

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
September 11, 2024  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, September 11, 2024 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Garrik Addison  
Mr. Armin Cantini (attended virtually)  
Dr. Norman Hoffman (arrived at 5:38 p.m.)  
Mr. Raymond Lewis, Jr. (attended virtually)  
Ms. Mary R. Longoria  
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Dr. Carmen Allen, Ms. Veronica Atterberry, Mr. Tyree Bearden, Ms. Doreen Bridges, Ms. Brandi Castillo, Mr. Ron Crumedy, Mr. Don Davison, Ms. Janene Davison, Mr. Hank Deslaurier, Mr. Jeff Engbrock, Mr. Junior Garcia, Mr. Floyd Holder, Ms. Breanne Lorefice, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, and Ms. Elvia Segura.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on September 6, 2024.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized the students in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE WORKSHOP/SPECIAL MEETING OF AUGUST 7, 2024, REGULAR MEETING OF AUGUST 14, 2024,**

**AND THE PUBLIC HEARING/SPECIAL MEETING OF AUGUST 21, 2024 :** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.

**VII. INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Elvia Segura who presented on Dual Credit. Ms. Segura gave an overview of the Dual Credit Program that included, benefits of dual credit, enrollment and demographics, Galveston Career Connect and Universal Access, the impact of the dual credit program, and student success in the dual credit program.
2. Monthly Financial Reports –August: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of August. With 100 percent of the year completed, income generated was \$30,161,253 or 102.9 percent of the fiscal year 2023-24 revenue budget compared to 104.2 percent this time last year. State funds for August are \$4,871,133, or 100 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$5,318,250 or 101.8 percent of the budget. Local taxes are \$18,169,282 or 102 percent of the budget compared to 99.5 percent last year. Local Revenue is \$1,802,587 or 128.2 percent of the budget, compared to 542.9 percent last year. He reported that total expenses are \$25,413,228, or 86.7 percent of the expenditure budget, compared to 90.1 percent last year.
3. Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253 (c) for the 2023-2024 Academic Year – First Through Fourth Quarters: Dr. Shelton presented this item to the Board. The College is required to report in either the fall or the spring, on the issues related to sexual harassment, sexual assault, date violence, and stalking that are defined under the Texas Education Code. When complaints are received the College is required to assess those complaints and act on those complaints. Over the last 12 months, two reports were received.

**VIII. CONSENT AGENDA:** Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Item Nos. 1,2,4,5,6,7,8,9, and 12; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

**IX. ACTION ITEMS:**

1. Consider Acceptance of Fiscal Year 2023-24 Fourth Quarter Investment Report:

The Board unanimously approved the Fiscal Year 2023-24 Fourth Quarter Investment Report. This item was passed in the Consent Agenda.

2. Consider Approval of HVAC Service and Repair Annual Contracts: The Board unanimously approved AMS of Houston as the primary vendor and MLN Service Company as the secondary vendor for the HVAC Service and Repair Annual Contracts. This item was passed in the Consent Agenda.
3. Consider Approval to Offer Limited Medical Radiography Technical Program (Level I Certificate): Dr. Matthews presented this item to the Board. Staff is requesting approval to add the Limited Medical Radiography Technical Program (Level I Certificate). There are students enrolled at Dickinson High School that are on track to graduate Spring of 2026. Biology and Math are included in the curriculum, but College of the Mainland will be teaching those classes.

Ms. Longoria moved to approve offering the Limited Medical Radiography Technical Program (Level I Certificate); Ms. Sunseri seconded. The motion passed unanimously.

4. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program: The Board unanimously ratified acceptance of the Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program. This item was passed in the Consent Agenda.
5. Consider Ratifying Acceptance of the Ellucian PATH Grant Award: The Board unanimously ratified acceptance of the Ellucian PATH Grant Award. This item was passed in the Consent Agenda.
6. Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students: The Board unanimously approved the proposal to Contract with ATI to offer Educational Resources to Nursing Students. This item was passed in the Consent Agenda.
7. Consider Approval of Proposal to Purchase Library Resources from EBSCO Subscription Services: The Board unanimously approved the proposal to purchase library resources from EBSCO Subscription Services. This item was passed in the Consent Agenda.
8. Consider Approval of Proposal to Purchase a Work Table for the Nuclear Medicine Lab: The Board unanimously approved the proposal to purchase a work table for the Nuclear Medicine Lab. This item was passed in the Consent Agenda.
9. Consider Approval of Proposal to Purchase New Furniture for the HVAC-R Classroom: The Board unanimously approved the proposal to purchase new furniture for the HVAC-R Classroom. This item was passed in the Consent Agenda.

