

Business Manager Report

5.27.2026

Updates from the Business Office

The Accounts Payable / PACE Finance Coordinator / Administrative Assistant position has been filled. Erin Terwilliger will officially join the team on July 6, 2026. We are excited to begin working with Erin and believe the transition will be smooth. She has been in Nightmute, Alaska, for the past four years, so has a big move ahead of her to make her way to Craig. She will train remotely with Marilyn for approximately 20 hours during the month of June, and arrives on the island July 1st. If you see Erin around town, please welcome her to Craig!

The Community Eligibility Provision (CEP) is part of the National School Lunch Program and School Breakfast Program, and allows eligible schools to provide free breakfast and lunch to all students, regardless of family income. Instead of collecting free/reduced lunch applications every year from parents, schools qualify based on Identified Student Percentage (ISP). The ISP is calculated by the percentage of students who qualify for free lunch through programs such as food stamps, public assistance, foster care, and migrant services. The minimum ISP percentage for a district to qualify is 25%. CCSD is currently at 31.37%, but we are hoping for approval on additional students who were not included in the state's eligibility list, but may qualify. The higher the ISP, the more the district will receive per meal. I should have a better idea of the final ISP before the June board meeting.

APEI Capital Distribution

If you recall, last year around this time, CCSD received a payment from APEI (the previous insurance carrier), in the amount of \$7,606.00. APEI merged with AMLJIA and reorganized as APRA. As part of the merger, APEI is distributing the remaining capital funds over a period of five years to former APEI members. This year, CCSD received the second payment of \$4,462.00.

Please see the revenue and expenditure overview below.

Revenue Overview

Fund	FY26 Projected Revenue		04/01/2026 through 04/30/2026	ACTUALS YTD as of 4/30/26	Remaining to be Received
100 General Fund	\$ 8,011,690	\$	406,270	\$ 6,089,961	\$1,921,729
205 Pupil Transportation	\$ 104,178	\$	35,812	\$ 104,178	\$ -
259 Food Service	\$ 242,000	\$	22,705	\$ 175,467	\$ 66,533

Expenditure Overview

Fund	FY26 Projected Expenditures		04/01/2026 through 04/30/2026	ACTUALS YTD as of 4/30/26	Remaining to be Expended
100 General Fund	\$ 7,612,077	\$	523,706	\$ 5,265,603	\$2,346,474
205 Pupil Transportation	\$ 104,178	\$	6,960	\$ 56,309	\$ 47,869
259 Food Service	\$ 270,000	\$	28,661	\$ 239,937	\$ 30,063

As always, please let me know if you have any questions.

Melinda Bass

Business Manager

Craig City School District