

Executive Summary

Prepared for Board of Trustees Meeting

July 30, 2019

Board Room Renovations

BOARD GOAL

- **Growth & Management**
 - Demonstrate effective and efficient management of district resources.

Purpose of Report

To review the proposed replacement of aging and malfunctioning board room technology and A/V equipment

Objectives

During the workshop we will review a proposal to accomplish the following:

- To replace defective and malfunctioning system components
- To upgrade the board room to current technology and A/V standards
- To improve the functionality of the board room for board members and attending citizens and staff

Operational Impact

This project will be completed in phases. The initial project includes all of Phase 1 as well as Phase 2.1 in the attached documentation at a cost of \$120,000.

- Replace projection screen (current projector will be kept)
- New, portable lectern with modern, touch-enabled A/V controls for flexible room configuration
- New countdown clocks for open forums
- Replace audio system
- Integrate all A/V and technology components and enable control from multiple touch-enabled devices so presenters and School Board support staff can easily and quickly operate the components.

At a later date we will pursue additional portions of Phase 2 at a cost of up to an additional \$73,000:

- Install rear projector for Board member viewing and for training and meetings during non-Board hours.
- Install new room recording equipment with centralized, integrated controls
- Install individual monitors for Board members
- Install display for foyer for overflow viewing
- Install additional interactive monitor for portable overflow and alternative Board display.

If all options are executed, the grand total of all phases will not exceed \$193,000.

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Results

- **Advantages:** At project completion the equipment upgrade will provide a functional, user-friendly system which will benefit the board members as well as the attending citizens and staff.
- **Disadvantages:** While the project is expected to be completed on an escalated timeline, there may be some disruption in the room during the project.

Other Options:

None