



FERN RIDGE SCHOOL DISTRICT 28J
School Board Meeting Minutes

REGULAR MEETING of the FERN RIDGE SCHOOL BOARD

June 16, 2025

Zoom Webinar & In-Person Meeting
88834 Territorial Rd.
Elmira, Or 97437

CALL TO ORDER (Agenda Item 1): The regular meeting was called to order at 6:30 pm.

In attendance were Directors Lisa McCann, Mark Boren, Andrea Larson and Superintendent Gary Carpenter. Director Kathleen Pizzola attended remotely via zoom.

We have a shared vision in the Fern Ridge School District: Provide excellence for every student so that each will reach their greatest potential.

Thank you to the members of the public who have joined us. As a reminder, School Board meetings and work sessions are meetings of the Board held in public, providing an opportunity to observe the Board's discussion and actions.

In an effort to conduct official Board business, we ask that the audience be respectful and refrain from questions, comments, and unnecessary noise while the Board conducts the meeting.

There is an opportunity for citizen comment tonight, and the Board looks forward to hearing from those who signed up. I will share some reminders when we get to that portion of the meeting.

Also, please note that all Board meetings are live streamed and posted on the School Board area of the website.

CITIZENSHIP AWARD (Agenda Item 2): The Citizenship Awards were presented to Elmira Elementary School student, Karol Regina Borbon Arvizu for May and to Elmira High School student, Awbrey Flowers for June.

FLAG SALUTE (Agenda Item 3): Both citizenship award students led the flag salute.

PUBLIC COMMENT (Agenda Item 4): The Fern Ridge School Board encourages public input. A person wanting to provide public comment will need to complete and submit an Intent to Speak form to the Board secretary by 1:00 pm on the day of the board meeting.

Public comment is limited to this place on the agenda not to exceed a total of 30 minutes for all commenters. A person giving public comment is limited to an established time limit of (3) three

minutes. While speakers may, during public meetings, offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system.

- Community member Brie Stone submitted a letter to be read in to record requesting the protection of our students during public comments.

MONTHLY ITEMS (Agenda Item 5):

5. A. Approval of Minutes: The minutes from the regular meeting on May 19, 2025, were presented for approval.

Director Boren moved to approve the May 19, 2025 regular session minutes as presented, seconded by Director McCann. There was no discussion. The motion carried with Directors Boren, Larson, Pizzola, and McCann voting yes. 4-0.

BUSINESS OFFICE (Agenda Item 6):

6. A. Enrollment Report: Business Manager Quanah Bennett reviewed the enrollment report as of June 1, 2025. District Enrollment is 1,275, which is 9 below our budgeted numbers. The elementary level is down by 6, the middle school is up by 28, and the high school is down by 31. There are five more out of district placements than what was projected in the budget.

6. B. General Fund Revenue and Expenditure Report: Business Manager Quanah Bennett reviewed the general fund revenue and expenditure report as of May 31, 2025. The district has received 104% of our budgeted revenue. We were at 101% last year. The district's operating expenditures are at 78%, we were at 77% last year. The year-end report will be next month.

There was a time of discussion about interest amounts.

Director Boren moved to accept the accept May 31, 2025 financial report as presented, seconded by Director McCann. There was no more discussion. The motion carried with Directors Boren, Larson, Pizzola, and McCann voting yes. 4-0.

REPORTS (Agenda Item 7):

7. A. Chartwell's 2024-2025 Report: Director Bo Gotfried presented the service staff and reflected on the annual special events that occurred. Upgrades and compliances were also presented.

7. B. Student Representatives to the School Board: Student Representative JT Myers expressed thanks for the opportunity to be one of the Student Representatives for the 24-25 school year. JT also clarified, as per policy, what their role and parameters of the position consist of for all incoming board members, directors and student representatives alike. Fern Arvizu also expressed thanks for the opportunity. She read comments and input from the student body regarding their knowledge and concerns of the Fern Ridge School Board, current and moving forward. JT finished with reflecting on the oath of office and what that means for school board members and congratulated all of the new members. Superintendent Carpenter presented Jake

VanDamme and Riley Rice as the new student Representatives. Director Larson expressed thanks to both JT and Fern for their dedication to the position.

7. C. Fern Ridge Education Association: Jennifer Prutzman presented the last Fern Ridge Education Association slides of the year. She recapped the last updates of the Elementary level events. Debra Lloyd presented the Middle School events. Jennifer Prutzman then presented the High School events. Jennifer Prutzman gave thanks to Mark Boren and Andrea Larson and welcomed Brian Kirkpatrick, WC Grover, and Mark Gent.

