

**MINGUS UNION HIGH SCHOOL**  
**1801 East Fir, Cottonwood, AZ 86326**

**GOVERNING BOARD**  
**MINUTES OF MEETING**  
Mingus Union High School  
Tuesday, June 3, 2014 6:00 PM

**Governing Board:**

Mr. James Ledbetter, President  
Mr. Anthony Lozano  
Dr. Robb Williams  
Mrs. Brenda Zenan

**Also Present:**

Dr. Paul Tighe, Superintendent  
Mrs. Jennifer Chilton, Principal  
Mr. Kirk Waddle, Business Manager

**I. OPENING**

**I. 1. Call to Order**

Dr. Williams called the meeting to order at 6:18 PM. Mrs. Zenan was present via telephone.

**I. 2. Adoption of Agenda**

Mr. Lozano made a motion to adopt the agenda. Mrs. Zenan seconded the motion. The motion passed (3-0).

**I. 3. Pledge of Allegiance**

Led by Mr. James Ball.

**I. 3. 1. Moment of Silence**

**I. 4. Board Meeting Minutes Not Previously Approved**

Mr. Lozano made a motion to approve the Board meeting minutes not previously approved. Mrs. Zenan seconded the motion. Motion passed (3-0).

**I. 4. 1. Regular Meetings**

April 22, 2014

**I. 5. Information Only Items**

**I. 5. 1. Summary of Current Events**

**I. 5. 1. 1. Financial Report**

Mr. Waddle reported that the budget continues to remain unchanged and on track. He will discuss the FY15 proposed expenditure budget later during the meeting.

**I. 5. 1. 2. Superintendent's Report**

Dr. Tighe reported on the School Facilities Board approval to help with the drainage project at an estimated cost of \$28,000 in addition to the water tank project at a cost of \$80,000. We will continue to request the School Board Facilities assistance with projects as long as they are willing to help.

Graduation was a huge success with all staff members doing their part to make sure it went smoothly. Our seniors earned a combined scholarship amount totaling almost \$2.3 million.

Mingus Union High School was recognized by US World and News Reports as being one of the best high schools in America. Mingus received a Bronze Award for being in the top 27% of all high schools in the Nation.

Thank you to Mr. Ledbetter for his work with VVMC for their continued help in funding the schools Nurse. This year VVMC will fund the entire salary including benefits.

**I. 5. 1. 3. Principal's Report**

So much has happened since our last Governing Board Meeting; the Stephen Dewey Assembly, Joint Board Meeting with Tim Carter, ASA Evaluator Training, Teacher of the Year Banquet, Gear Up Year 3 planning in Phoenix, Fire Academy and CAN Graduation, Scholarship Night, interviewing for open positions, Master Scheduling for next year, End of the Year Teacher Appreciation with 4-\$1000 awards to Mai, Boysen, Westcott and Teague.

Summer school updates show 195 students enrolled in the online summer school program. We had 48 sign up for English and 58 for math. We have about 32 actively participating in English and about 45 in math. Some students are still coming in and we are accepting any student into summer school for the first week and a half. It's going well and students are moving right along. Very excited that we have so many students earning their credits.

We had 5 certified positions open and we have filled all except English. The Music Teacher position is newly posted and we have filled the physics teacher position with Mr. Mai.

MUHS library will become part of the countywide accessible borrowing and lending network. It provides cards for every student, pays for cataloging, software, training for library staff, hiring assistance if needed, PD for school staff. Through this access, our students' research and common core curriculum will be supported. You'll soon see a press release regarding our joining the network.

**I. 5. 1. 4. Student Recognitions**

Female Athlete of the Month - May - Megan Goettl  
Male Athlete of the Month - May - Blake Lundy  
Pursuing Victory With Honor Recipient - May - Taylor Mathe  
Artist of the Month - May - Sirilak Rottler  
Female Athlete of the Year - Heather Calandra  
Male Athlete of the Year - Dakota Hanks  
Artist of the Year - Gabriela Guerrero

**I. 5. 1. 5. Staff Showcase**

Mrs. Chilton shared with the Governing Board videos from the 2014 Yavapai County Teacher of the Year Awards for Mr. Banuelos and Mr. Ball. We are extremely proud of our teachers and the work they do with students. Since these award ceremonies both teachers have been nominated for other recognitions.

**I. 6. Public Comments**

None

Mr. Ledbetter phoned in at 6:32 PM and Mrs. Zenan left the meeting at the same time.

## II. ACTION ITEMS – CONSENT

Mr. Lozano made a motion to approve the Consent Agenda. Mr. Ledbetter seconded the motion. The motion passed (3-0).

