

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

January 21, 2019

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:40 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen and Gibson.

Work Session (5:40)

Chair Heins welcomed everyone to the Work Session.

Mt. Harrison

Kelly Arritt, Principal, and Shanna Lindsey, Vice Principal shared with the Board the increase in their enrollment and the graduation rate. They hope to continue seeing an increase of graduates. The change of having four classes a day has been positive among students. They continue to work on attendance issues.

Minico

Josh Aston, Principal, Kim Kidd and Laurie Copmann, Vice Principals reviewed data from Minico. They shared the projected graduation rate at Minico was up from last year to 92%. There are 497 students taking dual credit classes and 122 CSI courses are being taken by Minico students.

Calendar Hearing (6:40)

Dr. Cox reviewed the calendar survey with members. Comments were made by administrators that ending the semester by Christmas is a great advantage to students. The felt that students would do better on testing. The calendar committee will bring a recommendation to the Board in February. The hearing closed at 6:53 p.m.

Break (6:40 – 7:00)

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Sanie Baker, Terry Merrill, Dyann Blood, Heather Hepworth, Josh Aston, Ellen Austin, Shanna Lindsey, Special Programs Director, Sherry Bingham; Secondary Achievement Director, Suzette Miller; Business Manager, Michelle DeLuna, Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Prayer, Pledge of Allegiance and Welcome to Meeting

Trustee Andersen lead the group in prayer and Grace Jensen lead the audience in the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to accept the agenda was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

Student Representative Reports

Mt. Harrison

There were no representatives this month.

Minico

Student representative, Grace Jensen, shared with the Board musical events and sporting events taking place at Minico.

Good News

Avenue for Hope Fundraiser – Sylvia Lujan

Mrs. Lujan shared with the Board the success of the fundraiser. We have approximately 90 homeless students in our District. With the generosity of the community and the matching funds there was \$4,120 raised.

Amazon Future Engineer Program – Donna Cameron

Donna Cameron, Minico CTE teacher, informed the Board that Minico was selected to participate in this program to introduce computer science to students preparing them to pursue a computer science career. They will learn Python programming. All software and coursework is free to the District.

Acequia Elementary – Heather Hepworth

Heather Hepworth, principal, reviewed the all-day kindergarten program they offer at Acequia. Parents were given a choice for all-day kindergarten or half day. All parent requests were honored. Teachers have more time with each student, they help students develop social skills, and have adequate time for curriculum.

Patron Comments

There were no patron comments.

Effective Instruction

Elementary – Wendy Alverson (Rupert Elementary)

Mrs. Alverson shared ideas she is using in her third grade class with Class Kick. This saves time with students having to cut out shapes to match the shape's attributes the problem asks for. She is able to monitor students and offer comments to help them with math.

Secondary – East Minico (Jaclyn Barks)

Mrs. Barks showed how students can use Desmos with CPM math. She demonstrated using math having students design their own house. She has also developed a website with resources for parents when helping students with their homework.

Consent Agenda (action item)

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Agenda Summary

There were no comments or questions on the Agenda Summary.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for: Special Board Meeting December 17 (1:30) and December 17, 2019 regular meeting. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Discussion Items

Idaho School Board Association Board Awards

Dr. Cox presented Idaho State Board Association awards given to Trustees Gibson, Stevensen and Chair Heins for Level II Excellence in Boardsmanship for participation in board training throughout the year. In addition, the Board received the 2018 Master of Boardsmanship Award.

ARTEC Program Performance Report (Andy Wiseman)

Gaylen Smyer was not able to be present. Andy Wiseman reported to the Board the new charter, ARTE, is already full. He reviewed the performance review of each school within the charter. He hopes to have better reporting next year.

Administrator/Department/Committee Reports

The Board thanked Suzette Miller for her RTI report which helped them in understanding the program.

Board Member Training and Update Reports

Trustee Andersen shared highlights from the December Board and Administrator newsletter. She spoke on Policy, Strategy Key to Increased Achievement. She also quoted an article that spoke of the Board only having one employee, the superintendent. Trustee Gibson will present next month.

Policy Discussion

Policy D232.00 Use of Animals in Education Programs

There were concerns expressed from FFA in regards to the form on students and waste removal of animals. That sentence will be eliminated and item seven will be reworded which states any animal considered inherently dangerous. A form will be created when a student wants to 'house' an animal when the new complex is built. The Board felt this policy was more for elementary students. Revisions on the form will be made and presented next month to the Board.

Extra Duty Stipend

Dr. Cox shared his recommendation with the Board. As presented it will cost the District \$25,000. Vice Chair Stimpson expressed his concern that the stipend tiers created were still not at the State average. Dr. Cox stated that with this salary schedule for most coaches would be a 3% increase or more. If a coach did not receive 3%, the District could cover the additional amount. The concern is the ending budget is lower than expected. Trustee Gibson stated he felt it was a great first step. Trustee Stimpson was concerned that the stipends would not be re-evaluated next year. Dr. Cox stated anyone can ask that this reevaluation be done. Dr. Cox will continue to take comments.

Cell Phone Base Rate

Dr. Cox reviewed his recommendation of a \$50 base rate pay for those supervisors and administrators who use their personnel cell phone and not a district phone. Michelle DeLuna, business manager, expressed concerns that we may not get a discount if we do not have a certain amount of phones on the District's cell phone plan.

Superintendent Report

There were no comments or questions on Dr. Cox's report.

State of the District Report

Dr. Cox shared highlights from his State of the District report. He shared some of the many accomplishments in the District and also the challenges we face. He expressed concern on the attendance going down in the District.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$525,502.87

Payroll \$2, 140, 641.43

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Disposition of Fixed Assets

There were two disposition sheets for equipment from the District Service Center.

