

2024 - 2025 Instructional Materials Allotment & TEKS Certification

Board of Trustees Meeting May 14, 2024

SUMMARY:

This item requests approval of TAC 66.1305 annual requirement for the certification of Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) form. Each year, school districts and charter schools must submit a new Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) certification form before ordering materials or requesting funds for the upcoming school year.

BOARD VALUES:

Teaching & Learning:

- The establishment of high expectations with a curriculum fostering inquiry, critical thinking, civic responsibility, and exemplary citizenship
- Cultivating a consistent, strong, district-wide balanced curriculum based on ongoing needs assessments supporting all students

PREVIOUS BOARD ACTION:

The annual certification form was signed by the superintendent, board president, and board secretary and submitted to TEA in the Spring of 2023.

BACKGROUND INFORMATION:

Annually TEA requires school districts to submit the Instructional Materials Allotment (IMA) and Texas Essential Knowledge and Skills (TEKS) certification document to the district superintendent and the local board of trustees for the required signatures. The district superintendent and local board of trustees are required to certify that the district has instructional materials that cover all elements of the TEKS of the required curriculum identified in TEC §28.002, other than physical education, for each subject and grade level, as required in the Texas Education Code (TEC), Section §31.004; that the district's IMA is used only for expenses allowed by TEC §31.0211; and upon request, the district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's allotment, TEC §31.101.

SIGNIFICANT ISSUES:

Without this annual certification, Denton ISD will not comply with TEA regulations requiring school districts to submit a ratified IMA & TEKS Certification, thus the district will not be able to purchase instructional materials through EMAT.

FISCAL IMPLICATIONS:

Without the IMA & TEKS Certification form, Denton ISD will not be able to continue with the purchase of instructional materials. Denton ISD will also not be able to renew orders for currently adopted instructional materials, this includes instructional materials ordered due to student and teacher growth.

BENEFIT OF ACTION:

The completion and submission of this document will allow Denton ISD to continue the purchasing process for instructional material and purchase additional instructional materials needed for growth. This certification is applicable to all instructional materials.

PROCEDURAL AND REPORTING IMPLICATIONS:

When the IMA and TEKS Certification form is submitted by Denton ISD and received by TEA, TEA's staff will update EMAT to reflect the receipt of this document. Once all prerequisites are complete, Denton ISD can begin to order and/or request disbursements in EMAT for the 2024-2025 school year for instructional materials needed for students.

PUBLIC COMMENT RECEIVED:

None

ALTERNATIVES:

No alternative actions are proposed.

OTHER COMMENTS:

No other comments.

SUPERINTENDENT'S RECOMMENDATION:

Please move forward with reviewing the form, approving, and submitting the form to TEA; and certifying the 2024-2025 Instructional Materials & Texas Essential Knowledge and Skills form. Once the document is received by TEA and this division acknowledges receipt of this form in EMAT, Denton ISD may begin the process of ordering instructional materials for the 2024-2025 school year.

STAFF PERSONS RESPONSIBLE:

Lesli Guajardo, Director of District & Student Support Services

ATTACHMENT:

2024 – 2025 Instructional Materials & TEKS Certification Form

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Superintendent: _____

Comments: _____