



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

8H. Action

Date: April 28, 2008

SUBJECT: APPROVAL OF BIDS/BID RENEWALS

BOARD GOAL: All systems in the Keller Independent School District will be effective, efficient, and accountable in support of the district's mission.

FISCAL NOTE: Budgeted Funds

Background Information:

- Proposals for Service & Academic Pins, Award Jackets & Blankets opened on March 28, 2008. The proposals and samples were reviewed and approved by the Athletic, Fine Arts, and Secondary Education Departments.
- Qualifications for Third Party Administrator 403(b) opened February 29, 2008. Recently, the IRS and State of Texas have added many new regulations to the 403(b) program. To meet the new requirements and protect the District and employees, the District is seeking an independent third party administrator (TPA) for this Program.

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The Administration recommends that the Board approve Balfour as the vendor for Award Jackets and Blankets and J. Brandt for Service and Award Pins. The Administration also recommends Pen Serv Plan Services as the Third Party Administrator for 403(b).

Respectfully submitted,

Lori Tudor
Director of Purchasing