



# **Star Student Success Guide**

**2018 - 2019**

**ROCKY BOY JR. HIGH SCHOOL**

**Student & Parent Handbook  
Guidebook**

BE SAFE, BE RESPONSIBLE, BE RESPECTFUL, BE A LEARNER

Dear Students and Parents,

Welcome to Rocky Boy Jr. High School! It is our special privilege to work with families in providing an outstanding educational experience for all of our students. As a staff, we work collaboratively every day to ensure students have the opportunity to excel in a safe and positive learning environment.

**Students** – The jr. high years begin a journey of growth and development that will be exciting for you. It is a thrill for all of us to be involved in your lives as you grow and mature into young adults. You will have many new opportunities, challenges and experiences during your time as a jr. high student. Get involved!! Participate actively in your education, both in the classroom and out.

**Parents** – You are valuable partners with us at school and play a significant role in assisting your child as they navigate through the jr. high years. The more actively and positively you are engaged with your child’s education, the more these years will be a memorable learning experience.

**School** – We are fortunate to have experienced and talented teachers who are dedicated to working with early adolescent students. Our faculty has much to offer your children and you. We invite and encourage you to develop a positive working relationship with your child’s teachers.

This school-wide success guide is designed to clarify the role of the students, parents and the school.

We hope this guide helps everyone understand the high expectations we hold for everyone.

This document cannot cover every situation that may arise in a school setting and the content is subject to change, in accordance with changes in District policies, state and local laws and individual circumstances. Students and parents are invited to contact school administration or staff for more information on any subject if needed.

It is our pleasure to welcome you to the 2018-19 school year. We look forward to a very successful year that is highlighted with the achievement of all students!

Melissa Han, Jr. High Principal

Ty Watson, Dean of Students

Zellah Nault, Elder on Campus

Carol Russette, Receptionist/ Attendance Clerk

Rocky Boy Jr. High School Staff

## Rocky Boy Schools 2018-2019 Calendar

**July**

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	⊗	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

4 - 4th of July Holiday



**January**

SUN	MON	TUE	WED	THU	FRI	SAT
		⊗	②	③	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	⊗	②⑤	26
27	28	29	30	31		

1 - New Year's Day  
2 - No School  
14 - End of 2nd Qtr/  
Fall Semester  
24 - Parent-Teacher  
Conferences 4-7 PM  
25 - PIR-Staff  
Training

**August**

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	⊗	7	8	9	10	11
12	13	14	15	16	①⑦	18
19	②⑩	②①	②②	23	24	25
26	27	28	29	30	31	

4 - Pow Wow  
Holiday

17 - 1st Day  
For Staff

20 - PIR-Staff  
21 - Training

22 - 1st Day  
For  
Students

- ⬡ First Day Of School
- ◇ 12:30 Dismissal-  
Training for Teachers
- ⊗ Holiday- No School All  
employees on vacation
- PIR -Staff development no  
school for students
- No School - for students,  
teachers, tutors, cooks,  
drivers
- / End of Quarter
- ★ Parent/Teacher  
Conferences 4 to 7 PM
- △ Early Dismissal @ 1:30

**September**

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	⊗	4	5	⑥	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

2 - Labor Day  
Holiday

**October**

SUN	MON	TUE	WED	THU	FRI	SAT
				④	5	6
7	8	9	10	11	12	13
14	15	16	①⑦	①⑧	①⑨	20
21	22	23	24	25	26	27
28	29	30	31			

17 - 1:30 P.M.  
Dismissal

18 - Sports/Ido

19 - NSEA for  
Teachers-NO  
SCHOOL

24 - End of 1st Qtr

**November**

SUN	MON	TUE	WED	THU	FRI	SAT
				①	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	②①	⊗	⊗	24
25	26	27	28	29	30	

