

District: Tupelo Public School District
Section: F - Facility Expansion
Policy Code: FC - Facilities Planning

The Facility Utilization Advisory Team is part of the ongoing effort to involve the community in our strategic decision-making process. The purpose of this effort is to have meaningful input that has a direct relationship to our district being accountable to our students, their families, our community and to each other.

The Board, after reviewing pertinent data, will determine the need for convening the Facility Utilization Advisory Team. Meetings of the Facility Utilization Advisory Team will be scheduled by the Superintendent, or designee.

The Facility Utilization Advisory Team will be composed of one representative from each school, to be selected by the school strategic planning team. In addition, the Board may appoint four additional at-large members to serve.

The Facility Utilization Advisory Team is to provide input from the community by recommending parameters and guidelines for the use of school facilities in the district. Consideration will be given to the following factors when developing recommendations:

1. Capital project needs
2. Safety and security of the facilities
3. Traffic flow - vehicular and pedestrian
4. Class sizes
5. Grade organization patterns:
 - a. that allow for the reflection of the student enrollment population as a whole;
 - b. that have an effect on instruction and state or federal accountability;
 - c. that reduce the effect of student mobility;
 - d. that will reduce the frequency of adjustments to the facilities use plan.
6. Allocation and use of classes for special programs
7. Residential developments that may impact facility utilization
8. Increasing or decreasing enrollment that may impact facility utilization
9. Strategic plan of the school district

The recommendation of parameters and guidelines by the Facilities Utilization Advisory Team will be submitted to the Superintendent for review and presentation to the Board.

The Board of Trustees will review the recommendations and parameters of the Superintendent and the Facilities Utilization Advisory Team. Based on this review, the Board may, at its discretion:

1. Direct the administration to prepare options for consideration that meet the parameters and recommendation it has reviewed;
2. Direct the administration to prepare options for consideration that meet the parameters and recommendation it has reviewed along with the changes made by the Board;
3. Take the issue under advisement, or

4. Refer the issue back to the Facility Utilization Advisory Team for further study and/or consideration.

Options prepared by the administration for consideration will be reviewed by the Facility Utilization Advisory Team and its recommendations concerning the options will be forwarded to the Superintendent for review and presentation to the Board.

Adopted Date: 9/11/2001

Approved/Revised Date: 10/11/2005