

Addendum to the United Township Area Career Center Joint Agreement to meet the requirements of Title 23: Education and Cultural Resources, Subtitle A: Education, Chapter I: State Board of Education Sub chapter g: Special Courses of Study, Part 256 Career and Technical Education (and the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act) (Perkins V):

1) Board of Control, Comprehensive List of Members

Article I, Section 3 identifies the procedures for the application, acceptance, and continued membership of this intergovernmental agreement. Article II, Section 1 identifies membership on the Board of Control. This addendum amends to list the participating Districts to include:

AlWood School District 225 (PK-12)  
Geneseo School District 228 (PK-12)  
Moline-Coal Valley School District 40 (PK-12)  
Orion School District 223 (PK-12)  
Riverdale School District 100 (PK-12)  
Rock Island School District 41 (PK-12)  
Rockridge School District 300 (PK-12)  
Sherrard School District 200 (PK-12)  
United Township High School District 30 (9-12)

Article II, Section 1 identifies the ex-officio members of the Board of Control. This addendum amends the ex-officio members to include:

Annawan School District 226 (PK-12)	Alleman High School (9-12)
Cambridge School District 227(PK-12)	East Moline Christian (1-12)
Galva School District 224 (PK-12)	Jordan Catholic (PK-8)
Kewanee School District 229 (PK-12)	Our Lady of Grace (PK-8)
Stark County School District 100 (PK-12)	Quad Cities Christian (7-12)
Wethersfield School District 230 (PK-12)	Seton Catholic (PK-8)
Bradford CUSD #1 (PK-8)	St. Paul's Lutheran (PK-8)
Carbon Cliff Barstow #36 (PK-8)	Temple Christian (PK-6)
Colona District #190 (PK-8)	Visitation School (PK-8)
East Moline District #37 (K-8)	
Hampton District #29 (K-8)	
Silvis District #34 (PK-8)	

