

Badger School Board Meeting information can be found online at our website:

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Minutes of Regular Meeting ~ The Board of Education ISD 676

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1. Call to Order at **7:51 p.m. (start delay due to extension of Truth in Taxation Public Meeting)**
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call (alphabetical order): Jodie Davy, Cari Dostal, Jamie Isane, Brent Olson, Jeramy Swenson and Jared VonEnde; 6 out of 6 in attendance.

Student (non-voting) Representative: Open for SY2023-24
 - 1.3. Administration and Department Heads: Kevin Ricke, Leah Hasson and Stacey Warne
2. Visitor Comments – None
Visitors Present in Attendance (alphabetical order): Becky Dostal, Sherri Kukowski, and Ashley Lambert
 - 2.1. Listening Session – None
3. Recommendation to add and/or to remove items to the agenda from Board Members or School Administrators – None
4. Approval of Agenda
 - 4.1. A motion was made by **Member Dostal** to approve the agenda for the Monday, December 11, 2023 Regular School Board Meeting as presented. The motion seconded by **Member Davy**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**
5. Minutes
 - 5.1. A motion was made by **Member Swenson** to approve the minutes of the Regular School Board Meeting held on Monday, November 13, 2023 as presented. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**
Attachments: (2) Minutes for Badger 13 November 2023 Regular Meeting screen friendly version
Minutes for Badger 13 November 2023 Regular Meeting condensed for newspaper
6. Consent Agenda
 - 6.1. Pay Bills: A motion was made by **Member Swenson** to approve the payment of bills check **#63326** through check **#63389** for a total of **\$76,222.37** as listed as well as approve Purchasing Card electronic payments dated December 4, 2023 and Electronic Fund Transfers as submitted. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**
Attachments: (7) BOARD BILL ROTATION 2023
Check Payment Register End of November by Bank and Check for December 2023 Board Packet
EFT Schedule End of November for December 2023 Board Packet
Wire Transfers End of November for December 2023 Board Packet
PCard Statement End of November for December 2023 Board Packet
UFARS Exp Rev Summary End of November for December 2023 Board Packet
Revised FY24 Budget as of 13 Nov 2023

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6. Consent Agenda > *continued*

- 6.2. Unpaid Leave Request: A motion was made by **Member Davy** to accept notification of the Family Medical Leave Act (FMLA) qualifying request from Toia Starren, for approximately March 11, 2024 to Friday, May 24, 2024 for minimum of 53 teacher contract days or up a maximum of twelve weeks if necessary; subject to change. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: FMLA notification from TS received 08 Dec 2023

- 6.3. Head of Buildings and Grounds Resignation: A motion was made by **Member VonEnde** to accept the resignation of Striker Hasson, Head of Maintenance and Grounds with last day of employment being Friday, January 5, 2024. The motion seconded by **Member Swenson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: Sincere, thank you for 3 years 7 months of service. At this time, Striker Hasson is not resigning from the Head Football Coach position.

Badger was one of only nineteen K-12 public schools statewide that had successful COVID mitigation strategies to be able to remain open for in-person learning the full entire 2020-2021 school year during the pandemic.

Attachment: Letter of Resignation from SH 08 Dec 2023

7. Communications

- 7.1. Building and Grounds Report: ~~Striker Hasson~~ not in attendance

Attachments: (3) 018631 – ISD676 Badger Public School – Badger – 24OCT23 from Fire Marshal
MDH Food and Beverage Establishment Inspection Report 21 Nov 2023 Clean Zero Violations
Maintenance and Ground Report 11 Dec 2023

- 7.2. Minnesota School Boards Association (MSBA) Annual Leadership Conference January 11-12, 2024 with Early Bird Sessions January 10.

Description: Five intend to represent Badger ISD 676: 4 out of 6 Badger Board Members plan on attending at this time and the Superintendent plans to attend as well.

Attachment: MSBA Annual Leadership Conference Jan. 11-12, 2024 Brochure

- 7.3. Minnesota Rural Education Association (MREA) online voting instructions for Board of Director Elections to be completed by the December 31 deadline.

Attachment: MREA Board of Director online voting instructions for election to be completed by 31 Dec 2023

- 7.4. Please complete Region 1 Joint Powers Board Election votes and ensure the Region 1 Office receives the ballots through the mail by December 29, 2023.

Attachment: Region 1 Joint Powers Board Election – mail in paper ballot vote before 29 Dec 2023

- 7.5. Schedule a Badger School Board Work Session inviting Baird Finance Team:

Topic: Financial talking points follow up; funding options to expedite Facilities Needs Improvement and Tax Impact Scenarios

Strategies and/or Options for Annual Budget for Operational Expenses to address the downward deficit spending pattern and the shrinking fund balance reduction trend?

