

Albany Area Schools

Albany, Minnesota 56307
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REGULAR SCHOOL BOARD MEETING

Albany Area Schools - ISD #745

January 9, 2013--8:00 p.m.

District Board Room

- 1.0 Call to Order: Meeting was called to order at 8:00 pm by Chairman Hansen.
- 2.0 Roll Call: Present: Hansen, Dirkes, Paulsen, Winkles, Kreuzer and Kunstleben
Late-Seiler; Absent-Gersch
- 3.0 Agenda – Additions or Deletions
Delete 11.3 (January Board Meeting Date)
- 4.0 Seating of Newly Elected Members – Oath of Office Newly elected officer Matt Kreuzer and re-elected board members Scott Hanson and Dean Dirkes, Belle Kunstleben, student representative presented the oath of office. Re-elected board member William Seiler was presented the oath of office by Chairman Hansen.
- 5.0 Organization of 2013 Board of Education
 - 5.1 Election of Officers
 - 5.1.1 Chairperson
Scott Hansen nominated by Winkles and seconded by Paulsen.
Voting for by acclimation.
 - 5.1.2 Vice-Chairperson
Will Seiler nominated by Winkles and seconded by Paulsen.
Voting for by acclimation.
 - 5.1.3 Clerk
Dean Dirkes nominated by Paulsen and seconded by Kreuzer.
Voting for by acclimation.
 - 5.1.4 Treasurer
Patty Gersch nominated by Paulsen and seconded by Dirkes.
Voting for by acclimation
 - 5.2 Establish Remuneration for Board Members Motion by Winkles and seconded by Paulsen to set the annual board compensation as follows:
Regular, Special and Committee Meetings \$50. Chair \$300. Clerk \$250. Treasurer \$200. Workshops/Conferences (1/2 day or less) \$50 (Full Day) \$100. This is the same compensation as the previous year.
Supported by all present
 - 5.3 Establish Regular and Special Board Meeting Dates and Time. Motion by Paulsen and seconded by Winkles to hold Regular Board Meetings for 2013 on the second Wednesday of the month and, if needed, the fourth Wednesday of the month for special meetings, unless changed by the School Board for good and sufficient reason. The time of each meeting shall be 8:00 p.m.
***Exception: The second meeting of January 2013 to be moved to January 30th at 8:00 pm because of conflict with a CMETS meeting.
Motion by Paulsen, seconded by Winkles to approve the Board Meeting schedule.
Supported by all present
 - 5.4 Authorize Bank Depositories Motion by Paulsen and seconded by Seiler to authorize the following bank depositories:
 - Stearns Bank
 - Central Minnesota Credit Union – Albany Branch

- Avon State Bank
- Minnesota School District Liquid Asset Fund Plus (MSDLAF+)
- PMA Financial Network “MN Trust”

Supported by all present.

5.5 Authorize Official Signatures

Motion by Paulsen, seconded by Seiler to designate the Board Chairperson Hansen, Board Clerk Dirkes, Superintendent Dooley and Business Manager Clemen as authorized signatories for the district.

Supported by all present

5.6 Select Official Newspaper Motion by Winkels, seconded by Paulsen to designate the Albany Enterprise as official newspaper of the school district

Supported by all present.

5.7 Select School District Attorney and Identify Who May Contact Attorney on behalf of the District.

- Discussion was held regarding four attorneys that recently left this firm due to opportunities with these staff members. Board decides to stay with Ratwik, Roszak and Maloney as legal counsel.

Motion by Paulsen, seconded by Seiler to retain the firm of Ratwik, Roszak and Maloney as legal counsel for the district and designate the Board Chair and the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.

Supported by all present

5.8 Select School District Auditor Selection of auditing firm tabled. Discussion held on the possibility of taking bids for future service.

Motion by Paulsen seconded by Seiler to seek bids from other accounting (auditing) firms.

Supported by all present

5.9 Authorize Business Manager and Superintendent to Invest Excess Funds

Motion by Dirkes, seconded by Seiler to authorize the business manager and superintendent to invest excess funds on behalf of the school district.

Supported by all present

5.10 Authorize Business Manager and Superintendent to Make Electronic Fund Transfers

Motion by Seiler, seconded by Paulsen to authorize the business manager and superintendent to make electronic fund transfers.

Supported by all present

5.11 Authorize Superintendent to Expend Funds within Budget Guidelines

Motion by Kreuzer, seconded by Paulsen to authorize the superintendent to expend funds within budget guidelines.

Supported by all present

5.12 Board of Education 2013 Committee Assignments as per Chairperson’s Directive

6.0 Public Forum: No requests to address the board.

7.0 Approvals

7.1 Previous Meeting Minutes: Motion by Winkels, seconded by Paulsen to approve the prior minutes from December 12, 2012.

Supported by all present

The following checks were issued in paying claims: Wire transfers and checks 77258-77450.

