

District 191 Board of Education 2025

Vacancy Application Information

The Burnsville-Eagan-Savage Board of Education is accepting applications from residents of Independent School District 191 who are interested in serving on the Board to fill a vacant director's position created by a resignation. The appointed person will serve for the remainder of the vacant position's term which expires on the first Monday in January, 2027.

- **School Board Member Time Commitment:** 20-40 hours per month
- **School Board Meetings:** Regular business meetings are twice per month (typically held on the 2nd and 4th Thursday of the month). There are also special meetings, work sessions, committee meetings, retreats, training, and seminars.

APPLICATION PROCESS

The Board of Education will appoint a new member using the process outlined and documented below.

- **Legal Requirements for Candidates:** Candidates must be at least 21 years of age, have been a resident of the school district for at least 30 days, and have not been convicted of an offense for which registration is required under MN Stat. Section 243.166.

Step 1: Complete the 2025 Candidate Application using this online form. (Click here to print a paper application).

- The application process opens on Tuesday, January 21, 2025 at 8:00 a.m.
- The deadline to submit applications is 5:00 p.m on Wednesday February 5, 2025.
- Applications received after the stated deadline will not be considered.
- The district assumes no responsibility for application materials that were sent but not received by the stated deadline.
- All applications and any accompanying materials will be considered public information.

Step 2: Enclose/attach a resume and cover letter - Please include in your cover an introduction to yourself and an explanation of why you are interested in serving on the Board of Education.

- **Submit all materials** (application, resume, and cover letter) through this online form, in person or via [email](#) to Sarah Olsen-Dickhausen, School Board Secretary, at the District Office, 200 West Burnsville Parkway, Burnsville. *The application deadline is 5 p.m. on Wednesday, February 5, 2025.*

Step 3: Application Review - On February 7, 2025 at 4:00 p.m. the Board of Education will hold a retreat to review and screen applications.

Step 4: School Board Candidate Public Interviews - The Board of Education will hold public interviews of candidates on February 12, 2025 at Diamondhead Education Center located at

200 West Burnsville Parkway. Individual interview times will be communicated directly to the candidates. The Board chair will outline the selection process to all candidates during this meeting.

Step 5: School Board Holds Vote and Adopts a Resolution to Appoint a School Board Member to Fill the Current Vacancy during the regular meeting of the Board of Education on February 13, 2025. Once the resolution is adopted, the board waits 30 days to allow the public the opportunity to petition against the appointment.

Step 6: Appointed Candidate Sworn into Office - The selected candidate will be sworn into office at the regular meeting of the Board of Education on March 27, 2025.

If you need assistance or have questions regarding the process outlined above, please contact Sarah Olsen-Dickhausen, school board secretary at 952-707-2005 or email solsendickhausen@isd191.org.

* Indicates required question

Candidate Information

1. Name *

2. Address *

3. Address 2

4. City *

5. Zip *

6. Phone number *

Questions

Please answer the following questions.

7. In 50 words or less, tell us about yourself. *

8. Why are you applying for this position on the School Board? *Limit responses to 75 * words or less.*

9. What is your experience in One91 schools? *Limit responses to 75 words or less.* *

10. Challenges: a) What are the top three challenges faced by One91 in the next four * years? *Limit responses to 75 words or less.* b) Describe your approach in addressing each of these three challenges. *Limit responses to 75 words or less.*

11. School District finances are complex, and this Board has had to face many * challenging budgetary decisions over the years. What would your approach to this be? *Limit responses to 75 words or less.*

12. In addition to providing leadership around hot button issues and finance, as a Board Member, you are overseeing a large organization with approximately 1,200 employees, a communications and PR department, an HR department, a number of employee bargaining units, an operations department, a provider of transportation, and the owner of 16 buildings. a) Please provide additional information on your qualifications in reference to these functions. *Limit responses to 75 words or less.* b) How would you balance competing priorities from various stakeholders in the District? *Limit responses to 75 words or less.* *

13. A Board of Education Director is a non-partisan position, elected (or in this case appointed) to represent the interests of all members of the District. Describe how you feel this would impact your actions and voice (in person and online). *Limit responses to 75 words or less.* *

14. From your perspective, what is the time commitment for Board Members? *Limit responses to 75 words or less.* *

15. If appointed, would you intend to file for election for the position? *

Mark only one oval.

Yes

No

Other: _____

16. Please describe the differences between “Governing” and “Managing”, specifically * as it relates to this role. *Limit responses to 75 words or less.*

17. Please review District 191’s Policy 209, “Code of Ethics” (found on the ISD191.org website). Please describe your approach in adhering to this policy should you be selected. *Limit responses to 75 words or less.* *

18. By submitting this application, I hereby certify that the information I have presented in this application is complete, accurate and true to the best of my knowledge and I hereby authorize the Board of Education to verify this information as may be required.

*

Mark only one oval.

Yes

No

This content is neither created nor endorsed by Google.

Google Forms