

School Board Meeting  
Monday, April 20, 2026 6:30 PM

Centennial ISD 12  
4707 North Road  
Circle Pines, MN 55014

## Minutes

### 1. CALL TO ORDER

Chair Knisely called the Regular Meeting of the School Board to order at 6:30 p.m. in the District Office Board Room.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

The following members were present: Knisely, ex-officio Holmberg, Linser, Schwinn, Murphy, Hansen, Johnson. The following members were absent: None.

### 4. APPROVAL OF THE AGENDA

Motion to approve the agenda by Hansen, seconded by Schwinn. Vote: 6-0-0. Motion carried unanimously.

### 5. RECOGNITIONS

- National Merit Finalist Neha Potti
- Certificate for Excellence in Financial Reporting

### 6. PUBLIC COMMENT: None.

### 7. CONSENT ITEMS

7.1. Approval of Minutes: Work Study Session Minutes of March 2, 2026 and Regular School Board Meeting Minutes of March 16, 2026

7.2. Approval of Monthly Disbursements

- Accounts Payable to be ratified: \$3,073,413.24
- Payroll to be ratified: \$4,913,808.58

7.3. Approval of Personnel Items

#### Employment

<u>Employee Name</u>	<u>Building</u>	<u>Position</u>	<u>Effective Date</u>
Albertson, Emily	CVE	Grade 4 Teacher	August 24, 2026
Berg, Hailee	CHS	Head Coach Girls Lacrosse	2025-2026 Season
Christensen, Nicole	CHS	Head Coach Girls Golf	2025-2026 Season
Dabill, Chelsey	CHS	Special Education Teacher	August 24, 2026
Gray, Kala	BHE	Grade 2 Teacher	August 24, 2026
Haynus, Karl	CHS	Head Coach Varsity Boys Tennis	2025-2026 Season
Hellem, Jason	CHS	Food Service Assistant	April 7, 2026
Hoeper, Avery	CHS	B Head Softball Coach	2025-2026 Season
Kapitan, Konnor	CHS	Head Coach Boys Lacrosse	2025-2026 Season
Kastner, Julia	CVE	Grade 1 Teacher	August 24, 2026

Krage, Helene	RLE	Special Education Teacher	August 24, 2026
Kretschmer, John	CHS	Co-Head Coach Track & Field	2025-2026 Season
Larson, Noah	CTE	Special Education Teacher	August 24, 2026
Law, Matthew	DO	Season Grounds	June 15, 2026
Lynch, Bobby	CHS	Head Varsity Baseball Coach	2025-2026 Season
Maki, John	CHS	JV Head Coach Baseball	2025-2026 Season
Miller, Jana	CHS	Special Education Teacher	August 24, 2026
Nienow, James	CHS	Head Coach Adapted Softball	2025-2026 Season
Petter, Stephani	CHS	9 <sup>th</sup> Grade Softball Head Coach	2025-2026 Season
Pirner, Mason	CTE	Kids Club Worker	March 31, 2026
Quaranta, Erin	CHS	Clay Target – Head Coach	2025-2026 Season
Schmidt, Aaron	CHS	9 <sup>th</sup> Grade Baseball Head Coach	2025-2026 Season
Schugel, Matt	CHS	Head Coach Boys Golf	2025-2026 Season
Schroeder, Wyatt	CMS	Counselor	August 24, 2026
Smalley, Amy	CMS	Assistant Principal	March 24, 2026
Stack, Aaron	CHS	Head Coach Boys Volleyball	2025-2026 Season
Stumpf, Dan	CHS	JV Head Coach Boys Tennis	2025-2026 Season
Thomas, Rick	CHS	Head Varsity Softball Coach	2025-2026 Season
Thomson, Steven	CHS	Co-Head Coach Track & Field	2025-2026 Season
Winsky, Kristin	RLE	Lead Administrative Assistant	August 6, 2026
Youngquist, Matt	CHS	B-Squad Baseball Head Coach	2025-2026 Season

### Leave of Absences

<b>Employee Name</b>	<b>Building</b>	<b>Position</b>	<b>Effective Date</b>
Amell, Chelsea	RLE	Special Education Teacher	Oct. 7, 2026 – Dec. 18, 2026
Bettinger, Kahlea	GLE	Special Education Teacher	Aug 24, 2026-Oct 30, 2026
Geiselhart, Shari	CHS	Paraprofessional	Feb. 18, 2026 – Mar. 20, 2026
Larson, Dana	CHS	Paraprofessional	Dec. 1, 2025 – Jun. 9, 2026
MacNeil, John	RLE	Head Custodian	Jun. 15, 2026 – Sept. 4, 2026
Randall, Torun	BHE	KC Manager	Feb. 18, 2026 – Mar. 24, 2026
Romano, Kelly	CTE	Lead Administrative Assistant	Mar. 26, 2026 – Apr. 8, 2026
Zastrow, Jenna	EC	Teacher	Apr 16, 2026-June 10, 2026
Zastrow, Jenna	EC	Teacher	Aug 24, 2026-Nov 4, 2026

