



Eagle Pass Independent School District Career and Technical Education

DATE: June 28, 2017

TO: Gilberto Gonzalez, Superintendent

FROM: Ana Laura Castellón, Career & Technical Education Director *alc*

RE: (Emergency Medical Responder) Consultant Contract between EPISD and City of Eagle Pass Fire Department

Attached is a Consultant Contract between Eagle Pass ISD and City of Eagle Pass Fire Department. This contract will allow EPHS and CCWHS students enrolled under the Health Science program to train and test for the Emergency Medical Responder Certification. With this certification students main obtain employment with any fire department, hospital or private emergency ambulance entity.

The cost will be \$4,700 for 15 students per semester, total of 30 students for the 2017 – 2018 school year at a total cost of \$9,400.

Please call me if you need additional information.

Attachments: contract and proposal

Approval: 
 Samuel Mijares, Deputy Superintendent for Curriculum & Instruction

Approval: _____
 Gilberto Gonzalez, Superintendent of Schools



June 22, 2017

Ms. Ana Laura Castillion
CATE Director
122 Foaster Maldonado
Eagle Pass, Tx 78852

RE: Eagle Pass Independent School District EMS Training Program Agreement with City of Eagle Pass Fire Department.

Dear Mr. Gonzalez,

Enclosed you will find two duplicates of the above-referenced agreement between your agency and the City of Eagle Pass Fire Department. Please sign both agreements, keep one for your records, and return one to our office.

Should you have any questions concerning this matter, do not hesitate to contact our office.

Respectfully,

A handwritten signature in blue ink that reads "Erika Resma".

Erika Resma
Assistant City Secretary

Enclosures

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between City of Eagle Pass 100 S. Monroe St. Eagle Pass, TX 78852

(Name and Address)

hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 24 day of April, 2017.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:
Emergency Medical Responders Course for Eagle Pass ISD Health Science students at FCRTC.
Students to be instructed are from Eagle Pass High School and CCWinn High School.
2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a fee of \$9,400.00 **per hour/per day/flat fee** *(circle one)*. The total fee is not to exceed \$9,400.00. Any reimbursement for travel, meals, and lodging or other expenses will be in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 28th day of August, 2017, and will expire on the 27 day of April, 2018, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned up to the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

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7. It is the intention of the parties that the Contractor be an independent Contractor and not an employee of the District under this Agreement and in order to protect the District, Contractor agrees, as consideration herein, to indemnify and hold the District, and its employees, officers and agents, harmless from any and all claims, demands, damages, causes of action, and costs of whatever kind of nature asserted by third parties and occurring or in any way incident to, arising out of, or in connection with any acts of the Contractor its agents, employees, and subcontractors, in the performance of this Agreement, unless such claim, damage injury of losses is the result of the sole negligence of the District.
8. In entering into this contract, Contractor agrees to abide by all District policies and regulations. Including, but not limited to, the Contractor agrees to provide the District with sign-in sheets, and evaluation of the service, along with copies of the materials and information used in connection with said service by Contractor, except those provided by District. Accordingly, Contractor agrees to provide such other information and execute other documents as may be required by District policies or regulations. In the conduct of this Agreement, Contractor shall be subject to the Texas State Board of Education rules and all regulations pertaining to this Agreement and the subject matter and to the laws of the State of Texas governing this Agreement, as well as to the Board policies of the District.
9. **Certification of Criminal History Record Information** - In accordance with state law and as set forth in the Attachment referenced herein, all required criminal history background checks will be performed prior to the performance of this agreement. Failure to properly complete the certifications or completion of the certification in a manner that is later deemed incomplete or inaccurate that results in the District being in jeopardy of violation of Texas Education Code § 22.085(c) will be good cause for early termination of this agreement at District discretion.
10. The District, the Texas Education Agency, the Comptroller General or any of their duly authorized representatives shall have access to any books, documents, or records of the Contractor which are directly related to this Agreement, for the purpose of making audit, examination, excerpts and transcriptions. Additionally, the Contractor shall maintain all required records for five (5) years after the District has made final payments and all other pending matters are closed.
11. Contractor may not subcontract or assign this contract or any of its rights hereunder to another person or entity.
12. All notices hereunder by either party to the other will be delivered personally or by certified mail, return receipt requested, and will be duly given when delivered personally or three business days after postmarked. If to District, notice will be sent to the Superintendent of Schools at 1420 Eidson Rd., Eagle Pass, Texas 78852. If to Contractor, notice will be sent to the signatory and at the address set forth herein.
13. This contract and the following attachments contain the entire agreement between District and Contractor for the services set forth herein and supersedes all prior or contemporaneous agreements, whether oral or written. This contract and its attachments cannot be modified without the advance written consent of each party.