School Board Meeting of January 9, 2013

01	General Fund	\$625,014.43
02	Food Services	\$43,649.10
04	Community Services	\$23,115.67

08 Scholarships \$500.00

7.2 Expenditures: Motion by Winkles, seconded by Paulsen to approve the January 9th expenditures.

Supported by all present

7.3 November Cash Flow Report: Motion to accept cash flow report by Winkles, seconded by Dirkes

Supported by all present

8.0 Consent Agenda – None

9.0 Education Report

9.1 Student Representative Report: Kunstleben reported on the Ipad and had commented that they are a very beneficial learning tool. Students are preparing for Snow Days.

9.2 Junior and Senior High Course Registration Manuals – Tim Wege presented and commented on Junior and Senior High Course Changes.

Senior High Course Changes:

- **Career Planning will be changed to Career Exploration**
- **College Pre-Calculus will be changed to Trigonometry**
- **Bi-Technology changes discussed**
- **Math course has looked at changes to meet the state requirements encompassing consumer math, algebra, geometry and algebra II**
- **Social Studies will have some changes to meet the state standards as well. College geography has been taken out of world studies and will function as a stand alone course**
- **Outdoor recreation course will add Ultimate Frisbee to the curriculum**

Junior High Course Changes:

- **Social studies will have changes in geography and world history**
- **Currently offering family consumer science in the 7th grade and may be implemented in the 8th grade to provide enhanced learning and better transition within courses.**

Motion by Seiler, seconded by Paulsen to make said changes to Junior and Senior High Curriculum.

Supported by all present

10.0 Unfinished Business

10.1 Negotiations with Albany Confidential Classified Supervisory Personnel –

Superintendent Dooley explained a possible transition of these employees from hourly pay to salary to be discussed during the negotiations. Dooley cited the reasons for the transition to assist with budgeting and for less complexity in the payroll department. Dooley asked the Boards permission to enter this discussion prior to negotiations with this group.

10.2 Board Travel Policy #214-Second Reading – Motion by Dirkes, seconded by Paulsen to approve the Board Travel Policy numbering change.

Supported by all present

10.3 District Investment Policy #705 – Second Reading – Motion by Winkles, seconded by Paulsen to approve the District Investment Policy numbering change.

Supported by all present

11.0 New Business

11.1 Certified Seniority List - This will be the Board's first look at this list, the AFT is also reviewing it. Final action will take place at the next meeting.

11.2 2013-14 Calendar – Tim Wege presented the 2013-14 school calendar. Motion by Paulsen, seconded by Dirkes to approve the 2013-14 school calendar.

Supported by all present

11.3 January Meeting Change—Item Deleted

12.0 Board Committee Reports

12.1 Staff Development Report – Superintendent Dooley Reported on the Dec. 13th meeting

- **Superintendent Dooley reported on the “Mini Tech” sessions being held and the ½ day workshop that was presented by Albany Staff.**
- **On January 21, Martin Luther King Day there will be a technology presentation by Apple representatives designed to inform staff on how technology such as Ipads are utilized to enhance staff development and student learning and use of technology**
- **New business encompassed a “vision sub-committee” which is a site based staff development which will be a more engaging activity.**
- **Involvement with Para-professionals and PRC’s was discussed.**

Next meeting is scheduled for January 10, 2013 at 2:15.

12.2 Community Education Advisory Meeting Report –

- **Superintendent Dooley discussed meeting held December 13, 2012. Dooley commented on the aquatics program and Community Development and talked about the amount of growth in the program. Dooley commented that the Community Ed Program has been very vibrant and represents the district well.**
- **Youth activities are also very popular and space to accommodate the demand is becoming an issue.**
- **Kindergarten enrichment has been reduced due to the 4 day per week all day/every day kindergarten.**
- **Planning will continue on a quarterly basis to assess competition and offer programs that the members of our district are looking for and challenges business owners are facing as well.**

Next meeting scheduled for March 14, 2013.

12.3 AESP Negotiations Update –

- Tentative agreement reached for this group.

12.4 Finance Committee Report - Board Chair Hansen commented on the meeting held on January 8th with Northland Security and discussed the current expiration of the operating levy and the building bond expiration dates. Hansen talked about opportunities for the District with future funding with different scenarios for planning for both operating and building/space needs. Scenarios will be reviewed at the Board Meeting on January 30th.

13.0 Superintendent’s Report

13.1 -Superintendent Dooley commented on the conference scheduled for January 16, 17 and 18, 2013 and some of the event speakers.

-Dooley discussed lift station in the pool area and some maintenance being done.

13.2 Other: Upcoming Meetings

14.0 Motion to adjourn by Seiler and seconded by Paulsen

Supported by all present

Adjournment at 9:23 pm.

Note: Items may be added to the agenda which have an immediate effect on the operation of the school district. An effort will be made to keep additions to a minimum.

Dean Dirkes, Clerk

Steven Dooley, Superintendent