7. D. Director of K-12 Programs: Director Michelle Marshall gave thanks to all the board members. She then gave an update of the work that will occur over the summer.

7. E. Superintendent's Report: Superintendent Carpenter reported the progress of the website work that is taking place. He discussed the bond projects and how they are still on schedule, and what work is set to begin in the next week. On June 26 at 3:00 the bids for the outdoor work at the Middle School are due to be received. Superintendent Carpenter proposed an option to have a Special Board meeting on June 26 at 5:30pm to award the contract with that being the only item on the agenda. Superintendent Carpenter presented framed and signed plaques to each outgoing board member and thanked them for their time on the school board.

PUBLIC HEARING FOR THE 2025-2026 BUDGET (Agenda Item 8):

8. A. Open Public Hearing on the 2025-2026 Budget: Chair Larson called the Public Hearing on the 2025-2026 Budget to order.

8. B. Public Comment: None at this time.

8. C. Close Public Hearing on the 2025-2026 Budget: Chair Larson closed the Public Hearing on the 2025-2026 Budget.

8. D. Resolution #24/25-13 Adopt the 25-26 Budget and Impose the Tax Levies:

Director Boren moved to approve Resolution #24/25-13 adopting the 2025-2026 Budget, making appropriations, imposing and categorizing taxes as outlined in Resolution 24/25-13, seconded by Director McCann. There was no further discussion. The motion carried with Directors Boren, Larson, Pizzola, and McCann voting yes. 4-0.

DISCUSSION ITEMS (Agenda Item 9):

9. A. Second Reading of Proposed Policy Updates: The following policies and administrative rules were presented to the board for a second reading and approval: IIA replace Instructional Materials.

Director Boren moved to accept the proposed policy update as presented, seconded by Director Pizzola.

Director McCann moved to discuss this policy next month. Director Boren informed her of the process and the board would move to vote. There was no further discussion.

The motion carried with Directors Boren, Larson, Pizzola, voting yes, and McCann voting no. 3-1.

PERSONNEL (Agenda Item 10):

10. A. Licensed Employees Resignations/New Hires/Transfers/Other:

10. A.1. Hiring of Tessa Slager, 1.0 FTE Health Teacher at Elmira High School, effective August 20, 2025. Hiring of Conrad Davis, 1.0 FTE Mathematics Teacher at Elmira High School, effective August 20, 2025. Hiring of Nikie Brink, 1.0 FTE Elementary Teacher at Veneta Elementary School, effective August 20, 2025. Hiring of Teri Moen, 1.0 FTE One-Year Temporary/Retiree Contract at Elmira High School, effective August 25, 2025. Hiring of Mari Jones, 0.8 FTE One-Year Temporary/Retiree Contract, effective August 25, 2025. Hiring of Jon Guldager, 1.0 FTE One-Year Temporary/Retiree Contract effective August 25, 2025. Hiring of Forrest Cooper, 0.1 FTE One-Year Temporary/Retiree Contract effective August 25, 2025. Resignation of Shahailey Gorrell, 1.0 FTE Elementary Teacher at Veneta Elementary School, effective June 13, 2025.

Director Boren moved to accept the licensed resignations, new hires, transfers, other as proposed, seconded by Director Pizzola. There was no discussion. The motion carried with Directors Boren, Larson, Pizzola, and McCann voting yes. 4-0.

10. B. Non-Licensed Personnel Report: The non-licensed personnel report was presented for review:

Resignations/Retirements

1. Resignation of Shelby Douberly, 7.0 Instructional Assistant (Title IA) at Elmira Elementary School, effective June 12, 2025.
2. Resignation of Chelsea Swope, 6.0 SPED Instructional Assistant at Veneta Elementary School, effective June 12, 2025.

New Hires/Transfers

1. Hiring of Shelby Douberly, 1.0 FTE Secretary II at Elmira Elementary School, effective August 16, 2025.
2. Hiring of Brody Bothel, Temporary Summer Grounds/Maintenance district wide, effective July 1, 2025.

Other

1. Hiring of Sydney Wagner, KITS Teacher Assistant at Elmira Elementary School, effective June 17, 2025.

Coaches

1. None at this time

LATE ITEMS/CLOSING COMMENTS/BOARD COMMUNITY INVOLVEMENT (Agenda Item 11):
None at this time.

UPCOMING EVENTS (Agenda Item 12):

12. A. Upcoming Events:

June 20: School Offices CLOSED for the summer

July 7 - August 22: KITS

ADJOURNMENT (Agenda Item 13): Chair Larson adjourned the meeting at 7:16 pm.

Attest: _____
School Board Representative

Gary E. Carpenter, Jr., Superintendent