1 - Parent-Teacher  
Conferences 4-7 PM

21 - 1:30 PM dismissal

22 - Thanksgiving  
23 - Holiday

**December**

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	⑥	7	8
9	10	11	12	13	14	15
16	17	18	19	②⑩	②①	22
23	⊗	⊗	②⑥	②⑦	②⑧	29
30	⊗					

20 - 1:30 PM Dismissal

24-25 - Winter Holiday

31 - New Year's Eve  
Holiday

**February**

SUN	MON	TUE	WED	THU	FRI	SAT
						1
				⑦	8	9
10	11	12	13	14	①⑤	16
17	18	19	20	21	②②	23
24	25	26	27	28		

15 - No School

22 - No School

**March**

SUN	MON	TUE	WED	THU	FRI	SAT
						①
				⑦	8	9
10	11	12	13	14	15	16
17	①⑧	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 - No School

18 - PIR-Staff  
Training

25 - End of 3rd Qtr

**April**

SUN	MON	TUE	WED	THU	FRI	SAT
				④	5	6
7	8	9	10	11	12	13
14	15	16	17	①⑧	①⑨	20
21	⊗	23	24	25	26	27
28	29	30				

4 - Parent-Teacher  
Conferences 4-7 PM

18 - 1:30 PM Dismissal

19 - No School

22 - Spring Break

**May**

SUN	MON	TUE	WED	THU	FRI	SAT
						1
				②	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	⊗	28	29	30	31	

27 - Memorial  
Day Holiday

30 - End of 4th  
Qtr/Spring  
Semester

**June**

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



## BELL SCHEDULE 2018-2019

### Regular Bell Schedule

1<sup>st</sup> Period warning bell: 8:27 am

<u>Class Period:</u>	<u>Regular Schedule</u>
<b>Schedule</b>	
1	8:30 - 9:20
2	9:23 - 10:13
3	10:16 - 11:06
4	11:09 - 11:59
<b>LUNCH</b>	<b>11:59 - 12:36</b>
5	12:39 - 1:29
6	1:32 - 2:22
7	2:25 - 3:15

### Early Dismissal Bell Schedule

1<sup>st</sup> Period warning bell: 8:17 am

<u>Class Period:</u>	<u>Early Dismissal</u>
1	8:20 - 8:56
2	8:59 - 9:35
3	9:38 - 10:14
4	10:17 - 10:53
5	10:56 - 11:32
<b>LUNCH</b>	<b>11:32 - 12:12</b>
6	12:15 - 12:51
7	12:54 - 1:30

### Quarter/Semester Testing Schedule

Period 1 or 2	8:30 - 10:00
Break	10:00 - 10:13
Period 3 or 4	10:16 - 11:46
LUNCH	11:46 - 12:36
Period 5 or 6	12:39 - 2:09
Break	2:09 - 2:22
Period 7	2:25 - 3:15

### Lunch Schedule

	<u>Regular</u>	<u>Early Dismissal</u>
Seniors:	11:50	11:32
Juniors:	11:53	11:35
Sophomores:	11:56	11:38
Freshman:	11:59	11:41
8 <sup>th</sup> Grade:	11:59	11:41
7 <sup>th</sup> Grade:	11:59	11:41

\*\*Class and Club meetings will be held before or after school\*\*

**Buses Depart: 3:30 pm**

**Early Dismissal- Busses Depart: 1:45 pm**

**Activity Bus Departs: 5:00 pm**

**Star Student Success Guide**

We hope you find the Star Student Success Guide to be a useful tool. The following pages contain important information that students and parents need to be aware of to make the daily school experience as positive as possible.

It is important that we all take an active role in providing our students with a safe and high quality learning environment. This guide was created in order to clearly define the role of the student, the parent and the school in meeting this goal.

