

## Regular Board of Education Meeting

Monday, December 13, 2021 5:00 PM Central  
Crosslake Community School  
Commons Area  
35808 Co Rd 66  
Crosslake, MN 56442

### 1. **Call Meeting to Order**

Meeting called to order at 5:02 p.m.

### 2. **Pledge of Allegiance**

### 3. **Roll Call and Establish a Quorum**

Kysa Corbett, Cinda Jensen, Heidi O'Brien, Amy Scheuman, Lance Swanson, Ronda Veit, Annette Klang (ex-officio), Holly Amaya (ex-officio), Jennifer Miller (video technician), Cheryl Cole (recorder)

### 4. **Additional Items**

### 5. **Public Comment**

M. Powers thanked the outgoing Board of Education Directors.

Veit motioned to approve the agenda; O'Brien seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y.

Motion passes 6-0.

### 6. **Agenda**

#### 6.A. **Consent Agenda:** (5 minutes)

All items listed below are considered to be routine by the Crosslake Community School Board of Education and will be acted upon by one motion; however, any Board member may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

6.A.1. Board of Education Minutes - November 8, 2021

6.A.2. Finance Meeting Minutes - November 11, 2021

6.A.3. Budget Revision Meeting - December 2, 2021

6.A.4. EE Online Committee Meeting Minutes - November 22, 2021

6.A.5. Community Engagement/Marketing Committee Meeting Minutes - November 17, 2021

6.A.6. Health and Wellness Committee Meeting Minutes - November 15, 2021

6.A.7. Personnel Matters

6.A.8. Food Service Reports

6.A.9. Gifts and Donations

O'Brien makes motion to accept Consent Agenda; Veit seconded.

Roll Call: Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y; Corbett Y.

Motion passes 6-0.

#### 6.B. **Environmental Literacy Plan (ELP) Overview** (15 minutes)

M. Graceffa, 5-8 Seat-Based Science Teacher presented. Fulfills academic role during presentation.

**6.C. Annual Audit Report from MMKR** (20 minutes)

Bill Laurer, CPA, from Malloy, Montague, Karnowski, Radesevich & Co., P.A. (MMKR) presented the results of the year ended June 30, 2021 audit report.

**6.D. Action Items:** (5 minutes)

6.D.1. Review and Approve October 2021 Financial Information

Veit motioned to approve the October 2021 Financial Information; Corbett seconded.

Roll Call: O'Brien Y; Scheuman Y; Swanson Y; Veit Y; Corbett Y; Jensen Y.

Motion passes 6-0.

6.D.2. Certify Election Results

Swanson motioned to approve to certify the 20-21 election results; Veit seconded.

Roll Call: Scheuman Y; Swanson Y; Veit Y; Corbett Y; Jensen Y; O'Brien Y.

Motion passes 6-0.

**6.E. Information/Discussion Items:**

6.E.1. Covid Update - Proactive vs Reactive

6.E.2. SY22 Revised Budget

Jensen motioned to move the SY22 Revised Budget to an action item; O'Brien seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y.

Motion passes 6-0.

Jensen motioned to approve revised 2022 Budget; Swanson seconded.

Roll Call: Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y; Corbett Y.

Motion passes 6-0.

6.E.3. ESSER Funds Summary

Jensen motions to move the ESSER Summary report to an action item; Corbett seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Veit Y.

Motion passes 6-0.

Jensen motioned to approve the ESSER Summary Report as stated; O'Brien seconded.

Roll Call: Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y; Corbett Y.

Motion passes 6-0.

6.E.4. Director Selection Process to Begin January 2022

Jensen and Scheuman are willing to take on challenge.

6.E.5. Board-Appointed Committees and Board Directors Jensen motioned to recommend moving Board-Appointed Committees to an action item; Corbett seconded.

Discussion: O'Brien-the top four will be the ones that will require a Board Director. Yes.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Viet Y.

Motion passes 6-0.

Jensen motioned to approve the Board-Appointed Committees recommendation with what Amaya said which is to combine the World's Best Work Force with the Academic Achievement Board-Appointed Committee. Veit seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Viet Y.

Motion passes 6-0.

6.E.6. Policy Review

O'Brien motioned to move Policy 460 Covid Pay Policy to an action item; Veit seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Viet Y.

Motion passes 6-0.

Jensen motioned to approve Covid Pay Policy 460; Veit seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Viet Y.

Motion passes 6-0.

Policy 504 Student Dress and Appearance

Discussion: if parents/guardians are notified it would involve Administration.

Jensen motioned to move Student Dress and Appearance Policy 504 to an action item; Veit seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Viet Y.

Motion passes 6-0.

Jensen motioned to approve Student Dress and Appearance Policy 504 with the one tweak that we mentioned with regard to contacting the parent/guardian. Corbett seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Viet Y.

Motion passes 6-0.

#### 6.E.7. District Personnel

Skipped over on agenda.

Klang shared what the District Personnel discussion was regarding. Additional thoughts and needs regarding Human Resource personnel. There will be office personnel shifting. Come back to the Board of Education with exact duties.

#### 6.E.8. Learning Lab

Closing Learning Lab for second semester in 21-22 school year.

#### 6.E.9. Professional Development

6.E.9.a. Faculty and Staff

6.E.9.b. Board of Education

6.E.9.c. Sharing of Professional Development Events

6.E.9.d. Board of Education Training

### 6.F. **Reports:**

6.F.1. CCS' Directors: Annette Klang and Holly Amaya (5 minutes)

6.F.2. EE Seat-Based Committee: Lance Swanson (5 minutes)

6.F.3. EE Online Committee: Kysa Corbett (5 minutes)

6.F.4. Finance Committee: Ronda Veit (5 minutes)

6.F.5. Academic Performance/Assessment: Vacant (5 minutes)

6.F.6. Health and Wellness Committee: Kysa Corbett (5 minutes)

6.F.7. Community Engagement Committee:/Marketing: Heidi O'Brien (5 minutes)

6.F.8. Facilities Committee: Lance Swanson (5 minutes)

6.F.9. Collaboration Team Committee: (5 minutes)

### 7. **Authorizer Update:**

7.A. Environmental Notes

7.B. Board Observation Feedback

7.C. Sounding Board

### 8. **January 10, 2022 Meeting Preparation:** (5 minutes)

Jensen thanked outgoing Board of Education Directors and gifted them an Ampersand as a token of appreciation on behalf of the Board of Education.

Corbett shared her thank you and words of wisdom.

Swanson, everything Corbett said.

O'Brien says ditto.

8.A. Suggestion for Discussion Topics for Next Meeting

8.B. Policy Review

### 9. **Board Meeting Evaluation:**

### 10. **Adjourn the Regular Board of Education Meeting**

Jensen, may I have a motion to adjourn the Regular Meeting of the Board of Education at 7:20 p.m? Swanson so moved; O'Brien seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Viet Y.

Motion passes 6-0.

Annual Meeting of the Board of Education: January 10, 2022 at 5 p.m.

Regular Meeting of the Board of Education Meeting: January 10, 2022 at 5:30 p.m.