



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: October 23, 2017 Personnel Report
DATE: October 19, 2017

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
4/2/18 - 5/31/18	Sweet, Deb (Meredith Highmark)	HES	Grade 1	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Highmark, Meredith	HES	Grade 1	4/2/18 - 5/31/18	1.0
Rhoades, Katie	HSS	Social Worker	4/11/18 - 5/29/18	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Loera, Jose	GHS	2nd shift Custodian	10/2/17 - 10/31/17	12 month
Smidt, Sarah	MCS	Registered Nurse	4/2/18 - 5/31/18	9 month

V. Retirement

None