



Human Resource Services  
440 East 100 South  
Salt Lake City, Utah 84111  
801.578.8340

Date: July 9, 2024  
To: Board of Education  
Elizabeth Grant, Superintendent  
From: Logan Hall, Executive Director, Human Resource Services  
Alan Kearsley, Business Administrator

SUBJECT: Reclassification of Assistant Manager - Custodial

As the result of a job study, which includes reviewing the roles and responsibilities of the position, we are proposing the reclassification of the Assistant Manager – Custodial position on salary schedule #42 from lane O to lane M.

If approved, the proposed reclassification would take effect retroactively on July 1, 2024, and would be paid on lane M of the Comprehensive Exempt 12-month salary schedule #42.

We are seeking Board approval for the reclassification of this classified position.