

**RESOLUTION AUTHORIZING  
DISPOSAL OF PERSONAL PROPERTY-**

**WHEREAS**, the Administration has made recommendations for the disposal of certain items no longer needed for school purposes;

**WHEREAS**, this Board may authorize the sale or disposal of its personal property not needed for school purposes pursuant to Section 10-22.8 of the School Code (105 ILCS 5/10-22.8);

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Harlem School District No. 122, Winnebago County, Illinois, as follows:

1. The recitals above are incorporated herein as findings of the Board.
2. It is hereby determined that each item listed on Exhibit A is no longer needed for school purposes.
3. The Administration is hereby authorized to sell, donate, or dispose of the items or other items of personal property listed in Exhibit A at a cost most advantageous to the School District.
4. This resolution shall take effect forthwith upon its adoption.

ADOPTED THIS February 8, 2021

ATTEST:

Ayes \_\_\_\_\_ Nays \_\_\_\_

\_\_\_\_\_  
President, Board of Education

Lawerence \_\_\_\_\_

Meeks \_\_\_\_\_

S.Berogan \_\_\_\_\_

J.Berogan \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Education

Meister \_\_\_\_\_

Sterling \_\_\_\_\_

Ranieri \_\_\_\_\_

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF WINNEBAGO)

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education, Harlem School District No. 122, Winnebago County, Illinois, and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true, and complete copy of the resolution adopted by the Board of Education at a meeting of said Board of Education held on the 8th day of February, 2021.

I do further certify that the deliberations of the board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board of Education in conduct of said meeting.

IN WITNESS WHEREOF, I hereunto affix my official signature this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Secretary, Board of Education

[illegible]

**HARLEM CONSOLIDATED SCHOOL DISTRICT # 122****Surplus Property - Repurpose**

Building: Food &amp; Nutrition Services

Date: 1.27.2021

Quantity	Item Description/ISBN	Destination	Reason for Surplus
1	Traulsen 1 Door Freezer/Cooler	recycle	unable to fix
	Serial # 09251602LJ		
	Model # C0788a		
	Located at Windsor Elementary		

  
Signature of Building/Program Administrator

These items are no longer needed in the building and are being repurposed outside of the District. Example: materials are being donated to a local non-profit or books are being donated to families. Use this form if items are for sale and a buyer has been identified. If you do not have a repurpose plan, please use the Destination Unknown Form for Administration to determine a plan.

RECEIVED JAN 28 2021

HARLEM CONSOLIDATED SCHOOL DISTRICT # 122  
Books to Surplus

Building: HHS

- 1 All books will require approval from Robin Chandler first (prior to sending to Anna Sweeney)
- 2 Robin will determine if they will be sold, recycled or disposed and notify you
- 3 Based on the information Robin gives you will determine if you will need to complete a disposal form, recycle or repurpose
- 4 Transfer information to new form and email to Anna for Board approval by end of day Tuesday before the next Board Mtg

Robin to Complete

Quantity	Item Description	ISBN	Grade	Reason for Surplus	<del>Sell</del> Recycle
32	Fashion Marketing & Merchandising	978-1-59070-918-4		No longer used	
2	The World of Fashion Merchandising	1-56637-891-5		No longer used	
2	The World of Fashion Merchandising	1-56637-451-0		No longer used	
22	Sew Basic	978-1-56158-541-0		No longer used	

R. Teneo  
Signature of Building/Program Administrator