10. Consider Appointment of Voting Delegate and Alternative for the 2024 Association of Community College Trustees (ACCT) Leadership Congress: The board had a brief discussion about who was attending the ACCT Leadership Congress.

Ms. Sunseri moved to nominate Ms. Mary Longoria as the voting delegate, and Mr. Cantini as the alternate for the 2024 Association of Community College Trustees (ACCT) Leadership Congress; Mr. Raschke seconded. The motion passed unanimously.

11. Consider Nominating Directors to Galveston Central Appraisal District's Board of Directors by Adoption of Resolution: Dr. Shelton presented this item to the Board. The Galveston Central Appraisal District is asking for nominations to the Board of Directors. The board may provide up to five nominations, or choose to not nominate anyone.

Mr. Raschke moved to nominate Thomas Farmer to the Central Appraisal District's Board of Directors; Mr. Lewis seconded. The motion passed unanimously.

12. Consider Acceptance of Faculty Resignation: The Board unanimously accepted the faculty resignation of Regina Durante, Government Instructor. This item was passed in the Consent Agenda.

## **XI. SPECIAL REPORTS AND COMMENTS:**

1. Student Representative: Junior Garcia shared two videos that were created by student ambassadors. The SGA introduced themselves. SGA President Alicia Fletcher shared on the events that have been taking place around campus.
2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, introduced new faculty members, Brandi Castillo, Instructor of Developmental Math, Henry Deslaurier, Instructor of History, and Floyd Holder, Instructor of Government.
3. President: Dr. Shelton thanked Faculty and Staff for their hard work that is reflected in the enrollment numbers. He also recognized that today is September 11<sup>th</sup> and remarked that if you have ever visited Ground Zero, you will understand the tragedy of that day, but also the thousands of individuals that were heroes that day. Please take time to remember and reflect on that today. He gave the Board an update on the following items:
  - Enrollment is at 2,487. That is the highest number the College has had in a long time. Today is the census date.
  - Three of our Board Members will be recognized at the Women's Conference this Friday: Ms. Flowers, Ms. Longoria, and Ms. Sunseri.
  - The Galveston Daily News has named Galveston College the Best College in Galveston County for the 5<sup>th</sup> year in a row.

- The CCATT Conference starts tomorrow and runs through Saturday.
- The GEDP Summit in on October 16<sup>th</sup>.
- The ACCT Leadership Conference is October 23-26.
- Five Fabulous Chefs is November 19<sup>th</sup> and 20<sup>th</sup>.
- The SACSCOC visit will be November 11<sup>th</sup> -15<sup>th</sup>.
- The Fall Play dates are November 6<sup>th</sup> – 9<sup>th</sup>, and November 13<sup>th</sup> – 16<sup>th</sup>.
- The Contractor is working the punch list for the HSEC building, and the theater.
- The second-floor Northern renovation construction is underway. It is anticipated that the project will be done at the end of this semester and students can use the new Testing Center and Student Success Center beginning in January.
- CFI is hopefully going to be able to finish the physical plant renovations over Winter Break.
- Whitecaps Day is September 18<sup>th</sup>.

4. Regents: There were no Regent reports.

5. Chairperson: Ms. Flowers thanked everyone for all of their hard work. She knows that it takes a lot of time and effort to make the start to a semester so good.

**XII. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:28 p.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page #
#1 - Consider Acceptance of Fiscal Year 2023-24 Fourth Quarter Investment Report	✓			55
#2 - Consider Approval of HVAC Service Repair Annual Contracts	✓			59
#3 – Consider Approval to Offer Limited Medical Radiography Technician Program (Level I Certificate)		✓		60
#4 - Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Nursing & Allied Health-Nursing Innovation Grant Program	✓			62
#5 – Consider Ratifying Acceptance of Ellucian PATH Grant Award	✓			64
#6 – Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students	✓			70
#7 – Consider Approval of Proposal to Purchase Library Resources from EBSCO Subscription Services	✓			71
#8 – Consider Approval of Proposal to Purchase a Work Table for the Nuclear Medicine Lab	✓			72
#9 – Consider Approval of Proposal to Purchase New Furniture for the HVAC-R Classroom	✓			73
#10 – Consider Appointment of Voting Delegate and Alternative for the 2024 Association of Community College Trustees (ACCT) Leadership Congress		✓		74
#11 – Consider Nominating Directors to GCAD Board of Directors by Adoption of Resolution		✓		75

#12 – Consider Acceptance of Faculty Resignation

                                     
✓