**Rocky Boy Jr. High Code of Conduct:**

The Rocky Boy Jr. High is the “home” to approximately 100 students and staff who come together each school day to learn. When a group of people as large as this spend significant amounts of time together, it is important that clearly defined roles are established and that we all come to agreement on basic issues of how we will treat each other. The Rocky Boy Jr. High Code of Conduct will help reach this goal:

**BE SAFE:**

I will act and speak in ways that help to maintain the safety and security for all people at Rocky Boy Jr. High. I will know and follow the procedures in place to help the school operate efficiently so that everyone can learn here. I will obey the rules established by the Board of Trustees and the laws of the state of Montana. By doing this, I will be able to come to a safe and supportive learning environment each and every day.

**BE RESPONSIBLE:**

I will act and speak responsibly to help make this school a great place to be at every day. By being truthful and honest, my classmates and teachers will recognize I have a positive character. I will take my responsibilities and duties seriously and follow through on my obligations to myself and others. By doing this, I will help to create a positive climate for learning at Rocky Boy Jr. High.

**BE RESPECTFUL:**

I will act and speak respectfully to help make Rocky Boy Jr. High a positive and supportive place for everyone. I will treat others with courtesy and decency. When I have a conflict with someone, I will be respectful and use appropriate methods to solve the problem. I will not allow others to be cruel or mean to each other and my words and actions will reflect a positive character. By doing this, I will learn how to be a good citizen and ensure that my school is safe and supportive for everyone.

**BE A LEARNER:**

I will act and speak in ways to take full advantage of my educational opportunities at Rocky Boy Jr. High. I will challenge myself to work hard and give my best effort in my studies. I will seek out assistance when I need it and provide it for others when I am able. I will set goals for myself so that I can measure my

growth. By doing this, I will over time begin to see remarkable progress in my knowledge, understanding and skills.

**BE A WINNER!!!**

By conducting myself safely, responsibly and respectfully I expect to be able to get the most out of my jr. high school experience. I will be a winner when I begin to achieve and meet my goals. I will learn that my attitude and effort are the two most important choices I get to make that affect my success. I **CHOOSE TO WIN!!!**

**Positive Behavior Expectations:** School-Wide Star Student Success Guide for Attendance

Parents/Guardians are expected to notify the school office [Carol by phone 395-4270 ext.216 or 217] when their student will be absent from school. We would appreciate a phone call **by 8:30 AM** on the day of the absence. A parent may also provide a written and signed note explaining the reason for the absence, if you are requesting the absence to be excused.

When a student is absent from school and no parent message has been received, the home school coordinator will attempt to make contact with the parent to determine the reason for the absence.

Parents/Guardians are encouraged to obtain and submit to the office a verification/excuse note from an approved source for all tardies and absences. All tardies and absences that are validated by an approved source may be excused and may be exempt from the attendance policy. Most professional offices (doctor, dentist, counselor, legal, etc.) will gladly provide a validation note for absence reasons.

Rocky Boy School recognizes the importance of participating in cultural events, if a student attends such an event, a written statement by a parent/legal guardian may be an excused absence.

If a student must leave during the school day for any reason, he/she is expected to have a parent/ legal guardian sign the student out at the front desk. When a student reports to school after the start of the school day, he/she is expected to sign in on the attendance log sheet at the front desk.

**A student must attend a full school day in order to be eligible to participate in student activities that day (practices, performances, competitions, etc.). The principal may waive this requirement after considering the student's unique attendance situation.**

**Attendance:** reports will be sent out to parents when a student has accumulated 3, 5, and 7 absences of any kind, even if the school has been contacted by parents. Parents will continue to get letters for successive absences. The school will attempt to notify the parents by phone regarding each absence. Teachers will contact parents regarding students with excessive attendance in their classes. Students with excessive attendance and/or failing grades will be referred to the Student Support Team.

At 5 absences, the Chippewa-Cree Tribal Courts will be notified in accordance with tribal ordinances concerning truancy and the parent/ legal guardian may be subject to court orders.