Attachments: See Attached Proposal

EAGLE PASS INDEPENDENT SCHOOL DISTRICT


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14. In accordance with district policy, there shall be no interruption of instruction during the school day. This contract is not valid unless approved by the EPISD Board of Trustees and/or the Superintendent.
15. This contract will be governed by the laws of the State of Texas and is performable in Maverick County, Texas.

IN WITNESS WHEREOF AND EXECUTED, the parties hereto have caused this contract to be executed as of the date and year first above written.

CONTRACTOR:

City of Eagle Pass

BY: 

TITLE: City Manager

DISTRICT:

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BY:  6/28/17
DIRECTOR/COORDINATOR/PRINCIPAL DATE

 6/28/17
ASST. SUPERINTENDENT/EXECUTIVE DIRECTOR DATE

SUPERINTENDENT

DATE

APPROVED BY
EPISD BOARD OF TRUSTEES

____ DAY OF _____, 20____

PLEASE ENCLOSE COPY OF BOARD AGENDA ITEM

**Proposal to Conduct an EMR Course
For
Eagle Pass ISD**

Submitted by: Luis Gonzalez, EMT-P, Course Coordinator

Date: August 28, 2017

Proposed Course Dates: August 28, 2017 to December 12, 2017

The following personnel are certified instructors that will be used during the course.

Luis Gonzalez, Paramedic	EMS Coordinator/ Instructor
Manual Roman, EMT-I	Fire and EMS Instructor/Proctor
Chad Kufman, EMT-B	Fire and EMS Instructor/Proctor
Michael Morales, EMT-P	Fire and EMS Instructor/Proctor
Roger Barrientos, EMT-P	Fire and EMS Instructor/Proctor

Skills testing and verification hours (practical):	30	@	\$30.00	Per Hour	\$900.00
Instructor hours (lecture):	60	@	\$30.00	Per Hour	\$1,800.00
CPR Certification	15	@	\$60.00	each	\$900.00
Coordinator Fees:					\$600.00
Medical Director Fees:					\$500.00
Total Cost:					\$4,700.00

Maximum of 15 Students per Semester.

Additional expenses will include

- Consumables Supplies \$500.00
 - Text Books and Navigate Web Access \$135.00 per set
 - Study Guide \$45.00 per student
-

**Proposal to Conduct an EMR Course
For
Eagle Pass ISD**

Submitted by: Luis Gonzalez, EMT-P, Course Coordinator

Date: Jan 08, 2018

Proposed Course Dates: Jan 08, 2018 to April 27, 2018

The following personnel are certified instructors that will be used during the course.

Luis Gonzalez, Paramedic	EMS Coordinator/ Instructor
Manual Roman, EMT-I	Fire and EMS Instructor/Proctor
Chad Kufman, EMT-B	Fire and EMS Instructor/Proctor
Michael Morales, EMT-P	Fire and EMS Instructor/Proctor
Roger Barrientos, EMT-P	Fire and EMS Instructor/Proctor

Skills testing and verification hours (practical):	30	@	\$30.00	Per Hour	\$900.00
Instructor hours (lecture):	60	@	\$30.00	Per Hour	\$1,800.00
CPR Certification	15	@	\$60.00	each	\$900.00
Coordinator Fees:					\$600.00
Medical Director Fees:					\$500.00
Total Cost:					\$4,700.00

Maximum of 15 Students per Semester.

