

Extension of RFP# 161209 Furniture for School and Office

December 12, 2017

SUMMARY:

This item requests approval of furniture vendors to provide for district needs as they arise for both campus and administrative office locations for one additional year.

BOARD GOAL:

VI. Growth, Change & Fiscal Responsibility...demonstrate effective and efficient management of District resources.

PREVIOUS BOARD ACTION:

This proposal was awarded on January 10, 2017 for a term of one year with the option to extend for one additional one-year period.

BACKGROUND INFORMATION:

This proposal was issued on November 16, 2016. Responses from vendors were due on December 9, 2016. Sixteen responses were received from vendors for this proposal. The vendors were reviewed and evaluated on points based on designated criteria. This proposal is EDGAR compliant for purchases using a federal funding source.

SIGNIFICANT ISSUES:

The district has a wide range of furniture needs. These needs range from standard classroom, early childhood, library, CTE, special education, cafeteria, office and collaboration spaces. As the district continues to grow, the need for new and innovative furniture will continue to grow. All purchases, whether for additional classroom space or replacement of existing furniture, will be on an "as needed" basis.

FISCAL IMPLICATIONS:

Cost will be borne by a variety of funds. New campus location needs will be borne by bond funds. Other funds that may be used include, but are not limited to, general fund, student activity funds and federal funds.

BENEFIT OF ACTION:

Passage will allow the district to build its base of furniture vendors to provide for current and future needs.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the award for RFP# 161209 Furniture for School and Office be extended for one additional year. This will extend the award through December 31, 2018.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Cindy Willis, Director of Purchasing
Cheryl Farmer, Asst. Purchasing Agent

ATTACHMENT:

None

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____