



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting Minutes
Tuesday, September 19, 2023 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, September 19, 2023.

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE), Co-Chair
Myra A. Foutris (BOE)
Emily McCall, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Wendy Grano, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Jim Caldwell, Director of Buildings and Grounds
Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **AUGUST 22, 2023**

A motion was made, seconded, and passed to approve the August 22, 2023 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. General Work/Bear Construction

Athi updated the Committee on Summer 2023 construction

- The seven exhaust fans arrived and will be installed October 9th and 10th.
- The Rutledge Hall Gym Logo will be repainted on October 6th and will dry over the long weekend.
- The Todd Hall Bathroom partitions will be arriving in October; there are temporary partitions currently in place.
- The RPZ's were installed at Todd Hall and the project passed a plumbing inspection.
- Todd Hall Nurse's office casework has been repaired.
- There is a minor punch list for the Tuckpointing items. The work will take place over the October holiday weekend.

II. Masonry Repair/Otto Baum

The Brick blends that had to be procured for the project had a minimum order required from the brickyards. The District did not need all the bricks for the project. The vendor wanted to know if the District would like to purchase the bricks for a change order of \$4,000. It is approximately 570 sq. ft. of bricks. The bricks are currently being stored in the enclosure behind Lincoln Hall. The Committee directed the Administration to keep the bricks for use on a future project and negotiate with the vendor down to \$2,000.

III. Roofing/GE Riddiford

The coating is scheduled for the last week of September and first week of October. The coating will be on the Administration Building, Todd Hall, and Rutledge Hall.

IV. Furniture/Various

There are miscellaneous punch list items; waiting for them to arrive.

b. Summer 2024 Construction Projects

Athi reviewed the Summer 2024 Construction Project. This is a two-year project. Athi explained the changes necessary to make the Rutledge Hall Nurse's Office bathroom ADA compliant. The other concepts would mimic the design from the Todd Hall Nurse's Office bathroom. The project includes removing the wallpaper and replacing flooring. Athi went over concepts for the staff bathrooms at Rutledge Hall adjacent to the MultiPurpose Room, looking to create fully ADA compliant spaces. The renovations will include a single stall all gender bathroom and two stall all gender bathrooms for staff. The Lincoln Hall Plaza was reviewed picking up where the Committee left off with the design from previous discussions. The Committee discussed how many bollards to add to the project. There are currently 10 bollards and approximately six more would be needed to take the bollards to Crawford Ave. The Committee liked the design as depicted (with the extra bollards) and directed Athi to investigate smaller, round tables to try and add seating in the grass area. The Committee would like to see an electrostatic application for handrails in a blue finish instead of painted steel.

OLD BUSINESS

None

5. NEW BUSINESS

None

6. District Facilities Update

a. No Drop-Off/Pick-Up Signage at Crawford and the Lincoln Hall Service Drive

The Committee directed the Administration to inquire with the Police Department what signage would

need to be in place for tickets to be issued.

b. Facilities Rental Request - Lincolnwood Chamber Orchestra - Lincoln Hall Auditorium

The Committee directed the Administration to allow for a rental request and would consider a waiver of rental fees, but personnel would have to be paid for by the Lincolnwood Chamber Orchestra and the District will not pay an honorarium.

c. Potential Hosting of the NTDSE Extended School Year (ESY) at Todd Hall in Summer 2024

The Administration is approved to pursue usage of District facilities to house ESY in Summer 2024.

7. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:38 p.m.

The next Facilities Committee meeting will be held Tuesday, October 17, 2023 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair