

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: Dec. 13, 2017



---

**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☒ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to   ☐ Elementary (only)                      ☒ High School/District Wide

---

**Date:**    12/6/16

**To:**        **Board of Trustees**  
              Browning Public Schools

**From:**   John Salois  
**Title:**    Principal

**Subject: Future of Education, Technology (FETC)**

**Description:** Request approval for Roger Zentzis and Janet Guardipee to attend Future of Education, Technology (FETC) in Orlando, Florida, January 24-27, 2017.

**Financial Impact:** \$ 6,030.00

**Funding Source (Budget/grant, etc.):** 215.60.451.2213.582.477

**Attachment(s):** Conference Agenda/Travel Request

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

---

**Board Action:**    ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

**37<sup>TH</sup> NATIONAL**  
**FETC FUTURE of**  
**TECHNOLOGY**  
**Conference**

**REGISTER**

**JANUARY 24 - 27, 2017**  
 ORANGE COUNTY CONVENTION CENTER  
 ORLANDO, FLA

**www.FETC.org**

**AGENDA AT-A-GLANCE**

MONDAY, JANUARY 23	
3 - 7 p.m.	Registration Desk Open
TUESDAY, JANUARY 24	
7 a.m. - 5 p.m.	Registration Desk Open
8 - 10:30 a.m.	Workshops*
11 a.m. - 1:30 p.m.	Workshops*
2 - 4:30 p.m.	Workshops*
5 - 7:30 p.m.	Workshops*
WEDNESDAY, JANUARY 25	
7 a.m. - 6 p.m.	Registration Desk Open
8 - 10:30 a.m.	Workshops*
10 a.m. - 3 p.m.	Technology and Learning Connections Hands-On Lab
11 a.m. - 1:30 p.m.	Workshops*
11:30 a.m. - 12:30 p.m.	New @ FETC
1 - 6 p.m.	Expo Hall Open
1:30 - 3 p.m.	<b>OPENING KEYNOTE AWESOME NEW TECHNOLOGY</b>
3 - 6 p.m.	Learning Labs Skill Builders STEM Theater Presentations
4 - 5 p.m.	Poster Presentations
4 - 6 p.m.	Opening Night Reception in Expo
THURSDAY, JANUARY 26	
7 a.m. - 5 p.m.	Registration Desk Open
8 - 10:30 a.m.	Workshops*
8:30 a.m. - 5 p.m.	Expo Hall Open
8:30 - 9:45 a.m.	<b>STEM EXCELLENCE AWARDS PRESENTATION &amp; KEYNOTE</b> <b>A WAKE-UP CALL: BREAKING DOWN BARRIERS TO HIGH-IMPACT INSTRUCTION</b> <i>Michael B. Meechin, Principal, Poinciana (Fla.) High School</i>
9 a.m. - 1:15 p.m.	Ocoee Middle School Tour
9:45 - 10:15 a.m.	Coffee Break
10 - 11 a.m.	<b>Concurrent Sessions</b>
10 a.m. - 5 p.m.	Learning Labs Skill Builders STEM Theater Presentations Technology and Learning Connections Hands-On Lab Technology Solution Seminars
11 a.m. - 1:30 p.m.	Workshops*



## THURSDAY, JANUARY 26 (CONT'D)

12 - 12:40 p.m.	Concurrent Sessions
1 - 1:40 p.m.	Concurrent Sessions
2 - 2:40 p.m.	Concurrent Sessions
2 - 4:30 p.m.	Workshops*
2:30 - 3:30 p.m.	Poster Presentations
2:40 - 3:20 p.m.	Beverage Break
3:20 - 4 p.m.	Concurrent Sessions
4:20 - 5 p.m.	Concurrent Sessions
5 - 7:30 p.m.	Workshops*
7 - 10 p.m.	EdTech Karaoke <span style="float: right;">Sponsored by:  <b>symbaloo</b> <b>EDU</b></span>

## FRIDAY, JANUARY 27

7 a.m. - 2 p.m.	Registration Desk Open
8 - 10:30 a.m.	Workshops*
8:30 - 9:30 a.m.	<b>KEYNOTE</b> <b>TECH SHARE LIVE!</b> <i>Featuring Adam Bellow, Hall Davidson, Leslie Fisher and Kathy Schrock</i>
8:30 a.m. - 2 p.m.	Expo Hall Open
9:30 - 10 a.m.	Coffee Break
10 - 11 a.m.	Concurrent Sessions
10 a.m. - 1:40 p.m.	Technology Solution Seminars
	Learning Labs
10 a.m. - 2 p.m.	Skill Builders
	STEM Theater Presentations
	Technology and Learning Connections Hands-On Lab
11 a.m. - 12 p.m.	Poster Presentations
11 a.m. - 1:30 p.m.	Workshops*
12 - 12:40 p.m.	Concurrent Sessions
1 - 1:40 p.m.	Concurrent Sessions
2 p.m.	<b>37TH NATIONAL FUTURE OF EDUCATION TECHNOLOGY CONFERENCE CONCLUDES</b>

\*Additional fee to attend  
Schedule is subject to change.