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Students who miss all or part of class will lose attendance points, but may be allowed to make up any assignments for that class if excused. They will have 2 days for each day absent to complete the assignments for the days missed.

Student in grades 7-8 who accumulate in excess of 18 absences, excused or unexcused, per academic year can be retained. This decision will be made by the school district, after consulting with parents.

State law requires that students who miss more than 10 consecutive days be dropped.

**Tardies:**

Students are expected to be on time for every class and in their assigned seat when the bell rings. Tardies will also result in the loss of attendance points on grades.

**ACADEMICS:**

Students at Rocky Boy Jr. High have an excellent academic opportunity. Students are able to take a wide range of classes beyond the core academic subjects which provides a more individualized experience.

Students will earn grades based on the following school-wide grading scale:

Numerical Grade	Letter Grade	Equivalent G.P.A
98-100	A+	4.00
95-97	A	4.00
92-94	A-	3.70
89-91	B+	3.50
86-88	B	3.00
<b>Cut Off Line For Honor Roll</b>		
83-85	B-	2.70
80-82	C+	2.50
77-79	C	2.00
<b>Any Grade Below C- Will Bar a Student From Honor Roll</b>		
74-76	C-	1.70
72-73	D+	1.50
70-71	D	1.00
68-69	D-	.70
0-67	F	0

Teachers will make recommendations to the building principal regarding retention or promotion. If a student is found to be deficient in academic progress, he/she may attend an approved summer school program (as defined by the building principal). The building principal has the authority to revise these requirements to meet the unique needs of an individual student.

Students are expected to come to each class prepared for instruction with textbook, notebook, pencil, etc. Students are expected to complete and submit on time all assigned work in each class.

Parents/Guardians should obtain a password to access the parent portal via Infinite Campus. This will allow parents/guardians to view academic records, such as current letter grades and assignments in each class, and attendance.

Every three weeks, the school will mail home a progress sheet of current grades in all classes. A final grade report will be issued at the end of each quarter. Three times per school year, Parent- Teacher Conferences will be held to provide an opportunity for parents to meet personally with teachers.

Each quarter/semester, students will be recognized for academic achievement through a published Honor Roll. To be eligible for honor rolls, a student must be a full-time student and have no grade below a C- during the grading period.

**Advancement/Graduation Requirements:**

Rocky Boy Jr. High School students must complete 10 credits comprised of 3 cores classes each year and 4 semester classes each year for advancement/graduation.

**REQUIRED:**

<b>English (2)</b>	<b>Math (2)</b>	<b>Science (2)</b>
English 7	Math 7	Life Science
English 8	Math 8	Earth Science

**Social Studies (2)**

Geography
US History

Students MUST take at least **one semester** of each of the following per year:

<b>FINE ARTS (1)</b>	<b>Vocational/Technical (1)</b>	<b>World Language (1)</b>
Art	Shop	Cree
Music	FCS	
	Business/computer	

**Health Enhancement (1)**

PE/Health 7
PE/Health 8

**Total Required: 10**

**\*\*\*Please see school counselor or principal concerning number of credits required\*\*\***



**HALL PASSES:** Students are NOT permitted in the halls during class periods unless they are accompanied by a teacher or have a hall pass form an authorized staff member. Hall passes are not advised during 1<sup>st</sup> and 5<sup>th</sup> periods. Hall passes should not be given during the first 15 minutes or last 15 minutes of a class period.

**Academic Behavioral Expectations:** Star Students are expected to be honest and ethical in regards to their academic work. Students should submit their own best work and not submit others' work as their own.

**ACTIVITIES:**

Rocky Boy Jr. High is pleased to provide a wide range of student activities for all of our students to enjoy.

Volleyball, Basketball, Track & Field, Football, Cross Country, Cheerleading, Science Club, Pep Club, Student Council, and Indian Club are extracurricular activities offered.

**Positive Behavioral Expectations:** School-Wide Star Student Success Guide for Activities

Students who wish to participate in activity programs are required to be academically eligible and not have any disciplinary referrals during the week.

