



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: November 18, 2024

AGENDA ITEM: District Secure Key Boxes

PRESENTER: Chris Campbell, Chief Facilities and Construction Officer

BACKGROUND INFORMATION:

- Per Board Policy CH (Local), any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.
- The District key system is a compilation of many years of additions and changes. With the number of campuses we have currently, and considering the projected growth, the current key system does not provide the flexibility or expansion we need moving forward.
- Changing systems will allow fewer keys to be issued and will make the key program easier to manage.
- The secure key boxes will provide a campus central storage areas on each campus for keys.
- This will also allow the keys to be more easily checked in and out.
- The key boxes will require an employee badge to gain access. We also have the ability to set a curfew for the keys so if they are not returned by a specified time, a list of necessary parties will be notified.
- Pursuant to Texas Local Government Code, Section 271, Quotes for this scope of work were solicited through an approved purchasing cooperative, to which Aledo ISD is a member.
- Pricing is being finalized and will be presented to this Board for approval at the next regular meeting. The cost is anticipated to be approximately \$125,000.00

FISCAL INFORMATION:

The cost for this equipment will be paid from 2023 TEA Safe Schools Grant funds.

ATTACHMENTS:

None at this time.

ADMINISTRATIVE RECOMMENDATION:

Communication item only, no recommendation at this time.