When: First Choice: Wed., Dec. 20, 2023 as early as 5:45 p.m.?

Second Choice: Wed., Jan. 3, 2024 as early as 5:45 p.m.?

Who should be invited? Matthew Rantapaa of Baird Finance; possibly our LTFM
Long-Term Facilities Management Plan consultant Jason Splett?

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7. Communications > *continued*

7.6. School Board *Organizational Meeting* scheduled for January 8, 2024

Description: Minnesota Statute requires the School Board to elect its officers for the new calendar year at its first regular meeting in January. The first regular meeting in January is sometimes referred to as an *Organizational Meeting*.

M.S. 123B.14 states, "On the first Monday of January of each year, or as soon thereafter as practicable, (i.e., next Board meeting in January 2024) the board must meet and organize ..."

Board members will nominate and elect officers, including: Chair, Vice Chair, Clerk and Treasurer.

Board Approval during the January organizational meeting will also include:

- Designation of official depository for school funds;
- Designation of legal counsel [Law Firm(s)];
- Designation of dates and times for the regular monthly meetings;
- Designation of official newspaper;
- Committee and/or representative appointment(s)

7.7. Superintendent

7.7.a. Miscellaneous Items to Report by Superintendent

Attachments: (4) Board Reimbursement WORKING DRAFT Per Diem List as of 10 July 2023
22-23 Between Terms Unemployment
Reimbursement Approximation for Between Terms Unemployment as of 30 Nov 2023 thus far
Badger – Pre-Decision Survey – Draft – ENS TR Edits
Northwest MN Arts Council Artist in Residence Program Recipient
Miscellaneous Items Superintendent

7.8. Dean of Students

7.8.a. Badger National Honor Society (NHS) Induction Ceremony Banquet held on Thurs., November 14

New Inductees (listed in alphabetical order): Aidan Carpenter, Landon Christianson, Taylor Davy, Julia Dostal and Bethanie VonEnde

Current Returning Members (listed in alphabetical order): Jordan Davy, Arianna Grugal, Ada Lee, Jordan Lee, Macy Majer, Ashton Pickhartz and Amelia Wilt

7.8.b. Subsection 32 Instrumental and Vocal Solo Contests results from Thursday, November 16 which were held at Lake of the Woods-Baudette School:

Peyton Lee, 9th Grade Freshman, Soprano, Excellent Rating
Adysen Gregerson, 9th Grade Freshman, Mezzo Soprano, Superior Rating
Emily Burkel, 10th Grade Sophomore, Soprano, Superior Rating and
Outstanding Performance Award
Tryg Olson, 10th Grade Sophomore, Bass, Superior Rating
Aidan Carpenter, 11th Grade Junior, Bass, Superior Rating. Aidan also performed on the trumpet and earned a Superior Rating
Jordan Davy, 12th Grade Senior, performed on the clarinet, Superior Rating
Arianna Grugal, 12th Grade Senior, Soprano, Superior Rating

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7. Communications > *continued*

7.8. Dean of Students > *continued*

7.8.c. Juniors Bethanie Vonende and Masen Swenson are the Badger nominees for the 2023-2024 **ExCEL** Award (**E**xcellence in **C**ommunity, **E**ducation and **L**eadership).

7.8.d. Senior Jordan Lee is the Badger High School's AAA Award Winner (**A**cademics, **A**rts, and **A**thletics)

7.8.e. Student Enrollment Report as of December 5; please see attachment
Attachment: Enrollment Report 12.5.23

7.8.f. Winter Sports Participation Numbers thus far; please see attachment
Attachment: BGMR Winter Sports Participation as of 12.04.23

7.8.g. Dates of Interest; please see attachment
Attachment: Dates of Interest December 2023 into January 2024

8. Reports

8.1. Accept Cash Report: A motion was made by **Member Swenson** to accept the Cash Report through November 30, 2023, subject to audit. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: Cash Report End of November for December 2023 Board Packet

8.2. Accept November Donations (THANK YOU): A motion was made by **Member VonEnde** to accept the donations listed below. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Donations: \$100 to National Honor Society (NHS) from Jeff & Bobbi Jenson

Attachment: Donations End of November for December 2023 Board Packet

9. Proposed Resolutions

9.1. Approve Resolution to Designate Polling Place if any school election(s) necessary in 2024:

A motion was made by **Member VonEnde**, the motion seconded by **Member Davy** to approve the:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.676, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places established by those municipalities.

