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## BOARD AGENDA ITEM

Information/Discussion\_\_\_\_\_

Future Action\_\_\_\_\_

Action   X  

Item: Student Services Staff Title and Grade Updates

Submitted by: Kirsten Myers

Date: 5/28/25

Recommended by: Dave Rodgers

Board Meeting Date: 6/16/25

### RECOMMENDATION:

We would like to recommend the following changes to staff titles and salary grades for the 2025/26 school year:

- **Lindsey Vandyke and Ashley Sturgis**  
Update: *Program Coordinator – from Grade 7 to Grade 8*  
Rationale: This adjustment aligns their roles with other center-based Program Coordinators who are already classified at Grade 8, reflecting the scope and responsibilities of their positions.
- **Merin DeKruyter**  
Update: *Title change to Early Childhood Special Education Coordinator; Grade 7 to Grade 8*  
Rationale: This new title better reflects the leadership and coordination responsibilities within our Early Childhood Special Education programming. The grade change aligns with similar coordinator roles across center programs.
- **Kelly Rusnell**  
Update: *Title change to Program Enhancement and Accountability Consultant*  
Rationale: This revised title more accurately reflects the scope of Kelly's role, which has evolved beyond her previous responsibilities, including a former title that referenced MiPSE. The new title emphasizes her leadership in program improvement and accountability.
- **Chelsea Kittridge-Farrell**  
Update: *Title change to Mental Health Intervention Consultant*  
Rationale: The updated title better reflects Chelsea's focus on direct intervention, aligned with her current scope of work. Her previous title was Mental Health Consultant

### RATIONALE:

While the rationale for each individual position is listed above, these changes are requested to better identify the scope and responsibilities of the position.

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## BOARD AGENDA ITEM

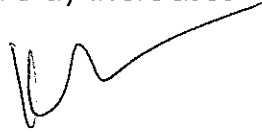
Information/Discussion\_\_\_\_\_

Future Action\_\_\_\_\_

Action   X  

Item: Student Services Contract Day Increases

Submitted by: Kirsten Myers



Date: 5/28/25

Recommended by: Dave Rodgers

Board Meeting Date: 6/16/25

### RECOMMENDATION:

We would like to recommend the following changes to staff contract days for the 2025/26 school year:

- **Stacy Crowell**

Update: *Contract days increased from 215 to 260*

Rationale: This increase is necessary to support expanded responsibilities related to curriculum development and professional development planning and delivery ahead of each school year for center programming.

- **Sarah Misiak**

Update: *Contract days increased from 200 to 215*

Rationale: Similar to Stacy, this increase is intended to provide adequate time for curriculum preparation and professional development coordination to ensure a successful start to the year.

- **Chelsea Kittridge-Farrell**

Update: *Contract days increased from 200 to 215*

Rationale: The increase reflects the need to better align Chelsea's calendar with the scope and demands of her work, including professional development, district mental health support, and continuous improvement initiatives.

### RATIONALE:

While the rationale for each individual position is listed above, these changes are brought to you to provide clarity and alignment and a greater level of support to our local districts over the summer months when connections and professional learning is most often requested.