Additional expenses will include

Consumables Supplies \$500.00

Text Books and Navigate Web Access \$135.00 per set

Study Guide \$45.00 per student

Eagle Pass ISD
EMR 2017-2018
SCHEDULE

Tentative

Class will be Mondays to Friday from 14:50 to 16:10 at the Eagle Pass ISD CATE Building.
 Instructors are subject to change.

Date	Skills Hours	Lecture Hours	Topic	Instructor
28-Aug		1	CPR	Gonzalez
29-Aug		1	CPR	Gonzalez
30-Aug		1	CPR	Gonzalez
31-Aug		1	CPR	Gonzalez
1-Sep		1	CPR	Gonzalez
4-Sep		1	Orientation	Gonzalez
5-Sep		1	CHAPTER 1 EMS Systems	Gonzalez
6-Sep		1	Class Work	Gonzalez
7-Sep		1	CHAPTER 2 Workforce Safety and Wellness	Gonzalez
8-Sep		1	Class Work	Gonzalez
11-Sep		1	CHAPTER 3 MEDICAL / LEGAL and ETHICS	Gonzalez
12-Sep		1	Class Work	Gonzalez
13-Sep		1	TEST 1 CHAPTERS 1-3	Gonzalez
14-Sep		1	Class Work	Gonzalez
15-Sep		1	CHAPTER 4 Communication and Documentation	Gonzalez
18-Sep		1	Class Work	Gonzalez
19-Sep		1	CHAPTER 5 The Human Body	Gonzalez
20-Sep		1	Class Work	Gonzalez
21-Sep		1	CHAPTER 6 Airway Management	Gonzalez
22-Sep		1	Class Work	Gonzalez
25-Sep		1	TEST 2 CHAPTERS 4-6	Gonzalez
26-Sep		1	Class Work	Gonzalez
27-Sep		1	CHAPTER 6 Airway Management	Gonzalez
28-Sep		1	Class Work	Gonzalez
29-Sep		1	CHAPTER 7 Professional CPR	Gonzalez
2-Oct		1	Class Work	Gonzalez
3-Oct		1	CHAPTER 8 Patient Assessment	Gonzalez
4-Oct		1	Class Work	Gonzalez
5-Oct	1		PT ASSESSMENT SKILLS / VITALS	Gonzalez Morales Kaufman
6-Oct	1	1	PT ASSESSMENT SKILLS / VITALS	
9-Oct	1		AIRWAY MANAGEMENT SKILLS	
10-Oct	1	1	AIRWAY MANAGEMENT SKILLS	
11-Oct		1	TEST 3 CHAPTERS 6-8	Gonzalez
12-Oct		1	CHAPTER 9 Medical Overview	Gonzalez
13-Oct		1	Class Work	Gonzalez
16-Oct		1	CHAPTER 10 Poisoning and Substance Abuse	Gonzalez
17-Oct		1	Class Work	Gonzalez
18-Oct		1	CHAPTER 11 Behavior Emergencies	Gonzalez
19-Oct		1	Class Work	Gonzalez
20-Oct		1	TEST 4 CHAPTERS 9-11	Gonzalez
23-Oct		1	CHAPTER 12 Environmental Emergencies	Gonzalez
24-Oct		1	Class Work	Gonzalez
25-Oct		1	CHAPTER 13 Bleeding, Shock, Soft Tissue	Gonzalez
26-Oct		1	Class Work	Gonzalez
27-Oct		1	CHAPTER 14 Injuries to Muscle and Bones	Gonzalez
30-Oct		1	Class Work	Gonzalez
31-Oct	1		SKILLS (IMMOBILIZATION SKILLS,	Gonzalez Morales Kaufman
1-Nov	1		SKILLS (IMMOBILIZATION SKILLS,	
2-Nov	1		SKILLS (NEBULIZER, INHALER, EPI-PEN,	
3-Nov	1		SKILLS (NEBULIZER, INHALER, EPI-PEN,	
6-Nov		1	TEST 5 CHAPTERS 12-14	Gonzalez
7-Nov		1	CHAPTER 15 Child Birth	Gonzalez
8-Nov		1	Class Work	Gonzalez
9-Nov		1	CHAPTER 16 Pediatric Emergencies	Gonzalez
10-Nov		1	Class Work	Gonzalez
13-Nov		1	CHAPTER 17 Geriatric Emergencies	Gonzalez
14-Nov		1	Class Work	Gonzalez
15-Nov		1	TEST 6 CHAPTERS 15-17	Gonzalez
16-Nov		1	CHAPTER 18 Lifting and Moving	Gonzalez
17-Nov		1	Class Work	Gonzalez

