

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: 3/10/20



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignation Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

This action request pertains to Elementary (only) High School/District Wide

Date: 2/26/20

To: **Corrina Hall Guardipee**
 Superintendent

From: Tonia Tatsey
 Title: KW Vina Principal

Subject: Contract Service Agreements: Spaces & Places Professional Development

Description: I am requesting a contract service agreement to provide two additional contract days for 29 KW Vina certified staff on June 4 & 5, 2020. These two additional days would include professional development in how to sort through, prioritize, and filter outdated materials accumulated over years in the classroom and clean, clutter free classrooms to increase attention & engagement, decrease behavior. The PD will extend to designing effective spaces for classroom instruction, such as literacy and mathematics whole group, small group, and stations to decrease distraction, maximize engagement, support smooth transitions, and promote student/staff safety.

Financial Impact: \$7,198.00 (100/day x 2 days x 29 staff)

Funding Source (Budget/grant, etc.): 115.10.423.2213.150.650 (MCLP)

Attachment(s): CSA

Superintendent Action: Approved Denied Deferred Sign. _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

The certified staff who will be attending the Spaces & Places PD on June 4th and 5th:

Amy DeRoche
Britney Shooter
Kelley Sharp
McKenzie Augare
Carol Grant
Shontee Johnson
Ashley Burd
Angie Pepion
Cheri Dauphinais
Louise Giebel
Gail Hoyt
Jocelyn Big Throat
George Sharbono
Ruth Shea
Cherie Show
Taylor Crawford
Marci Burd
Amy Molenda
Betty Brock
Jennifer Fenner
Brittany Burns
Nancy Light
Zoe Johnson
Nathalie Lopez
Sheila Grady
Egan Black
Sadie Johnson
Shaylea Tatsey
Dawn Marxer

Presenters: Brandy Bremner & Nicole Whitney

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: February 27, 2020

Board Approval: _____

Contractor: Sample

Phone: _____

Address: _____ Browning, MT 59417 _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Professional development in how to sort through, prioritize, and filter outdated materials accumulated over years in the classroom. The PD will extend to designing effective spaces for classroom instruction, such as literacy and mathematics whole group, small group, and stations to decrease distraction, maximize engagement, support smooth transitions, and promote student/staff safety.

Contracted Dates: June 4 & 5, 2020

Rate per hour/per day: \$100/day x 2 = \$200.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): Fringe 18% = _____

Total Project Cost = \$200.00

Contract to be paid from:

[115.10.423.2213.150.650 \(MCLP\)](tel:115.10.423.2213.150.650)

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White—Contractor

Yellow – Business Office