

Unadopted Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
December 11, 2024

1. Call to Order

The meeting was called to order by Chair Kreuzer at 6 p.m.

2. Roll Call

Present: Kreuzer, Hansen, Sands, Sand, Dirkes, Rueter, Henkelman

Late:

Absent:

3. Public Forum

None

4. Agenda – Additions and Deletions

None

5. Approvals

5.1 Previous Meeting Minutes

Motion by Rueter, seconded by Sands, to approve the November 13, 2024, Regular Meeting minutes and the November 20, 2024, Work Session minutes. Supported by all present.

5.2 Cash Flow Reports – October 2024

Motion by Hansen, seconded by Rueter, to approve the October 2024 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Sands introduced the Resolution Accepting Donations and moved for its adoption.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
The Store of St. Anna	\$592.00	Dance
Scott and Dion Hansen	\$100.00	2024-2025 BEAT Performing Art Series
Fischer's Kennel & Hunt Club	\$100.00	Athletics
Dick and Rosemary Overman	\$100.00	Athletics
Daphne Gracey	\$100.00	Athletics
John Tritabaugh	\$25.00	Athletics
Susan Borgert & Mark Welle	\$300.00	Athletics
Tim and Jane Lundberg	\$200.00	Athletics

Albany Baseball Association	\$536.81	Baseball
St. Rosa Jaycees	\$4,144.95	Gymnastics
Lange Trenching	\$1,250.00	Football Bus
Gaebel Construction	\$1,250.00	Football Bus
Tim Wege	\$118.90	Art Club
Albany Manufacturing	\$2,000.00	Supermileage
Minnesota Vikings	\$1,000.00	Football

Member Sand seconded the resolution and upon vote being taken thereon,

The following voted in favor of: All

And the following voted against: None

Absent: None

Whereupon said the resolution was declared duly passed and adopted.

6. Consent Agenda

AFT:

Sarah Rabideau - ALE Short Call Substitute 1st Grade Teacher

Rachel Kleppe - AVE Float Substitute Teacher

AFT Lane Change Request:

Bayley Engler Pooler - BA/BS Step 3 to BA/BS+15 Step 3

Amber Swarthout - BA/BS+15 Step 5 to MA Step 5

AESP:

Daniela Acosta Espinoza - Secondary PT Food Service Aide

Jocelyn Garding - Secondary LTS Paraprofessional

Shirley Herdering - Kids Company Assistant

Michael Howard - FT Secondary Building Maintenance Assistant

Ashley Meller - AVE Health Office Assistant

Ann Mikel - AVE Lead Cook

Holly Roelike - ELC EC Paraprofessional

AESP Payroll Change Request:

Kristina Kunstleben - Secondary PT Food Service Aide - 4.5 hrs/day to 6.5 hrs/day

At Will Payroll Change Request:

Matthew Abraham - Director of Building Maintenance to Coordinator of Building Maintenance

At Will:

Matthew Abraham - Coordinator of Building Maintenance

Sheila Mitchell - District Office Support

LOA request:

Two

Request for Severance:

Victoria Pfeffer - AFT

Community Education:

BEAT Tech: John Kleppe, Mya Justin, Molly Rademacher

HSP/Fundamentals: Aaron Schwenzfeier

AMS Knowledge Bowl: Patty Peschel

Resignations:

Ashley Meller - AVE Health Office Assistant, effective November 26, 2024

Ann Mikel - AVE Lead Cook, effective December 4, 2024

Sandy Gruber - Director of Food Services, December 12, 2024 (revised)

Yesica Rodriguez Beltran - Secondary Custodian, effective December 18, 2024

Heather Marquart - Controller, effective December 31, 2024

Krista Dirkes - Payroll & Benefits Manager, effective January 1, 2025

Sue Clemen - Director of Business Services, effective June 30, 2025

The following checks were issued in paying claims: Wire transfers and checks 109234 - 109444

Expenditures:

01 General Fund	\$1,387,797.71
02 Food Services	\$133,372.33
04 Community Services	\$57,606.56
06 Building Construction	\$149,976.21

Motion by Hansen, seconded by Rueter, to approve the December 2024 Consent Agenda. Supported by all present.

7. Reports

7.1 Purple Pride

8. Business

8.1 Truth in Taxation Hearing/Presentation

Director of Business Services, Sue Clemen, presented the Truth in Taxation hearing.

8.2 Approval of Final 2024 Payable 2025 Levy Certification

Motion by Dirkes, seconded by Henkelman, to approve the Levy Limitation and Certification 2024 Payable 2025 with the certified amount \$6,215,906.91. Supported by all present.

General Fund	\$2,672,521.55
Community Service	\$148,965.50
General Debt Services	\$3,394,419.86

8.3 Revised 2024-2025 Budget Approval

Motion by Hansen, seconded by Kreuzer, to approve the Revised 2024-2025 Budget as presented. Support by all present.

8.4 2023-2024 Audit Report Presentation - Schlenner Wenner

Representatives from Schlenner-Wenner, an independent 3rd party accounting firm contracted to conduct our audit, presented their annual review of district finances and processes. A clear audit was reported.

8.5 Approval of 2024 Annual Financial Statements

Motion by Hansen, seconded by Henkelman, to approve the 2024 Annual Financial Statements as presented. Supported by all present.

8.6 Enrollment Report

District administration is currently looking towards next school year to develop estimates for enrollment.

8.7 Memorandum of Understanding Regarding the Musical Head Position for 2024-2025

Motion by Sands, seconded by Hansen to approve the MOU as presented. Supported by all present.

8.8 Albany Area Schools COVID Plan for 2024-2025

Motion by Kreuzer, seconded by Henkelman, to approve Albany Area Schools 2024-2025 COVID Plan. Supported by all present.

8.9 Fundraiser Approvals

Motion by Hansen, seconded by Sands to approve the fundraisers as presented. Supported by all present.

8.10 Open Enrollment

The Board took no action. As a result, Albany Area Schools is open to Open Enrollment K-12.

9. Committee Reports

10. Superintendent Report

Sue Clemen, Director of Business, will be retiring but will stay on to help with the training process. The Director position will be posted soon.

ELC building has a new moisture issue that needs to be addressed

Both elementary schools will need updates soon. New HVAC systems, windows, and exterior brickwork.

11. Adjournment

Agenda completed at 7:24 p.m., a motion to adjourn was made by Member Dirkes and seconded by Member Sand. Supported by all present.

Amy Sand, Clerk