Rocky Boy Jr. High maintains a weekly eligibility policy. Each Monday morning, grades are reviewed. A student who is failing courses will be given notification and will have until Thursday to become academically eligible.

Students who participate in student activities are expected to follow the rules of good sportsmanship. This includes knowing the rules of the sport/activity and following them, competing in a positive manner, and showing respect to opponents and game officials.

**Positive Behavior Supports:**

Earlier in this guidebook the Code of Conduct was outlined. These attributes of character, while not all-inclusive, form the basis of the schools desire to create a school environment where quality learning can occur. We commit to MODEL...MENTOR...MONITOR these qualities in our students and provide opportunities to practice and demonstrate them.

The provisions of the Code of Conduct apply in all situations in which students are involved, including:

1. School activities on property owned by the Rocky Boy Schools
2. Travel on district or district-sponsored transportation
3. Off-site school sponsored activities
4. Off-site school related behaviors which are the result or cause of disruptive behaviors on school grounds

5. Acts of behavior which occur off school property and pose a threat to the safety of students and faculty or disrupt the learning environment
6. The code applies at all times when a student's conduct has a direct and immediate effect on maintaining order and discipline in the school

All suspensions, initially, will be short term (not to exceed ten days), with written notice of the suspension and reason given to the student involved, the student's parent/guardian, and the superintendent of the schools.

### **What Consequences Will Be Assigned?**

The key to assisting a student in replacing inappropriate behavior with positive and appropriate behavior is having the right interventions and supports in place for the student. The Jr. High Staff is taking a proactive approach to teaching, modeling, reinforcing and promoting positive and appropriate behavior; however, this does not alleviate the need for consequences.

A student serving an assigned detention is expected to complete the detention. Failure to do so will result in a tier two referral.

Detentions are held on Wednesday and Thursday of each week, unless otherwise noted. Students are expected to report to detention from 3:20 to 4:00 p.m. and expected to bring homework or a book to read. Failure to do so will result in dismissal from detention and result in a tier two referral.

Transportation will be offered at 5:00 p.m. if the parent/ legal guardian are unable to pick them up.

Detentions must be served on the day and at the time that is assigned.

A student serving an In School or Out of School Suspension is not permitted to attend or participate in school activities or events. A student on OSS may not be on property without permission of a school official.

### **Student Behavior Code:**

Rocky Boy Jr. High School strives to not only educates students in intellectual content, but also in life skills. Part of this process is to teach the students appropriate and acceptable behavior, including accountability and responsibility for one's own actions

### **Tier One Violations:**

Tier one violations will be handled on an individual basis by the classroom teacher. These are based on the judgment and discretion of individual teachers as it pertains to the management of their classroom.

Tier one violations could include, but are not limited to, minor disruptive behavior, coming to class unprepared, tardiness, and violation of classroom rules. Consequences for these actions will be at the discretion of the teacher and could include, but are not limited to time-outs, teacher-served detention, and academic detention.

Repetitive incidences of tier one violations can and will result in a tier two violation, and applicable consequence will apply. If the tier one violation is severe enough to warrant referral of the student to the office, it will be considered a tier two violation.

**Tier Two Violations:**

Tier two violations are listed below. Any violation that warrants referral to the office will also be considered a tier two violation and will be subject to being applied to the students' record.

Any student who accumulates two (2) tier two referrals during the school year shall be placed on a behavior contract. A third tier 2 referral will result in long-term suspension and recommendation for expulsion to the Board of Trustees.

**Zero Tolerance Policy:** Any student who shall grossly insult or abuse a teacher, staff member, or another student anywhere on school grounds, school premises, or at school sponsored activities shall be immediately recommended for expulsion from Rocky Boy Jr. High School. The student will be placed on long-term suspension until the Board convenes to act upon the recommendation for expulsion. (Grossly Insult: Direct profane, vulgar, derogatory statements made to or about a staff member. Abuse: To use insulting, coarse or bad language to or about. Making any threat or actual physical harm/touching of a teacher, staff member, or another student.)

