



January 23, 2026

Garrett Meade, COD
Kalamazoo RESA
1819 E Milham Ave
Portage, MI 49002-3035

Dear Mr. Meade,

Congratulations! I am pleased to inform you that you have met the criteria for certification under the MSBO Voluntary Certification program for Certified Operations Director. Enclosed is a certificate suitable for display.

This achievement represents a commitment to your profession and to providing quality services to your school district. As such, in addition to writing you I have notified your superintendent of your completion of the Certified Operations Director requirements and suggested Superintendent Martin inform your board and perhaps the media in your community.

A record of your certification will be kept at the MSBO office. If you ever need another copy, I will be happy to make it available upon request.

Again, congratulations and thank you for taking the time and effort to complete the requirements. Please contact our office if you have any questions or suggestions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'RD' with a stylized flourish.

Robert Dwan
Executive Director

RD/cbb

Enclosure

Michigan School Business Officials

By the Authority and Approval of the Executive Board, We certify that

Garrett Meade

*having duly qualified under the recognized standards of competence as prescribed,
and having fulfilled all the personal, ethical, and professional requirements as established by
Michigan School Business Officials, is hereby conferred as a*

Certified Operations Director

*who is entitled to all of the rights and privileges as recognized by the
Michigan School Business Officials Board of Directors.*

Unless revoked for cause, this registration is valid until January 31, 2031

Given this the 23rd day of January 2026

Julie Williams - May
President

C20380
Registration Number

PD
Executive Director