Date	Skills Hours	Lecture Hours	Topic	Instructor
27-Nov		1	CHAPTER 19 Transport Operations	Gonzalez
28-Nov		1	Class Work	Gonzalez
29-Nov		1	CHAPTER 20 Vehicle Extrication	Gonzalez
30-Nov		1	Class Work	Gonzalez
1-Dec	1	1	SKILLS MAKE UP	Gonzalez
4-Dec	1		SKILLS MAKE UP	Morales
5-Dec		1	TEST 7 CHAPTERS 18-20	Gonzalez
6-Dec		1	CHAPTER 21 Incident Management	Gonzalez
7-Dec		1	Class Work	Gonzalez
8-Dec		1	Final Review	Gonzalez
11-Dec		1	FINAL EXAM	L. Gonzalez
12-Dec		1	Final Make-Up	L. Gonzalez
TOTAL HRS		10	60	

Didactic Hours 60
 Lab Hours 10

Total Course Hrs.	70
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Eagle Pass ISD
EMR 2017-2018
SCHEDULE

Tentative

Class will be Mondays to Friday from 14:50 to 16:10 at the Eagle Pass ISD CATE Building.
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Date	Skills Hours	Lecture Hours	Topic	Instructor
8-Jan		1	CPR	Gonzalez
9-Jan		1	CPR	Gonzalez
10-Jan		1	CPR	Gonzalez
11-Jan		1	CPR	Gonzalez
12-Jan		1	CPR	Gonzalez
15-Jan		1	Orientation	Gonzalez
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31-Jan		1	Class Work	Gonzalez
1-Feb		1	CHAPTER 6 Airway Management	Gonzalez
2-Feb		1	Class Work	Gonzalez
5-Feb		1	TEST 2 CHAPTERS 4-6	Gonzalez
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1-Mar		1	CHAPTER 11 Behavior Emergencies	Gonzalez
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5-Mar		1	TEST 4 CHAPTERS 9-11	Gonzalez
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TOTAL HRS	10	60		

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EAGLE PASS INDEPENDENT SCHOOL DISTRICT

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Attachments: **See Attached Proposal**

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

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- 15. This contract will be governed by the laws of the State of Texas and is performable in Maverick County, Texas.

IN WITNESS WHEREOF AND EXECUTED, the parties hereto have caused this contract to be executed as of the date and year first above written.

CONTRACTOR:

City of Eagle Pass

BY: [Signature]

TITLE: City Manager

DISTRICT:

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BY: [Signature] 6/28/17
DIRECTOR/COORDINATOR/PRINCIPAL DATE

[Signature] 6/28/17
ASST. SUPERINTENDENT/EXECUTIVE DIRECTOR DATE

SUPERINTENDENT DATE

APPROVED BY
EPISD BOARD OF TRUSTEES

_____ DAY OF _____, 2 _____

PLEASE ENCLOSE COPY OF BOARD AGENDA ITEM