

Arizona Commission on the Arts
Fiscal Year 2015 Grant Notification Packet



Arizona
Commission
on the Arts

Grant Award Agreement

Prince Elementary School has been awarded a grant by the Arizona Commission on the Arts for the following programming which is to take place between July 1, 2014 and June 30, 2015.

Prince Elementary School
125 E. Prince Rd.
Tucson, Arizona 85705

ARTS LEARNING GRANT #: ALG00031

Maximum Award up to: \$2,000*

Artist Honorarium: \$2,000+

Artist Travel/Per Diem: \$0

Supplies: \$0

Participant Travel: \$0

By signing this Grant Award Agreement, Prince Elementary School agrees to the following:

- ☐ **Comply with all terms and conditions** outlined herein and in the enclosed document "General Grant Conditions."
- ☐ **Return this document**, signed and dated by an authorizing official, **and enclosed State Substitute W-9 Form by Monday, October 20, 2014.** Grantee is solely responsible for meeting all grant-related deadlines. All grant-related materials must be received by the Arizona Commission on the Arts by close of the business day on the deadline date. Without exception, organizations that neglect to submit required materials by the published deadlines will forfeit their grant award and/or be ineligible for future funding.
- ☐ **Complete or confirm ProcureAZ registration by Monday, October 20, 2014** (see enclosed document "How to Manage Your Grant Award" for more information).
- ☐ **Submit Contracts/Invoices/Receipts**, in accordance with the guidelines provided on the document "How to Manage Your Grant Award" *no earlier* than 45 days before project start date and *no later* than **Monday, May 18, 2015.** Grantees must provide copies of all contracts/invoices at one time, as the Arts Commission will only make one grant award payment. Determination of exact grant amount will be made after receipt of all required financial documentation. Inconsistencies and incomplete grant award paperwork or tax information will delay grant payment.
- ☐ **Submit Fiscal Year 2015 Final Report** directly through GO!EGOR by **Monday, September 14, 2015.**
- ☐ **Maintain current profile and contact information** in GO!EGOR. Timely grant payment depends on complete and current contact information in GO!EGOR.
- ☐ **Credit (with logos and credit lines) the funders of the awarded grant** per the instructions outlined in the enclosed document titled "Arizona Commission on the Arts Grant Credit and Publicity."
- ☐ **Build public value for the arts in Arizona** by communicating the impact of your grant to Arizona State Legislators and the Governor-appointed Commissioners of the Arizona Commission on the Arts.
- ☐ **Any change in project format, scope, expenditures or personnel** must be requested in writing, and be approved by the Arts Commission prior to the expenditure of grant award funds. If you need to request changes to your grant, contact Patrick Fanning, Arts Learning Coordinator, at pfanning@azarts.gov, 602.771.6529.

**Maximum award is based on panel review ranking, available Arts Commission funding, and the submission of appropriate financial documentation. The Arts Commission receives its funding from the National Endowment for the Arts and the State of Arizona. This grant is made subject to the availability of those funds. If at any time during the fiscal year the Arizona State Legislature enters into session and reduces the Arts Commission's state funding, or if overall funding is reduced for any other reason, this grant may be reduced, canceled, and/or may be paid out in installments.*

Artist Honorarium amount must be matched by grantee organization based on Funding Eligibility Scale in the Arts Learning Grant Guidelines: <http://www.azarts.gov/grants/organizations-and-schools/guides/>

Signature Required on Reverse Side of this Document →

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**Prince Elementary School
GRANT #: ALG00031**

Sign to indicate that you have read, understood and agree to comply with the Grant Award Agreement and General Grant Conditions.

Patrick Nelson Superintendent

Patrick Nelson

10-6-14

Authorizing Official Printed Name & Title

Authorizing Official Signature

Date

86-6000547

Taxpayer Identification Number (FEIN) or Social Security Number on file

Mail to: Arizona Commission on the Arts, 417 West Roosevelt Street, Phoenix Arizona, 85003
Faxes, scans or emails will not be accepted.

Arts Commission Use Only

FY14 Final Report _____ W9 _____ Contracts _____

Project Director: Lori Gale, 520-696-6950, lgale@amphi.com

Category: Arts Learning Project, School/School District, Project Title: Prince Taiko