



San Elizario ISD  
 P.O. Box 920  
 San Elizario, TX 79849  
 Phone: 915.872.3900  
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**MEMORANDUM**

**To:** Members of the Board of Trustees  
**From:** Nancy Tinoco, Purchasing Specialist  
**Subject:** Annual Report on Cooperative Purchasing Fees for FY 2023-24  
**Date:** September 17, 2024

**HISTORY:** Resolutions for participating in various purchasing cooperatives are approved by the Board of Trustees prior to conducting business with them and authorization for continued participation is brought for Board approval on an annual basis at the start of the fiscal year.

**RATIONALE:** Education Code Sec. 44.031 requires an annual report to the Board of any contract-related fees, including any management fee, paid by or to the district and the purpose of each fee under the contract. Purchasing cooperatives that the District participates in which charged fees during the 2023-2024 fiscal year are listed below:

Cooperative Name	Lead Agency	Fee Charged to Vendor	Fee Charged to San Elizario ISD
Allied States Cooperative	ESC Region 19	2%	none
Allied States Cooperative	ESC Region 19 USDA/TDA	No Fees	none
BuyBoard	TASB	2%	\$400 per Auto \$800 per Bus
Department of Information Resources (DIR)	State of Texas	0.5 - 0.75%	None
Texas Multiple Award Schedule (TXMAS)	Texas Comptroller	1.5%	\$100 annually
Central Purchasing Alliance (CTPA)	Round Rock ISD	None	\$150 annually
The Interlocal Purchasing System (TIPS USA)	Region 8	1-2%	none
OMNIA Partners	Various	1-4%: average 2.4%	none
Sourcewell	State of Minnesota	1.5%: 0.83% average	none
Choice Partners	Harris County Dept of Education	1-4%	none

**BUDGET:** The budget impact to the district is the fee charged to San Elizario ISD shown above.

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.



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**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**For Approval?**  Yes  No

**If no, please check one:**  Presentation  Report  Information

**Please check if applicable:**  Attachment Included

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A Proud Community of Champions – Soaring to Excellence!