### Resignations

<b>Employee Name</b>	<b>Building</b>	<b>Position</b>	<b>Effective Date</b>
Brown, Mikayla	CTE	KC Worker	March 27, 2026
Clark, Diana	CHS	Language Arts Teacher	June 10, 2026
Green, Rebecca	RLE	Special Education Teacher	June 10, 2026
Hanson, Karissa	EC	Special Education OT	March 6, 2026
Irons, Margaret	RLE	Paraprofessional	February 24, 2026
Kangas, Doreen	CVE	Paraprofessional	June 9, 2026
King, Barbara	CMS	Food Service Assistant	March 5, 2026
Kraskey, Sydney	CHS	Paraprofessional	March 6, 2026
Lynch, Jones	CMS	Food Service Assistant	April 10, 2026
McKinney, Suzann	CTE	KC Worker	June 9, 2026
Meyers, Leah	DO	Food Service Assistant	April 10, 2026
Sinner, Mackenzie	Medtronic	Paraprofessional	June 9, 2026
Taylor, John	CHS	Paraprofessional	April 21, 2026
Wilke, Kimberly	CHS	Paraprofessional	April 2, 2026

### Retirements

<b>Employee Name</b>	<b>Building</b>	<b>Position</b>	<b>Effective Date</b>
Burggraft, Kary	BHE	Grade 2 Teacher	June 10, 2026

### Terminations

<b>Employee Name</b>	<b>Building</b>	<b>Position</b>	<b>Effective Date</b>
Loomis, Marysa	RLE	Paraprofessional	March 6, 2026

### Change in Employment

<b>Employee Name</b>	<b>Building</b>	<b>Position/Change</b>	<b>Effective Date</b>
Andres, Jason	GLE	Moved from general Custodian to Head	Mar. 23, 2026

Fjerstad, John	CVE	KC Worker, decrease from 12.5 to 10.5 hrs/wk	Mar. 16, 2026
Fredricksen, Molly	CMS	Move from FSA to Cook	Mar. 23, 2026
Hatfield, Chloe	CTE	KC Worker, increase from 7.5 to 9.5 hrs/wk	Mar. 2, 2026
Mitzuk, Mackenzie	CMS	Teacher, reduce from 1.0 to .9 FTE	Aug 24, 2026
Rajan, Rosalina	CMS	Move from Cook to Assistant Manager	Apr. 7, 2026
Rosas, Destyni	CTE	KC Worker, increase from 7.5 to 8.75 hrs/wk	Mar. 2, 2026

#### 7.4. Approval of Kids Club Fee Increase

#### 7.5. Approval of Revised June 2026 Meeting Schedule

Motion to approve the Consent Agenda Items as detailed in the enclosures by Murphy, seconded by Linser. Vote: 6-0-0. Motion carried unanimously.

### 8. RESOURCE MANAGEMENT

#### 8.1. Approval of MOU

A summary of the MOU is included in board packets.

Motion to approve the MOU by Johnson, seconded by Schwinn. Vote: 6-0-0.  
Motion carried unanimously.

#### 8.2. 2026-2027 Budget Adjustments

Executive Director Chaffey gave an update on the proposed 2026-2027 budget adjustments. The presentation is included in board packets. No School Board action is required.

#### 8.3. Adoption of Resolution - Notice of Termination of Probationary Teachers

Motion to adopt the Resolution – Notice of Termination of Probationary Teachers by Murphy, seconded by Hansen.

Roll Call Vote – Ayes: Knisely, Linser, Schwinn, Murphy, Hansen, Johnson.  
Nays: None. Motion carried unanimously.

#### 8.4. Adoption of Resolution - Notice of Proposal to Place on Unrequested Leave of Absence

Motion to adopt the Resolution – Notice of Proposal to Place on Unrequested Leave of Absence by Johnson, seconded by Schwinn.

Roll Call Vote – Ayes: Knisely, Linser, Schwinn, Murphy, Hansen, Johnson.  
Nays: None. Motion carried unanimously.

#### 8.5. Approval of Revised Long-Term Facilities Maintenance Plan

Motion to approve the Revised Long-Term Facilities Maintenance Plan by Linser, seconded by Murphy.

Roll Call Vote – Ayes: Knisely, Linser, Schwinn, Murphy, Hansen, Johnson.  
Nays: None. Motion carried unanimously.

#### 8.6. Approval of Northeast Metro 916 Long-Term Facilities Plan

Motion to approve the Northeast Metro 916 Long-Term Facilities Plan by Hansen, seconded by Johnson.

