



WEST BONNER COUNTY SCHOOL DISTRICT #83

Board of Trustees Annual Meeting #443 AMENDED V1

January 15, 2025 6:00 PM

Priest River Lamanna High School - Cafeteria

596 ID-57

Priest River , Idaho 83856

MEETING MINUTES

Attendance Taken at 6:00 PM.

Before Reorganization	After Reorganization	Trustee	Status
Board Chair	Vice Chair	Margaret Hall:	Present
Trustee	Trustee	Kathy Nash:	Present
Trustee	Trustee	Delbert Pound:	Present
Trustee	Trustee	Paul Turco:	Present
Vice Chair	Board Chair	Ann Yount:	Present

I. Call Meeting to Order

Discussion: Meeting Called to Order at 6:00PM

II. Pledge of Allegiance

III. Approval of the Agenda - Action Item

Action(s):

Motion to Approve the Agenda. This motion, made by Ann Yount and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

IV. Comments from the Audience on the Agenda: (Limit of 2 minutes)

Discussion: The Board heard comments from Merrilee Brumley, Maureen Paterson, Doug Paterson, Dan Brown, The Priest Lake Education Foundation, and Peter Bock.

V. Approval of December 2024 Meeting Minutes (Reference Policy 1200)

Action(s):

Motion to bring Approval of December 2024 Meeting Minutes. This motion, made by Ann Yount and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

Motion to approve the December 2024 Meeting Minutes. This motion, made by Ann Yount and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

VI. Annual Organization of the Board Trustees - Action Items

Action(s):

Motion to bring the Reorganization of the Board of Trustees to the Table. This motion, made by Ann Yount and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

VI.A. Nominate/Elect 2025 Board of Trustee Chair

Discussion: Kathy Nash nominated Ann Yount as Chair of the Board of Trustees.

Trustee Ann Yount is elected Chair of the Board of Trustees.

VI.B. Nominate/Elect 2025 Board of Trustee Vice-Chair

Discussion: Kathy Nash nominated Delbert Pound as Vice Chair of the Board.

Delbert Pound nominated Margaret Hall as Vice Chair of the Board.

Trustee Margaret Hall is elected Vice Chair of the Board of Trustees.

VI.C. Nominate/Elect 2025 Treasurer

Discussion: Margaret Hall nominates Kendra Salesky as Treasurer of the Board.

Kendra Salesky is elected as Treasurer of the Board.

VI.D. Nominate/Elect 2025 Board Clerk

Discussion: Margaret Hall nominated Julie Hinshaw as Board Clerk.

Julie Hinshaw is elected as Board Clerk.

VI.E. Review and Signing of Code of Ethics - Policy 1600

Discussion: The Board of Trustees heard a recital of the Code of Ethics delivered by Board Clerk Julie Hinshaw, and signed the Code of Ethics.

VI.F. Affirm Public Records Coordinator (Custodian of Records)

Action(s):

Motion to affirm Superintendent Kim Spacek as the Coordinator of Public Records. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

VI.G. Approve Authorized Signatories for Bank and Checks

Discussion: Business Manager Kendra Salesky presented information on the Authorized Signatories for Banks and Checks to the Board.

Current Signatories are Vice Chair Margaret Hall, Superintendent Kim Spacek, and Business Manager/Treasurer Kendra Salesky.

Action(s):

Motion to change the signatories on the 5 Umpqua bank accounts to Chair Sonja A. Yount, Superintendent Kim Spacek, and Business Manager/Treasurer Kendra D. Salesky. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

VI.H. Approve Depositories for the District

Discussion: Kendra Salesky presented information on the Depositories for the District. Depositories are the check signers for the District.

Current Depositories are Vice Chair Margaret Hall and Treasurer Kendra Salesky.

Treasurer Kendra Salesky requests to replace Margaret Hall as a Depository with the Board Chair, Sonja A. Yount. There were no further changes recommended.

Kendra presented information on the possibility of investing in the Local Government Investment Pool (LGIP) to generate revenue.

Action(s):

Motion to change the Depositories to Chair Sonja A. Yount, and Treasurer Kendra D. Salesky. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

Motion to transfer the HB521 funds totaling \$2,518,077.00 from Umpqua main checking to LGIP and mirror the Depositories on the Umpqua accounts. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

Motion to add two more LGIP accounts for the General main account and the Student Body funds as stated. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Voting Summary: Yea: 5, Nay: 0

VI.I. Approve Meeting Date Schedule

Discussion: The Board discussed the regular meeting schedule.

Action(s):

Motion to continue the regular monthly meeting schedule on the 3rd Wednesday of every month at 6:00PM in the Cafeteria of Priest River Lamanna Junior/Senior High School. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

VI.J. Approve Locations for Posting Notices

Notices are currently posted at the West Bonner County District Office, WBCSD Schools (when in session), and Bonner County Daily Bee (Newspaper of Record).

Discussion: The Board discussed posting locations for meeting notices. Vice Chair Hall suggested ensuring the dates and times were posted on the reader board as well when possible.

Action(s):

Motion to continue using the current posting locations as the official posting sites, including the dates, times and locations of postings on the reader boards at the schools when possible. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

VI.K. Approve Board Committee Appointments

Current Appointments:

- Facilities & Maintenance: Paul Turco & Delbert Pound
- Finance: Margaret Hall & Kathy Nash
- Curriculum: Ann Yount & Kathy Nash
- Negotiations: Margaret Hall & Ann Yount
- Meet & Confer: Paul Turco & Delbert Pound

Discussion: The Board discussed committee appointments.

