

**CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)**  
**Independent School District 6094-52**

**Regular Meeting**

Tuesday, October 25, 2022, 4:45 PM, CVSEC District Office  
200 Western Avenue NW  
Faribault, MN 55021

Board Members Present: Goerwitz, Berg (substituting for Jones), Mohs, Robicheau

Board Members Absent: Jones

Staff Members Present: Bente, Korolewski, McGuire, Smith, Theis, Washa

1) **Call to Order/Adoption of Agenda:**

Motion to Approve the Agenda: Goerwitz

Second: Berg

AYE: All

NAY: None

The meeting was opened at 4:45 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Goerwitz

Second: Berg

AYE: All

NAY: None

*A) Approval of the Minutes from the Regular Board Meeting on September 27, 2022*

*B) Approval of Claims*

*C) Staff Updates*

(1) New Hires:

Boese, Sherri - EA at STEP - Effective 10/11/2022

Erickson, Heidi - EA at SUN - Effective 10/25/2022

Johnson, TeJae - EA - Effective 11/08/2022

Martinez Escobar, Lissy - EA at ALEX - Effective 10/18/2022

Monroe, Nicole - EA at SUN - Effective 10/24/2022

Monroe, Nicole - Teacher at SUN - BA, Step 1 - Effective January 5, 2023

Thibodeau, Melissa - EA at ALEX - Effective 10/10/2022

(2) Transfers:

(3) Resignations, Retirements, and Terminations:  
Edwards, Mishia - Teacher at STEP - Effective 10/07/2022  
Gil Serrano, Laura - EA at ALEX - Effective 10/07/2022

(4) Leaves of Absence:  
Demarest, Jennifer - from 9/14/2022 to 10/26/2022  
Rasmussen, Larissa - from 10/31/2022 to 12/22/2022

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

McGuire reported that CVSEC has had a busy start to the year. Hiring continues to be challenging. There was an unexpected teacher resignation which has required plans be changed. Congratulations to Dr. Matt Hillmann for his recognition as MN Superintendent of the Year! The annual financial audit has begun. Staff development has focused on due process training for everyone, not just new teachers.

B) *Enrollment Report*

CVSEC currently has 89 students, with 5 on the referral list. There will be an early graduate from ALEX in November.

C) *ALEX Coordinator Report*

Korolewski introduced Neil Smith, Lead Behavior Interventionist at ALEX. Smith walked the Board through the new Performance Tracking System ("PTS") being used at ALEX to track student behavior data in real time. He explained PTS basic functions and showed relevant data that's been collected.

5) **Old Business:**

A) *Approve 2022 – 2023 Student Handbook - Action*

Motion to Approve the 2022 – 2023 Student Handbook : Goerwitz  
Second: Robicheau

AYE: All  
NAY: None

B) *Approve Board Policies 416, 515, and 524 – Action*

Motion to Approve Board Policies 416, 515, and 524: Goerwitz  
Second: Berg

AYE: All  
NAY: None

6) **New Business:**

A) *Board Policy 806 – First Reading*

McGuire explained that this policy is being updated now that all programs are in one location instead of three separate locations. This policy will be approved at the next meeting.

7) **Other:** There was no Other Business.

8) **Comments, Board/Director:** There were no comments.

9) **Next Meeting Date:** November 22, 2022, 4:45 PM at 200 Western Ave NW, Faribault

10) **Adjournment:**

Motion to Adjourn: Goerwitz  
Second: Robicheau

AYE: ALL  
NAY: NONE

The meeting adjourned at 5:14 PM.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Amy Goerwitz, Board Secretary