

# Memo

**To:** Board of Education  
**From:** David Nardone  
**Date:** 9/13/2016  
**Re:** Property Update

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Following is a summary of the work we have performed in the past month:

## **Bradley**

Lights in classrooms were repaired.

Preventative Maintenance (PM) was performed on building management system

Emergency Lighting system was tested.

Summer projects completed including waxing of floors, windows cleaned and painting

## **Irving**

Summer projects completed including waxing of floors, windows cleaned and painting

A/C failed for reading room - compressor replaced.

A/C failed for computer lab - compressor replaced.

## **Derby High School**

Kitchen installation is 100% completed.

RAISE build out is 95% completed

LRU upgrade is 95% completed.

Summer projects completed including waxing of floors, windows cleaned and painting

**Derby Middle School**

PM was performed on pumps and motors.

Hallway lights have been repaired.

Classroom lights have been repaired.

Summer projects completed including waxing of floors, windows cleaned and painting

Respectfully submitted by,

David M. Nardone, Facilities Manager