### II. 1. Approval of Routine Vouchers

#### II. 1. 1. Expense

#1027 - \$154,968.47

#1028 - \$69,826.77

#1029 - \$41,039.11

#### II. 1. 2. Payroll

#30 - \$242,486.36

#31 - \$228.37

#32 - \$243,575.98

#33 - \$379,773.08

#34 - \$428,298.81

#### II. 1. 3. Bookstore Activity

The Board approved the ratification of payments.

#### II. 1. 4. Payment Procedures FY15

The Board approved ratification of the two resolutions regarding payment procedures for fiscal year 2015, pursuant to A.R.S. 15-321 and 15-905-G. Administration recommended approval of these resolutions as has been done in past years to support timely payments from MUHSD.

### II. 2. Personnel

#### II. 2. 1. Certified Staff

##### II. 2. 1. 1. New Hires

The Board approved the following Certified new hires:

David Beery - Social Studies Teacher

Kaitlin Potter - Spanish Teacher

Rob Curtis - Special Education

Marti Gilmore - Title I Reading

##### II. 2. 1. 2. Contract Addenda

###### II. 2. 1. 2. a. Summer School

The Board approved the following Summer School contract addenda:

Andrew Lamer - Summer School CTE

Dennis Kitchen - Summer School Math

Genie Gee - Summer School English

Jeff Wood - Summer School CTE

Julia Hutchins - Summer School English

Shannon Anderson - Summer School Math

Jason Teague - Online School Summer FY 14

###### II. 2. 1. 2. b. FY14 Summer Extra Duty

The Board approved the following FY14 Summer Extra Duty:

Cindy Forsythe - 2 Extra Days June 2014

Cynthia Harakaly - 2 Extra Days June 2014

Kristy Meyers - 8 Extra Days June 2014

Chad Elmer - 40 Extra Hours June 2014

###### II. 2. 1. 2. c. FY15 Summer Extra Duty

The Board approved the following FY15 Summer Extra Duty:

Cindy Forsythe - 13 Extra Days July 2014  
Cynthia Harakaly - 7 Extra Days July 2014  
Kristy Meyers - 7 Extra Days July 2014  
Shelley Kitchen - 3 Extra Days July 2014

II. 2. 1. 3. **Resignation**

The Board approved the following resignation without liquidated damages:  
Mike Henager – Band Teacher

II. 2. 2. **Support Staff**

II. 2. 2. 1. **Resignation**

The Board approved the following resignation:  
Jodel Shapuras - Food Service

II. 2. 3. **Athletics**

The Board approved the following Athletic Stipends:  
Fall Sports - Athletic Stipends

II. 2. 4. **Leave of Absence**

The Board approved Andrea Strobel's request for a leave of absence from 11/3/14 through 12/3/14.

II. 3. **Second Reading of Proposed Board Policy Changes**

II. 3. 1. **Second Reading of Proposed Changes to Policy BCE - School Board Member Conflict of Interest**

The Board approved the proposed changes to Policy BCE - School Board Conflict of Interest. The changes reflect clarification on exceptions for Board Member purchases applies only to equipment, materials, and supplies, and NOT services. This clarification is based on Attorney General Opinion I87-035 discussing ARS 38-503(C) and 15-323.

II. 3. 2. **Second Reading of Proposed Changes to Policy BE - School Board Meetings**

The Board approved the proposed changes to Policy BE - School Board Meetings. These recommended changes reflect ASBA Policy Services' determination that an adjustment of the Policy is needed to meet the minimum standard in ARS 15-321(D). The changes clarify that the Board shall hold regular monthly meetings but may hold other meetings as often as called.

II. 3. 3. **Second Reading of Proposed Changes to Policy JICI - Weapons in Schools**

The Board approved the proposed changes to Policy JICI - Weapons in School. The changes reflect removal of restrictions on the definition of a knife, making its length inconsequential.

II. 3. 4. **Second Reading of Proposed Changes to Policy JL - Student Wellness**

The Board approved the proposed changes to Policy JL - Student Wellness. The changes reflect addition of language to ensure compliance with the Healthy, Hunger-free Kids Act of 2010 by further defining evaluation of the effectiveness of the policy in promoting healthy eating.

II. 4. **Out of State Travel**

II. 4. 1. **American School Nutrition Association Annual Conference**

The Board approved Pam Iose's request to travel to Boston for the American School Nutrition Association's Annual National Conference, to be held July 13-16 in Boston.

II. 4. 2. **10th Annual Summer Slam Girls Varsity Team Camp**

The Board approved Mingus Girls Basketball to travel out of state for the 10th annual Summer Slam Girls Varsity Team Camp, to be held June 20-22 in Point Loma,

California.