Due to a formatting error in the agenda, these items will again be presented for approval as part of the Consent Agenda in February.

Business (Action Items)

Board Organization

A motion was made by Trustee Gibson, seconded by Vice Chair Stimpson for nomination of Bonnie Heins for Board Chair. Board Chair Heins accepted the nomination. The motion carried.

A motion was made by Trustee Andersen, seconded by Trustee Gibson for nomination of Rick Stimpson as Vice Chair. Vice Chair Stimpson accepted the nomination. Motion carried.

Appointment of Treasurer, Board Clerk and Legal Counsel

A motion to appoint Michelle DeLuna as treasurer, Kerri Tibbitts as Board Clerk and Reed Cotton as Legal Counsel was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

Board Meeting Descriptions, Place of Notice Posting and Board Meeting Calendar

A motion to accept Board Meeting Descriptions the Notice Posting, (Place of Notice Posting and Board Meeting Descriptions is in Policy 170.00) and Board Meeting Dates was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

School Board Ground Rules – Robert's Rules of Order

A motion to continue using the Robert's Rules of Order was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

School Board Operating Protocol

A motion to use the School Board Operating Protocol as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Review of Trustee Code of Conduct

The Board reviewed and signed the Policy 140.00 Trustee Code of Conduct.

Construction Manager Request for Qualification Recommendation

Dr. Cox informed the Board there were seven firms who applied. A committee consisting of himself, Michelle DeLuna, Business Manager, Pat Swigert, Maintenance Supervisor, Jason VanEvery, Assistant Maintenance Supervisor, reviewed all applicants. They narrowed it down to three

companies (Kreizenbeck Construction, Petra Incorporated, Beniton Construction) and conducted interviews. It was determined by the committee to offer the contract to Beniton Construction. They would begin preconstruction work with the architects the week of January 28.

Vice Chair Stimpson asked what would occur if the bond did not pass. Dr. Cox stated we would only pay for the services offered up to that time. A motion to accept the construction management proposal to contract with Beniton Construction was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

Approval of Bus Bid

There was only one bid submitted by Bryson Sales. A motion to approve the bus bid by Bryson Sales was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

2018-2019 Calendar Change

Dr. Cox explained to the Board a change was needed this year for Mt. Harrison. The third quarter is to be decreased by two days and the fourth quarter increased by two days. A motion to accept the calendar change was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Cell Phone Base Rate

A motion to accept the cell phone base rate as presented was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

New/Amended/Deleted Policies

1. Policy D232.00 Use of Animals in Education Programs (First Reading)
This will be held for second reading.
2. Policy D372.50 Suicide Prevention (First Reading)
This will be held for second reading.
3. Policy D640.00 District Evaluation Program (First Reading)
Since the primary change was moving the due date from January 15 to February 15 to match current practice, a motion to approve Policy 640.00 was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.
4. Policy D740.00 Federal Cash Management (First Reading)
The only changes made were deleting a paragraph in this policy. A motion to accept Policy 740.00 was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.
5. Policy D740.10 Grant Financial Management System (First Reading)
This will be held for second reading.
6. Policy D740.20 Fiscal Accountability and IDEA Part B Funds (First Reading)
This will be held for second reading.
7. Policy D740.30 Retention of Records Relating to Federal Grants (First Reading)
This will be held for second reading.
8. Policy D742.00 Allowable Use of Grants (First Reading)
This will be held for second reading.
9. Policy D750.00 District Purchasing (First Reading)
This will be held for second reading.
10. Policy D774.00 Disposing of District Property (First Reading)
This will be held for second reading.

- 11. Policy D802.50 Safety Busing Non-Instructional Operations (First Reading)
This will be held for second reading.
- 12. Policy D818.00 Certificated Bus Drivers (First Reading)
This will be held for second reading.

Travel Approvals


A motion to approve the travel request as presented was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Personnel Recommendations

A motion to approve personnel as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

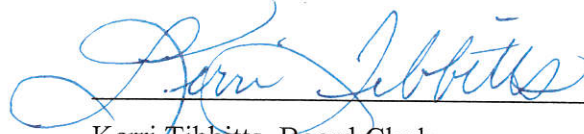
Meeting Adjourned

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 9:05 p.m.



Bonnie Heins, Chair of School Board

Attest: February 11, 2019 kt



Kerri Tibbitts, Board-Clerk

MCS D #331 Board of Trustees

Monthly Session Meeting Minutes

January 21, 2019

The Special Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins at 4:45 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Heins; Vice Chair Stimpson; Trustees Andersen and Gibson.

Agenda Review (4:50)

The Board reviewed the agendas for the board meeting on January 21, 2019.

Break: 5:05-5:13 p.m.

Executive Session

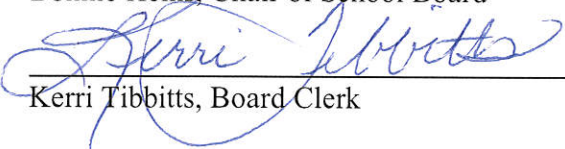
A motion was made by Trustee Gibson to go into Executive Session, seconded by Trustee Andersen. Chair Heins called the Executive Session to order at 5:15 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel; (f) legal counsel. The poll of the trustees follows: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustee Andersen – Yes; Trustee Gibson – Yes.

Vice Chair Stimpson moved to close the Executive Session and move to the Open Session, seconded by Trustee Andersen. The motion was approved. Chair Heins declared the Executive Session closed at 5:35 p.m. The meeting was adjourned.

Attest: February 11, 2019 kt



Bonnie Heins, Chair of School Board



Kerri Tibbitts, Board Clerk