Referrals will accumulate throughout the school year.

**Offense**

**Consequence**

Assault on Staff	Long-term suspension & Recommendation for Expulsion
Weapons Violation	Long-term suspension & Recommendation for Expulsion
Arson	Long-term suspension & Recommendation for Expulsion
Terrorist Threat	Long-term suspension
Alcohol or Drugs	1-5 days Suspension
Theft of property	1-5 days Suspension/Restitution
Fighting/Provoking a fight	3-5 days Suspension
Tobacco	1-5 days Suspension
Gang Activity	1-5 days Suspension
Destruction of Property	3-5 days Suspension
Disrespect/Insubordination	Detention/ Suspension 3-5 days
Intimidation/Harassment/Bullying	Bullying Education/Detention/ Suspension 3-5 days

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Skipping Class or School	Detention/ Suspension 1-3 days
Bus Referral	Detention/ Loss of bus privileges/ Suspension 1-3 days
Computer /Technology Violation	Detention/ Loss of privileges/ Suspension 1-3 days
Inappropriate Language	Detention/ Suspension 1-3 days
Public Display of Affection	Detention/ Suspension 1-3 days
Cheating/Academic Dishonesty	Detention/ Suspension 1-3 days
Cafeteria Infractions	Detention/ Suspension 1-3 days
Coming to class unprepared	Detention/ Suspension 1-3 days
Dishonesty	Detention/ Suspension 1-3 days
Defiance	Detention/ Suspension 1-3 days
Disruptive Behavior	Detention/ Suspension 1-3 days
Excessive Tardies (3+)	Detention/ Suspension 1-3 days
Dress Code Violation	Detention/ Suspension 1-3 days
Food/Drink Violation	Detention/ Suspension 1-3 days

\*The administration reserves the right to assign consequences to any violation of school policy that is not listed above.

**Personal Electronic Devices:** are a distraction and not allowed in the classroom at any time, which include, but not limited to: iPods, cell phones, pagers, digital cameras, handheld electronic games, Walkman stereos, headphones. Any cell phone/toy/electronic device will be confiscated by the teacher. Any confiscated item will be turned into the office and the following guidelines followed:

- 1<sup>st</sup> Offense – The parent must come and pick electronic device up.
- 2<sup>nd</sup> Offense – The item will be kept until the end of the quarter and the parent must come and pick it up.
- 3<sup>rd</sup> Offense – The item will be kept until the end of the school year and the parent must pick it up.

**The school is NOT responsible for theft, loss or damage of private property.**

**Rocky Boy Jr. High School has a CLOSED campus policy:** Students are expected to remain on campus once they arrive on campus until they are dismissed. Students are permitted to bring a lunch from home to eat in the Commons Area.

**Locker Regulations:** Students will be issued lockers for use at school. Students are advised to:

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1. Not leave money or valuables in school lockers and to keep the locker closed and locked at all times.
2. Not leave food in lockers overnight.
3. Not kick or slam locker doors. Damage to lockers from obvious mistreatment by the student will result in the student being responsible for restitution.

Students should note that the school is not responsible for lost or stolen items. In addition, the lockers are school property and students are advised that the principal and/or his designee can search lockers and **will use trained dogs** on school premises to identify student property which may contain illegal or illicit materials.

**Student Dress Code:** Students are encouraged to practice good taste in choosing school apparel.

The following rules provide guidance for acceptable dress for students.

No article of clothing may be worn at any time:

1. If it displays drug, alcohol, gang-related, or tobacco advertisements or innuendos whether in writing or graphics.
2. If it displays an offensive or derogatory statement or innuendo directed at a particular gender, race, religion or minority.