Action(s):

Motion to approve the current board appointments for 2025 as they were in 2024. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

VI.L. Approve Site Council Appointments

Current Appointments:

- Priest River Elementary / Paul Turco
- Idaho Hill Elementary / Kathy Nash
- Priest Lake Elementary / Margaret Hall
- Priest River Lamanna High School / Ann Yount
- Priest River Junior High / Delbert Pound

Discussion: The Board discussed the approval of site council appointments.

Action(s):

Motion to approve the site council appointments for 2025 as they were in 2024. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

VII. Celebrations

Discussion: Vice Chair Hall celebrated the Spelling Bee held at Priest River Elementary School.

VIII. Reports

VIII.A. Board Member Reports

Discussion: Vice Chair Hall reported that a Finance Committee Meeting was held on January 9th. Progress was made on the Audits and other financial items of note.

Trustee Pound reported that a Facility Committee Meeting was held on January 8th. He stated it was a great meeting with an abundance of community input.

VIII.B. Director & Administrator Reports

Discussion: The Board heard a report from Principal Lynn Parker regarding progress and events at Priest River Elementary.

VIII.C. Financial/Treasurer Report

Discussion: The Board heard a report from Business Manager/Treasurer Kendra Salesky.

VIII.D. Superintendent Report

Discussion: The Board heard a report from Superintendent Spacek.

Vice Chair Hall requested that the policy 1250 governing committees be looked at again for consistency between the Facilities Committee guidelines that were presented in Operations Director Ryan Carruth's report. She expressed an interest in those that Director Carruth had included.

IX. Consent Agenda - Action Items

Action(s):

Motion to bring the Consent Agenda to the Table. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

IX.A. Human Resources Report

Action(s):

Motion to Approve the Consent Agenda. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

X. Accounts Payable - Action Item

Discussion: The Board discussed Accounts Payable with Kendra Salesky.

Action(s):

Motion to bring Accounts Payable to the table. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

Motion to approve Accounts Payable as presented. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0, Abstain (With Conflict): 1

XI. Old Business - Action Items

Action(s):

Motion to bring Old Business to the table. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

XI.A. Consideration and Approval of an Internet Service Provider in compliance with ERATE

Discussion: The Board heard a report from Director of Technology Ron Kruse about the selection of an Internet Service Provider for the District. He made a recommendation to enter into a 5-year contract with Concept Cable with 5 option years.

The Board discussed the options.

Action(s):

Motion to approve Concept Cable doing business as MiFiber for a 5-year contract and continue using them as our ISP. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

XII. New Business - Action Items

Action(s):

Motion to bring New Business to the Table. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

XII.A. Consideration and Approval to Surplus for Demolition Two Portables

Discussion: The Board heard from Superintendent Kim Spacek regarding the Facility Committee's recommendation on the demolition of the two derelict portable units owned by the District.

Action(s):

Motion to approve the Facilities Department seeking price bids to demolish the two derelict Portable units. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

XII.B. Update and Next Steps Regarding HB521 Funds

Discussion: The Board heard a report about HB521 Funds from Superintendent Kim Spacek.

XII.C. Consideration and Approval of ISBA Policy Service Subscription Renewal

Discussion: The Board discussed the policy update service provided by ISBA.

Action(s):

Motion to approve ISBA Policy Plus Update Service for \$1000/year and have Margaret Hall donate \$500 and Delbert Pound Donate \$500 of the funds to pay for the membership. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

XII.D. Consideration and Approval of After-the-Fact Minutes for November 1st, 2023

Discussion: The Board heard a report from Board Clerk Julie Hinshaw.

Action(s):

Motion to approve the After-the-Fact minutes for November 1st, 2023. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Voting Summary: Yea: 5, Nay: 0

XIII. Comments from the Audience: (Limit of 2 minutes)

Discussion: The Board heard comments from Candy Turner.

XIV. Board Reflection / Future Agenda Items - Action Items

Action(s):

Motion to bring Board Reflection to the table. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

XIV.A. Potential Future Meetings, Work Sessions, etc.

- Upcoming Committee Meetings (Facilities, Finance, Negotiations)
- Upcoming Regular / Special Meetings / Work Sessions
- Board Development (Policy 1645):
 - * Robert's Rules of Order
 - * ISBA Get on Board Monthly Webinar Series (Jan. 16th - June 19th) – IDSDE reimbursable.
- ISBA Day on the Hill (Feb. 17-18, 2025) - Not reimbursable.

Discussion: The Board discussed potential future meetings and reflected on possibilities for the District.

Quorum notices must be posted for the following:

- January 22nd, 2025 AdTeam meeting – District Office
- January 29th, 2025 AdTeam meeting – District Office
- January 30th, 2025 Lunch Workshop

Meetings were scheduled for the following:

- January 23rd, 2025 Pre-Finance Committee Mtg - 11:00AM in the District Office.
- January 29th, 2025 Work Session - 5:00PM in the PRLJSHS Library.

XV. **Motion to Adjourn**

Action(s):

Motion to Adjourn at 8:05PM. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

Sonja A. Yount, Board Chair

Julie A. Hinshaw, Board Clerk