/Treasurer. Marilyn Syverson nominated Erica Aronson. There were no other nominations; nominations closed. Erica Aronson elected Vice-Chair/Treasurer by affirmation.

C. Election of Clerk

Tonya Craig opened nominations for Clerk. Tonya Craig nominated Debb Paquin. There were no other nominations; nominations closed. Debb Paquin elected clerk by affirmation.

V. Set Dates, Times and Locations for Regular Board Meetings

Motion to set dates, times, locations as below. M/S/C Craig/Syverson, 7-0.

A. Regular Meetings

Regular board meetings will be scheduled on the fourth Monday of each month at 6:00 p.m. in the media center in Kenyon with the exception of December when meeting is held 2nd Monday of the month and May on the third Monday, May 18 due to the holiday.

B. Work Sessions

Work sessions will be scheduled the second Monday of the month at 6:00 p.m. in the media center with no work session in January, May or December. All work sessions are on an as needed basis and subject to cancellation.

VI. Conduct Other Business

A. Designate School Depository

Motion to designate Security State Bank of Wanamingo as the official school district

depository. M/S/C Craig/Syverson, 7-0.

B. Designate School District Official Newspaper

Motion to designate the Kenyon Leader as the school district official newspaper. M/S/C Aronson/Syverson, 7-0.

C. Designate School District Legal Counsel

Motion to designate Ratwik, Roszak and Maloney as the school district legal counsel. M/S/C Craig/Jarvis, 7-0.

D. Board Member Compensation

Motion to keep annual stipend for board members at \$1000 paid quarterly and annual stipend for Negotiations Committee members of \$250, Chair annual stipend \$300, Vice-Chair/Treasurer annual stipend \$150 and Clerk annual stipend \$200. M/S/C Syverson/Craig, 7-0.

E. Authorize Use of Facsimile Signatures

Motion to authorize use of facsimile signatures. M/S/C Syverson/Aronson, 7-0.

F. Authorize Superintendent or Designee to Make Short Term Investments

Motion to authorize the Superintendent or Designee to make short term investments. M/S/C Craig/Aronson, 7-0.

G. Authorize Business Manager and Bookkeeper to Make Electronic Transfers

Motion to authorize Business Manager and Bookkeeper to make electronic transfers. M/S/C Aronson/Syverson, 7-0.

H. Authorize Superintendent or Designee to Approve Purchase Orders

Motion to authorize Superintendent or Designee to approve purchase orders. M/S/C Syverson/Jarvis, 7-0.

I. Authorize Superintendent or Designee to Lease, Purchase and Contract for Purchases within Board Approved Budgets

Motion to authorize Superintendent or Designee to lease, purchase and contract for purchases within board approved budgets. M/S/C Aronson/Craig, 7-0.

J. Authorize Superintendent or Designee to Perform Routine Functions of Clerk and Treasurer

Motion to authorize the Superintendent or Designee to perform routine functions of Clerk and Treasurer. M/S/C Paquin/Syverson, 7-0.

VII. Appoint School Board Committees

Motion to approve committee assignments below. M/S/C Craig/Lurken, 7-0.

School Board Committee assignments for 2026 are as follows:

<u>Committee Name</u>	<u>KW Board Members</u>
Community Education	Madilyn Lurken, Alternate-Erica Aronson
District Advisory Committee	Marilyn Syverson, Debb Paquin
Education Foundation	Erica Aronson, Madilyn Lurken
Facility/Technology	James Jarvis, Debb Paquin
Finance	Tonya Craig, Marilyn Syverson
GCED	Erica Aronson, Alternate-James Jarvis
Negotiations/Meet and Confer	AJ Lindell, James Jarvis

Transportation
WETC

AJ Lindell
James Jarvis, Debb Paquin, Alternate-Tonya Craig

VIII. Annual Review of Minimum Unrestricted Unassigned Fund Balance Policy.
Policy Reviewed.

IX. Indigenous Peoples/Columbus Day Declaration

Motion to determine Indigenous Peoples/Columbus Day is not to be observed as a school holiday.
M/S/C Syverson/Paquin, 7-0.

X. Closed Meeting Summary from December 8, 2025

On Monday, December 8th at 6pm, the Kenyon-Wanamingo School Board held a regular meeting at the Kenyon-Wanamingo media center. Members in attendance were Tonya Craig, James Jarvis, Debb Paquin, Erica Aronson, and Madilyn Lurken. As permitted by MN Statutes 13D.05 subdivision 3(c), the meeting was closed to the public at 6:48pm for a superintendent evaluation.

In summary, board members shared appreciation for the work that Mr. Heiderscheit has put into learning about our district and specifically our financial status. Mr. Heiderscheit and the board discussed three specific goals he has established and how he will work towards successful progress towards meeting those goals. The board members shared their thoughts on how to help accomplish these goals as well. The board appreciates the relevant statistical data closely comparing us to similar districts Mr. Heiderscheit has shared with us. Overall, the evaluation was a positive review of the work Mr. Heiderscheit has done for our district and we appreciate him.
The meeting reopened at 7:58 p.m. and immediately adjourned.

XI. Adjourn Meeting

Motion to adjourn meeting at 6:28 p.m. M/S/C Aronson/Craig, 7-0.

Debb Paquin, Clerk