

*Constitution and Bylaws
Of the
Native American Student Association*

ARTICLE I - INTRODUCTION

Section A - Name and Affiliation Statement

1. This organization shall be named the Native American Student Association hereafter referred to as NASA.
2. NASA is affiliated with Red Wing High School, part of Red Wing Independent School District #256, and hereafter referred to as RWHS.

Section B - Purpose

1. NASA is dedicated to facilitating and encouraging educational, professional, and social interactions with Native American students, alumni, parent committee, and the Red Wing Community.
2. Our mission is.....
To promote, advance, and support Native American students in Red Wing Public Schools by promoting cultural awareness.

Section C - Objectives

1. To support Native American students along with their supporters in academic, cultural, and professional pursuits;
2. To serve as a resource for issues, concerns, and other relevant topics to the Native American community at RWHS;
3. To aid in the facilitating and collaborating with other student groups in and outside of RWHS as deemed appropriate by the Advisor;
4. To perform all customary functions of a normal student organization; and
5. To promote partnership among the Native American students, RWHS faculty and staff, the local tribe, and the surrounding community.

ARTICLE II - ORGANIZATIONAL STRUCTURE

Section A - Executive Board (Officers)

1. List of Positions and Responsibilities
 - a. President
 - i. Run meetings
 - ii. Be the spokesperson for NASA
 - b. Vice President
 - i. Second in command if President is unavailable

- c. Secretary
 - i. Keep all notes from meetings
 - ii. Monitor NASA email
 - d. Treasurer
 - i. Monitor all finances that are within the organization with assistance of advisor and/or parent committee representative
 - ii. Must present financial report at general meetings
 - e. Liaison
 - i. Attend AIPAC meetings, School Board meetings, MIEA, and any other function that supports Native American students in RWPS.
 - f. Media
 - i. In charge of social media accounts - Instagram, school website, and any other Social Media platforms.
 - ii. Take pictures of events.
2. Qualifications for becoming an officer
- a. Officers will maintain quality grades, behavior, and attendance. If violated, there could be a possibility of removal.
3. Terms of Office
- a. One school year
4. Installation
- a. Installation of the new officers will occur in September or the first NASA meeting, whichever comes first.

Section B - Advisor

1. NASA's advisor will be a Prairie Island Liaison or Red Wing Public School Indian Education staff member.
 - a. Roles and Duties
 - i. The advisor shall serve as a resource person along with providing support and encouragement to all members of the group.
 - ii. The advisor should attend all general meetings.
 - b. As of fall 2022, Mitch Skeen, Phil White and Ana Pina Marcelino are the advisors.

Section C - Dissolution of Organization

1. Dissolution of the organization will be decided by special election, and only under exceptional circumstances.

ARTICLE III - MEMBERSHIP

Section A - Membership Eligibility

1. General membership of NASA at RWHS shall be open to all students that attend RWHS.

2. Active membership is defined as attending meetings and events.

Section B - Executive Board Eligibility

1. All candidates for the executive board must be of Native American descent while maintaining quality grades, attendance, and behavior.

Section C - Executive Board Resignation

1. Under certain circumstances, an officer may resign. The officer must submit a letter of resignation within one week. Resignation only becomes effective after the Executive Board approves it with a majority vote at a general meeting.

ARTICLE IV - EXECUTIVE BOARD SELECTION PROCESS

Section A - Nominations and Selections

- During the first NASA meeting positions will be posted. Anyone who is eligible and is willing to hold an officer position can run for the position.

Section B - Election and Voting Procedures

- A Google Form will be created for the election process. The NASA Advisor AND the Native American Liaison will count the ballots and announce the winners.

Section C - Grounds for Removal

- A violation of grades, attendance (to school and meetings), and severe behavior. This is subjective and a majority rule made by the elected officers will be made.

Section D - Impeachment Procedure

- The person that has violated the agreement, will be given a chance to plead their case to the NASA group. The elected officials will vote whether or not to have a majority vote for removal.

ARTICLE V - MEETINGS AND EVENTS

1. General meetings will be held during advisory time at RWHS in the room that the Advisor designates.
2. Executive Board only meetings can be held at the discretion of the Advisor as deemed necessary.
3. Other general meetings that may be needed outside of the allotted advisory time may be called by the organization and/or advisor and given
4. Events and fundraisers will be determined and planned by the whole organization as deemed necessary.

ARTICLE V - FINANCES

1. The NASA Advisor and Native American Liaison will be responsible for the accounts.

2. The Officers will have a say where and when the money is used.
3. The Treasurer will collaborate with the NASA Advisory on how money is spent.

ARTICLE VI - CONSTITUTIONAL AMENDMENTS AND BY-LAWS

1. An active member can introduce a discussion on amendments/by-laws during a general meeting.
2. A vote of 2/3 (quorum) in favor of active members is needed for the ratification of any amendment and/or by-law.
3. Amendments and by-laws must be presented to RWHS's student group coordinator for final approval.

ARTICLE VII - CONSTITUTIONAL REVIEW

As a RWHS recognized student organization, we will participate in a constitutional renewal process every three (3) years. It will be updated and brought to the RWHS student group coordinator for final review.

ARTICLE VIII - NOT-FOR-PROFIT STATEMENT

This organization is not-for-profit. All funds obtained by fundraising or other means will go right back to the organization.

ARTICLE IX - STATEMENT OF NON-DISCRIMINATION

As a student group seeking affiliation with RWHS, we hereby state that this student organization does not discriminate against any individual on the basis of age, physical or mental disability, race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, or citizenship.

This constitution and bylaws have been adopted by the Native American Student

Association general board meeting on _____.

NASA President

NASA Vice President

NASA Secretary

NASA Treasurer

NASA Media Specialist

NASA Liaison

NASA

NASA Advisor