Shirts are expected to cover the torso, front and back, and have a neckline or collar. Sleeveless shirts or tops must have armholes the size of a standard sleeve. Certain tops such as halter tops, spaghetti strap tops, etc. or a shirt that does not cover undergarments is not allowed.

Dresses, skirts, pants and shorts are expected to be of at least mid-thigh in length.

Hats, caps or full cover headbands/bandanas may not be worn in the building during school hours (8:00 AM – 3:20 PM), unless for designated “spirit days.” Students are expected to leave hats in their lockers.

**Emergency Drills:** Students are expected to follow the directives of adults and comply with all requests. Students can expect to practice safety procedures for fires, natural disasters, building lock-down and other situations where an emergency occurs.

**Assemblies:** Students are required to attend assemblies and special programs. Students are expected to act courteously and be attentive to the program. Frequently, assembly programs are conducted by guests to our school and it is very important that students act in such a way as to create a positive impression of our school.

**Locker Rooms/Bathrooms:** Under no circumstances should a student use the camera or video applications of a cell phone to take photos of students in restrooms, locker rooms etc. Students should also note that it is illegal to text or send messages of sexually graphic pictures as well as harassing or threatening comments. Students who choose to ignore this guidance could face legal or disciplinary consequences.

**Controlled Substances Regulations:** As a condition of continued enrollment in the district, students shall abide by the terms of this policy.

Students shall not manufacture, distribute, dispense, possess or use illicit drugs, controlled substances, alcoholic beverages or drug paraphernalia on school district property or school sponsored activities. Any student violating this policy shall be reported to the appropriate law enforcement officials and shall be subject to the following consequences:

First Offense: First time violator shall be subject to the following sanctions:

1. A short-term Out of School Suspension; and
2. Suspension from all student activities for the remainder of the school year.

Second Offense: A second time violator shall be subject to the following sanctions:

1. A long-term Out of School Suspension; and
2. Suspension from all student activities for the remainder of the school year
3. A student placed on long term suspension under this policy may be readmitted on a probationary status if the student completes a drug and/or alcohol rehabilitation program.

**Gun Free Schools Act:** Prohibits firearms and other weapons on school property, in school buildings, or at school supervised activities at any time.

**Harassment/Intimidation/Bullying Policy:**

Any act that substantially interferes with a students' educational benefits, opportunities, or performance that takes place on or immediately adjacent to school grounds, at any school sponsored activity, on school provided transportation, or at any official school bus stop and that has the effect of:

- a. physically harming a student or damaging a student's property;
  - b. knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's property;
  - c. Creating a hostile educational environment.
- All complaints about behavior that may violate this policy shall be promptly investigated. Any student, employee or third party who has knowledge of conduct in violation of this policy or feels he/she has been a victim of hazing, harassment, intimidation, or bullying is encouraged to immediately report his/her concerns to a district administrator who has overall responsibility for such investigation. This report may be made anonymously. A student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate district official. Complaints against the building principal shall be filed with the superintendent. Complaints against the superintendent shall be filed with the board. The complainant shall be notified of the findings of the investigation and as appropriate that remedial action has been taken. On the school grounds during, before or after school hours, on the school grounds at any other time

BE SAFE, BE RESPONSIBLE, BE RESPECTFUL, BE A LEARNER

when the school is being used by a school group, off the school grounds at a school activity function or event.

## LETTER OF AGREEMENT

We have read and discussed the **2018-2019** Rocky Boy **Jr. High School** Student Handbook and actively support these rules and policies. As a parent, I will do everything in my power to ensure that my student follows them. As a student, it is my responsibility to abide by all of the rules and polices. We also understand that there are consequences for actions that violate any rules in the handbook and will accept the appropriate consequences, once DUE PROCESS has been afforded.

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**Parent Signature**

**Date**

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**Student Signature**

**Date**

**Believe and Achieve**

**Every Student, Every Day**