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9. Proposed Resolutions > *continued*

9.1. Approve Resolution to Designate Polling Place if any school election(s) necessary in 2024: > *continued*

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated for use as a polling place by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution: (Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling Place:

**Badger Community Center
111 North Main St
Badger, MN 56714**

This combined polling place serves all territories in Independent School District No. 676 located in the following Precincts:

- **Badger**
- **Barnett Township**
- **Dieter Township**
- **Huss Township**
- **Moose Township**
- **Nereson Township**
- **Pohlitz Township**
- **Poplar Grove Township**
- **Ross Township**
- **Skagen Township**
- **Stafford Township**
- **Stokes Township**

located in Roseau County, Minnesota.

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

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9. Proposed Resolutions > *continued*

9.1. Approve Resolution to Designate Polling Place if any school election(s) necessary in 2024: > *continued*

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Note - (If a combined polling place is changed, the change must be adopted at least ninety (90) days prior to the first election where it will be used unless that polling place has become unavailable for use.)

Note: This resolution must be adopted by December 31 of each year, and the combined polling places specified shall be the combined polling places for the following calendar year.

THEREFORE, BE IT RESOLVED that the Governing Board of Independent School District No. 676 Badger, Minnesota

Adopted this **eleventh (11)** day of **December, 2023**.

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Dostal, Yes=Member Isane,
Yes=Member Olson, Yes=Member Swenson and Yes=Member VonEnde

No Roll Call Vote: No=None; Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

9.2. 2023 Payable 2024 School Tax Levy: A motion was made by **Member Dostal** to approve the certification of the final amount to be levied in 2023 to be collected in 2024 is set at **\$512,805.57** which is the maximum levy limitation amount. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: The amount of **\$512,805.57** represents the overall school tax levy increasing by **\$98,806.42** or **+23.87%** change compared to the previous year.

Attachments: (2) MDE Levy Limitation and Certification Report for Taxes Payable 2024 (Page 30 of 39)
ISD 676 Truth in Taxation Presentation 11 December 2023

9.3. WBWF: A motion was made by **Member Olson** to adopt the 2022-2023 World's Best Workforce Report for submission to MDE. The motion seconded by **Member Swenson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: 2022-23 Combined WBWF AI Summary and Progress Report for Badger ISD 676 12.11.2023

9.4. Amendment to 2023-2024 e-Learning Plan: A motion was made by **Member Swenson** to approve the amended e-Learning Plan for 2023-2024 school year as presented. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: Please refer to the grey-highlighted text in the enclosed attachment. One teacher per grade level designated to streamline attendance procedures on e-Learning Days. Original 2023-2024 e-Learning Plan was approved at the Regular July 10, 2023 Badger School Board Meeting, agenda item #9.5

Attachments: (3) Badger School E-Learning 23-24 with amended revisions 11 Dec 2023
Badger eLearning Info and Contact 23-24
e-Learning MN Statute 120A.414

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9. Proposed Resolutions > *continued*

- 9.5. Advertise for Head of Buildings and Grounds Position: A motion was made by **Member VonEnde** to approve advertising for a Head of Buildings and Grounds position. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously**.

Description: Vacancy due to resignation. The School District may wish to explore restructuring roles, combining roles with other Department Heads or other schools while adverting for candidates and accepting applications.

Attachment: Head of Building and Grounds 08 Dec 2023

- 9.6. Advertise for Long Term Substitute Teacher: A motion was made by **Member Davy** to approve advertising for a Long Term Substitute for Special Education Teacher beginning during the week of March 4-8, 2024 and teaching through Friday, May 24, 2024 for approximately 58 teacher contract days (subject to change). The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously**.

- 9.7. Begin Advertising for next year's Special Education Teachers: A motion was made by **Member Olson** to approve advertising for SY2024-2025 Special Education Teachers. The motions seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously**.

Description: ISD 676 currently employs two Special Education Teachers for one-year contracts, which is the maximum duration allowed by PESLB of MDE with an 'Out-of-Field Permission' (OFP) previously known as variance or community expert.

A teacher can obtain 5 OFPs in a lifetime (additional OFPs may be granted after 5 for good causes). Reminder OFPs granted for SY2020-2021, _____, SY2022-2023, SY2023-2024 do not count towards the five career lifetime total; however, SY2021-2022 does count.

Communications/Upcoming Meetings > *continued*

Wednesday, December 20, 2023 6:00 p.m. Board Work Session

Wednesday, January 3, 2024 6:00 p.m. Board Work Session

Monday, January 8, 2024 7:30 p.m. School Board Meeting ~ regular second-Monday pattern

10. Adjourn: Recommended motion: **Member VonEnde** moved to adjourn at **8:37 P.M.** The motion seconded by **Member Davy**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously**.

Cari Dostal, Clerk _____ Jamie Isane, Chairperson _____

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