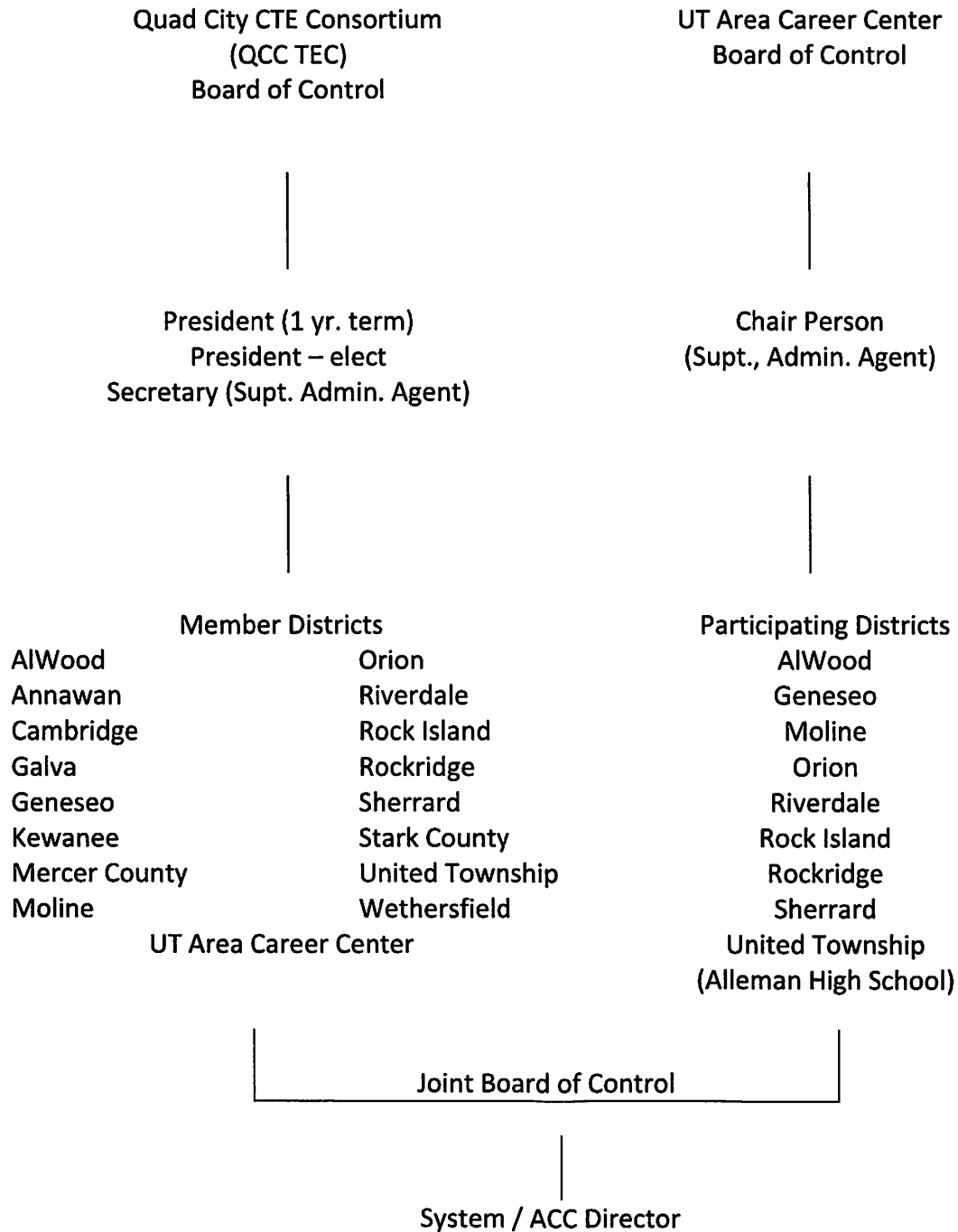
2) Roles and Responsibilities

Article II, Section 2 establishes United Township High School District 30 as the administrative, legal, and fiscal agent. The Board of Control retains informational and policy responsibilities. Article II, Section 3 establishes the appointment of a Director, who becomes an employee of the Administrative Agent. The Director has dual responsibility to report to the Board of Control and United Township High School District 30 Board of Education.

- 2-A) Grant Responsibility – The Director is responsible for fulfillment of grant responsibilities, including submission of grant applications, GATA accountability and reporting, submission of grant budget amendments, and submission of grant performance reports through IWAS or other ISBE approved grant management system.
- 2-B) CTE Programming Implementation and Oversight –The Director, as well as, employees in coordination and under the direction of the Director, are responsible for implementation and oversight of the CTE programming and grant activities.
- 2-C) Assessment and Evaluation of the System – The Director is responsible for the assessment and evaluation of the system based on current Perkins Secondary Performance Indicators, as required by the existing federal Perkins legislation. The Director may include input from Quad City Career and Technical Education Consortium (QCC TEC) EFE 185 and/or other stakeholders and will report the assessment and evaluation in the format/form designated and approved by ISBE.

3) Organizational and Administrative Structure –

3-A) Organizational Structure Graphic



- 3-B) **Administrative Structure Narrative – The United Township Area Career Center, organization consists of nine school districts within and adjacent to the boundaries of the Regional office of Education in Rock Island, Bureau-Henry-Stark, and Henderson-Mercer-Warren Counties. The Area Career Center is governed by a Board of Control composed of the superintendents from all member districts. Article II, Section 2 designates United Township High School District 30 as the administrative, legal, and fiscal agent for the organization.**

The Area Career Center’s Board of Control governs and functions in conjunction with the Quad City Career and Technical Education Consortium (QCC TEC) Board of Control, effectively operating as a Joint Board of Control.

Organizational administration is the responsibility of the Director, appointed by and employed by the Administrative Agent, UTHS District 30. The ACC Director reports to the Board of Control and the Administrative Agent’s Board of Education.

- 4) **Needs Assessment Plan of Action – The Director is responsible for the completion of the Local Needs Assessment (LNA). The EFE System Director will collaborate with the Black Hawk College Perkins Coordinator and the WIOA, Workforce Development Director to combine information and data from the local needs assessments to complete a Comprehensive Local Needs Assessment (CLNA). The System Director is responsible for entering the CLNA into IWAS using the format/form designated and approved by ISBE.**
- 5) **Fiscal Responsibilities – The Director, with consultation from the United Township High School Comptroller, is responsible for preparing a Joint Agreement Budget. The ACC Director will submit a preliminary budget to the Administrative Agent’s Board of Education for approval, using the approved ISBE Joint Agreement budget form. Once the Joint Agreement budget is final approved, the Director is responsible for preparing and submitting regular expenditure reports as required by ISBE, and for preparing and submitting any Joint Agreement Budget amendments as needed. At the conclusion of the fiscal year, the Director is responsible for submitting financial information and reports to the district’s auditors for completion of an annual audit, annual financial report, and annual statement of affairs.**
- 6) **As a home serving school, each member District is responsible for initiatives for CTE recruitment, retention, and equitable access for students within their District. The Area Career Center is responsible for initiatives for CTE recruitment, retention, and equitable access for its programs, which by design, are an extension or supplement to a District’s programs. These initiatives and actions are described and reported within each District’s and ACC’s Local Needs Assessments (LNA). The Quad City CTE Consortium is responsible for initiatives and activities that support the Districts’ and ACC’s efforts in CTE recruitment, retention, and equitable access for students. QCC TEC’s regional initiatives and activities will target those special populations students with identified disparities\_and/or gaps in**

performance or special populations from Districts too small for identified subgroups. Ninth grade CTE enrollment data, along with disaggregated performance indicator data will be used as evidence-based metrics.

- 7) United Township Area Career Center does not and in not requires to disperse funding to member districts. All Funding dispersal is handle regionally by The Quad City CTE Consortium, EFE 185.
- 8) Assurances – The United Township Area Career Center, hereby certifies and assures the Illinois State Board of Education that upon adoption of the amendment to the intergovernmental Joint Agreement that includes this Addendum, all local educational agencies (LEA's) within the region and named in this cooperative agreement are afforded the opportunity to participate in this cooperative agreement.

(Approved )