



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE COMMUNICATIONS OFFICE

TO: Kent Mutchler, Superintendent
CC: Board of Education, Bonnie Johnson
FROM: Kelley Munch, Communications Coordinator
DATE: December 3, 2014
RE: Freedom of Information Act Request(s) and Response(s)

The following is a summary of Freedom of Information Act requests that have been received and responded to by District staff members.

- 1) Katelyn Leboff of GCA Education Services, Inc., requested the following records: "... any union contracts that you currently have and if so, when they will terminate? I am looking for contracts pertaining to facilities and maintenance services like custodial and grounds."

This FOIA request was received November 19, 2014, and responded to on November 25, 2014. It took one District employee a total of 20 minutes (\$10.88) to respond to this FOIA request.

- 2) Patti Lopuszanski, requested the following records: "1) Copies of Medicaid-Fee-For-Service checks received/dispensed to Geneva School District 304 from Mid-Valley Special Education Cooperative and/or NIA since 2010 to today's date broken down by each school year and amount received for Geneva special education students claimed. Include the number of students claimed each year and for what purpose. Include a line item list of the account those funds were posted to and how Medicaid-Fee-For-Service funds were spent from 2010 to today's date. 2) Copies of the process for obtaining parent permission and signatures to claim Geneva CUSD 304 students under Medicaid Fee For Service claims, include specifically how often a parent must sign Medicaid Fee for Service permission form, how and when parent/guardian signatures are obtained giving permission to file Medicaid-Fee-For-Service on behalf of their student, and confirmation of person or entity responsible to submit the Medicaid Fee for Service Forms on behalf of Geneva School District for each year since 2010 to today's date. 3) List the number of Geneva students and their age currently enrolled in a public school special education program housed at Fox Valley Christian Church in Batavia through Mid-Valley Special Education Cooperative. Itemized cost of tuition and expenses paid by Geneva CUSD 304 for each case managed Geneva student housed at the Fox Valley Christian Church paid to Mid-Valley Special Education. 4) List the criteria for a student to be Case Managed and enrolled in a program after high school located at Fox Valley Christian Church in Batavia. Identify the purpose of case management and its benefits. Include the letter sent out to the community of parents that this program would serve, location on the Geneva website to locate this program's information, teacher ratio, amount of space broken down by each location and its use currently being rented. Geneva CUSD 304 portion of the cost of insurance rider to include Fox Valley Christian Church secured by Mid-Valley Special Education Cooperative on July 1, 2014. Date Geneva Superintendent approved the Fox Valley Christian Church contract. 5) List the public school

locations considered and discussed by the Mid-Valley Finance Committee Member from Geneva, Special Education Director of Geneva and the Geneva Superintendent for the current program housed at the Fox Valley Christian Church. Confirm why Geneva CUSD 304 chose to breach the Establishment Clause when placing students in a church location over a public school location.

6) Current open classroom spaces available in any/all Geneva public school facilities and number of students that could be housed in each listed location.”

This FOIA request was received November 12, 2014, and responded to on November 25 after legally requesting a five-day extension. It took five District employees a total of 7 hours, 15 minutes (\$296.04) to respond to this FOIA request.