Roll Call Vote – Ayes: Knisely, Linser, Schwinn, Murphy, Hansen, Johnson.  
Nays: None. Motion carried unanimously.

## 8.7. Adoption of Acknowledgement of Contributions Resolution

Whereas: Minnesota Statute 123B.02 permits school boards to "... receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore: Be it resolved by the School Board of Centennial, Independent School District No. 12 that the School Board accepts with appreciation the contributions, detailed in the background.

### DETAILED BACKGROUND:

- To Blue Heron Elementary
  - \$350.00 from American Heart Association earmarked for PhyEd equipment
- To Centerville Elementary
  - \$120.00 from Blackbaud on behalf of David Miller for student needs
  - \$120.00 from Blackbaud on behalf of Kate Matzke for student needs
  - \$30.00 from CAF on behalf of Gina Beran for student needs
  - \$81.52 from American Online Giving from anonymous donor for student needs
- To Centennial Middle School
  - \$20.00 from CAF on behalf of anonymous donor for student needs
  - \$9,981.07 from CMS Student Parent Org for student needs
- To Centennial High School
  - \$10.00 from Abbott Employee Matching from anonymous donor for student needs
  - Donations from Jane Sevald, Ann Paulis-Neal, Jennifer Parker, Kara Heupel, Jean Borgerding, Sue Ring-Jarvi, Robert Cassillas and three anonymous donors through Resources from DonorsChoose.org for the project "Digging in to Earth and Space Science" in Mrs. Norberg's classroom
  - \$20.00 from Abbott Employee Matching from anonymous donor for student needs

Motion to adopt the Acknowledgement of Contributions Resolution by Schwinn, seconded by Linser.

Roll Call Vote – Ayes: Knisely, Linser, Schwinn, Murphy, Hansen, Johnson.

Nays: None. Motion carried unanimously.

## 9. SUPPLEMENTAL ITEMS

### 9.1. Long Range Plan Update

Superintendent Holmberg gave an update on the Long Range Plan. The presentation is included in board packets. No School Board action is required.

### 9.2. Adoption of Revised Policies with Substantive Updates

This was a second reading/adoption of the following revised policies:

- 503 Student Attendance
- 515 Protection and Privacy of Pupil Records
- 530 Immunization Requirements

- 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
- 701 Establishment and Adoption of School District Budget
- 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

Motion to adopt the revised policies with substantive updates by Johnson, seconded by Schwinn. Vote: 6-0-0. Motion carried unanimously.

## 10. COMMUNICATION

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

- 10.1. AMSD – At the meeting last Friday officers were elected, the 2026 Legislative Priorities were approved. Guest speakers were Kirk Schneidawind and Erica Allenburg from MSBA. Monday, April 13 was AMSD Day at the Capitol. Thank you to our board members who attended and met with our legislators.
- 10.2. CAEF – Thank you to the sponsors, those who donated baskets for the silent auction and who helped with the event. \$60,000 was raised. CAEF is still accepting donations to the Fund The Need via a link on the website.
- 10.3. NE Metro 916 – At the last meeting the 916 LTFM Plan and some union contracts were approved. The board also went into closed session to discuss negotiation strategies.
- 10.4. SAFF – The next meeting is scheduled for April 14.
- 10.5. District Committee Reports
  - Mary Poppins is the High School musical – April 30 through May 3.
  - Culture Fair is May 9 from 11-4
  - Community Ed Garage Sale is April 25 from 11-4

## 11. SUPERINTENDENT REPORT

- Chain of Lakes Rotary Bingo Event last Saturday was well attended. Proceeds from the event go to support STRIVE and student scholarships.
- Superintendent's HS Advisory. Idea came about transition into HS. This Thursday HS student panel will go to CMS to meet with 8<sup>th</sup> grade students.
- District has been working with a committee on AI. Will pull a small group of the advisory students together to talk about AI.

## 12. INFORMATIONAL ITEMS

### 12.1. Dates to Note

- Monday, May 4 – Work Study Session, 5:30 p.m.
- Monday, May 11 – Scholarship Night, 7:00 p.m./PAC
- Friday, May 15 – Cabaret Concert, 7:00 p.m./PAC
- Monday, May 18 – Closed Session Board Only, 5:30 p.m.
- Monday, May 18 – School Board Meeting, 6:30 p.m.
- Wednesday, May 20 – Employee Recognition, 4:00 p.m./CMS
- Monday, May 25 – No School Memorial Day

13. ADJOURN

Motion to adjourn by Schwinn, seconded by Linser. Vote: 6-0-0. Motion carried unanimously.

Adjourn at 7:35 p.m.

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Craig Johnson, School Board Clerk

*Minutes prepared by Jody Josephson*