“

*I attended FETC in 2016 for the first time, and it was truly an amazing experience! I learned new skills and processes that I was able to take back and share with the teachers in my district. I learned about professional development, new technologies, and so much more! Thank you FETC!*

”

**Amy Shepler**, Academic Technology Integration Coach, Caroline County Public Schools, Denton, Md.

Register by Nov. 18 to **SAVE \$150.00**; by Dec. 16 to **SAVE \$100.00!** **11**

**BROWNING PUBLIC SCHOOLS**  
**Leave Report/Travel Request**

Employee Name Roger Zentzis

Employee # 12314

Building BROWNING HIGH SCHOOL

Substitute Name \_\_\_\_\_

**LEAVE REPORT**

**Date of Leave**

**Hours**

**Type of Leave**

1/23-27/17

40

SR

Employee Signature \_\_\_\_\_

Date 12-5-2016

☒ Approved; Condition upon the specific leave being available for the specific employee ☐ Not Approved

Principal/Supervisor \_\_\_\_\_

Date 12-5-16

**TYPE OF LEAVE**

AN Annual

SL Sick Leave

\*\*\*EX/SR Extra-Curricular/School Related

PL Personal Leave

JD Jury Duty (attach verification)

NG National Guard

FN Funeral \_\_\_\_\_

(Master Contract) Relationship)

ALWO Approved Leave W/O Pay

ULWO Unapproved Leave w/o Pay

SWP Suspended w/Pay

SWOP Suspended w/o Pay

\*\*\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you **MUST** list Conference Name/Location

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Future of Education, Technology (FETC)

Attach Brochure/Agenda \_\_\_\_\_

Location \_\_\_\_\_

Departure Date 1/23/17

Return Date 1/28/17

Departure Time 8:00 AM

Return Time 6:30 PM

Transportation:

☐ Personal Vehicle

☒ District Vehicle

☒ Professional Development

Mileage \_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

Per Diem \$90 X 6 Day = \$540.00

☒ Registration PO# \_\_\_\_\_ = \$999.00

☒ Hotel PO# \_\_\_\_\_ = \$820.00

☒ Other PO# Airline \_\_\_\_\_ = \$650.00

☐ Other PO# \_\_\_\_\_ = \$ \_\_\_\_\_

Sub Total \$3009.00

Budget 215.60.451.2213.582.477

**Check Total \$540.00**

Employee Signature \_\_\_\_\_

Date 12-5-16

Principal/Supervisor \_\_\_\_\_

Date 12-5-16

Superintendent Signature \_\_\_\_\_

Date \_\_\_\_\_



**BROWNING PUBLIC SCHOOLS**  
**Leave Report/Travel Request**

Employee Name Janet Guardipee

Employee # 12314

Building BROWNING HIGH SCHOOL

Substitute Name \_\_\_\_\_

**LEAVE REPORT**

**Date of Leave**

**Hours**

**Type of Leave**

1/23-27/17

40

SR

Employee Signature \_\_\_\_\_

Date 12-5-16

☒ Approved; Condition upon the specific leave being available for the specific employee ☐ Not Approved

Principal/Supervisor \_\_\_\_\_

Date 12-5-16

**TYPE OF LEAVE**

AN Annual

SL Sick Leave

\*\*\*EX/SR Extra-Curricular/School Related

PL Personal Leave

JD Jury Duty (attach verification)

NG National Guard

FN Funeral

(Master Contract) Relationship)

ALWO Approved Leave W/O Pay

ULWO Unapproved Leave w/o Pay

SWP Suspended w/Pay

SWOP Suspended w/o Pay

\*\*\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you **MUST** list Conference Name/Location

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Future of Education, Technology (FETC)

Attach Brochure/Agenda

Location \_\_\_\_\_

Departure Date 1/23/17

Return Date 1/28/17

Departure Time 8:00 AM

Return Time 6:30 PM

Transportation:

☐ Personal Vehicle

☒ District Vehicle

☒ Professional Development

Mileage \_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

Per Diem \$90 X 6 Day = \$540.00

☒ Registration PO# \_\_\_\_\_ = \$999.00

☒ Hotel PO# \_\_\_\_\_ = \$820.00

☒ Other PO# Airline \_\_\_\_\_ = \$650.00

☐ Other PO# \_\_\_\_\_ = \$ \_\_\_\_\_

Sub Total \$3009.00

Budget 215.60.451.2213.582.477 <sup>100%</sup> ~~(3220)~~

**Check Total \$540.00**

Employee Signature \_\_\_\_\_

Date 12-5-16

Principal/Supervisor \_\_\_\_\_

Date 12-5-16

Superintendent Signature \_\_\_\_\_

Date \_\_\_\_\_