

Lyon County School District Board Memo

Date: June 24, 2025

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: New LCSD Board Policy JA: Inflatable Play Equipment (and other Rental Equipment)

Recommendation

That the Board of Trustees approve new LCSD Board Policy JA: Inflatable Play Equipment (and other Rental Equipment) as a second and final reading.

Background Information

The Lyon County School District Policy JA: Inflatable Play Equipment (and other Rental Equipment) is a new policy that ensures student safety, limits district liability, and aligns with legal and insurance standards. In past years, LCSD has experienced incidents where students were injured while using inflatable play equipment at school events. These incidents, while unintentional, revealed gaps in oversight, safety practices, and accountability related to the use of rental entertainment equipment.

Policy Overview

This policy establishes mandatory safety and risk management procedures for the use of inflatable play equipment and other entertainment rentals at LCSD-sponsored events. It requires all rentals to be pre-approved by the LCSD Benefits and Risk Manager and mandates that only licensed and insured vendors may be used, with contracts subject to legal and risk review. Vendors must meet district insurance standards, and parent-signed waivers are required for all student participants and must be retained for five years. The policy outlines strict site and setup requirements, including proper installation on safe, level ground and adherence to weather and trip hazard precautions. Equipment must be continuously supervised by trained attendants, and all manufacturer safety guidelines must be followed. LCSD employees are not permitted to use the equipment. Schools are required to plan for emergencies and inclement weather, with consideration of on-site EMS based on event size. Permanent ownership or donation of inflatable equipment is prohibited. The policy includes a required parental release form that outlines risk assumption, emergency consent, indemnification, and media permissions.

Budget Considerations

None

Discussed at Previous Meeting

May 27, 2025

Attachment(s)

LCSD Board Policy JA: Inflatable Play Equipment (and other Rental Equipment)