II. 4. 3. **McPeak's Be A Champ Show Cattle Camp**

The Board approved Eric Banuelos' request to travel to Warner, Oklahoma June 28th - July 2nd with four of his advanced students to attend the McPeak's Be A Champ Show Cattle Camp.

II. 4. 4. **FBLA National Leadership Conference**

The Board approved Rick Finley's request to travel to the FBLA National Leadership Conference June 27th - July 3rd in Nashville, TN.

II. 4. 5. **SkillsUSA National Leadership and Skills Conference**

The Board approved the SkillsUSA advisors request to travel to the SkillsUSA National Leadership and Skills Conference June 23rd - 27th in Kansas City, MO.

II. 4. 6. **39th Annual Great Southwest Track and Field Classic**

The Board approved Mr. Diquattro's request to travel to Albuquerque, NM on June 5th - 7th for the 39th Annual Great Southwest Track and Field Classic.

II. 4. 7. **NCCEP Gear Up Conference**

The Board approved Gretchen Wesbrock's request to travel to Washington D.C., July 21st-23rd to attend the mandatory NCCEP Gear Up Conference.

II. 5. **Disposal of Equipment**

The Board approved the Auto Club request to have the 1994 Volkswagen Jetta taken to the scrap yard and then deposit the monies into the Auto Club Auxiliary account. The vehicle was received by MUHSD as a donation and is no longer operable.

II. 6. **IGA Renewals**

The Board approved renewals of the following Intergovernmental Agreements (IGA's).

- COCSD and MUHSD Special Education Director
- COCSD and MUHSD 8th Grade Algebra I

II. 7. **IGA - Election Services**

The Board approved of an IGA for 2014 Election Services with Yavapai County.

II. 8. **Yavapai County Attorney Waiver of Conflict of Interest for IGA**

The Board approve the Yavapai County Attorney's request to approve a waiver of a conflict of interest in preparing an IGA between MUHSD and Yavapai County for bus transportation services in declared emergency situations. Administration recommended approval of the waiver.

II. 9. **Approval of Donation**

The Board approved the Whirlpool dryer donated by the Appliance Junkies for the Transportation Department.

III. **ACTION ITEMS - DISTRICT BUSINESS**

III. 1. **Capital Override Election**

The Board approved calling for a capital override election to offset the Legislature's cuts to capital funding. A summary of the prioritized list of capital needs, as ranked by the staff and Site Council was reviewed.

Mr. Ledbetter made a motion to approve the Capital Override Election. Mr. Lozano seconded the motion. The motion passed (3-0).

III. 2. **301 Performance Pay**

The Board approved of the District's Performance Pay Plan pursuant to Proposition 301. The faculty vote yielded an approval rate of 94% (3 no votes).

Mr. Lozano made a motion to approve the 301 Performance Pay. Mr. Ledbetter seconded the motion. The motion passed (3-0).

### III. 3. **Incentives for Highly Effective Teachers**

Pursuant to ARS 15-203, the Board discussed incentives for teachers in the top performance level on the Yavapai County Teacher Evaluation System. The District is required to include incentives for teachers in the highest performance classification ("Highly Effective").

The Board discussed incentives for Highly Effective teachers that have been adopted by other school districts. The Board would like to continue to explore options that recognize the teacher's hard work.

Dr. Williams made a motion to table the item. Mr. Ledbetter seconded the motion. The motion passed (3-0).

### III. 4. **Proposal to Increase Lunch Prices**

The Board approved an increase of \$.25 per meal for the 2014-15 school year in order to comply with the Paid Lunch Equity requirement of the Healthy, Hunger-Free Kids Act of 2010.

The Board discussed the increase in lunch prices in order to comply with the Federal mandate requiring us to reach the federal threshold and referring to local districts as a reference.

Mr. Ledbetter made a motion to approve the Increase to Lunch Prices. Dr. Williams seconded the motion. The motion passed (2-0-1) Mr. Lozano abstained from the vote.

### III. 5. **Adoption of Proposed FY15 Expenditure Budget**

The Board approved the proposed expenditure budget for fiscal year 2014-2015. Mr. Waddle presented information about the proposed budget. Consistent with the requirements set forth in Arizona Revised Statutes, the Board was required to adopt a proposed expenditure budget and then conduct a public hearing prior to adopting the budget on or before July 15<sup>th</sup>. Administration is planning to schedule the hearing and an item for budget adoption at the next Board meeting (scheduled for June 23<sup>th</sup>).

Dr. Williams made a motion to approve the Adoption of the Proposed FY15 Expenditure Budget. Mr. Lozano seconded the motion. The motion passed (3-0).

## IV. **INFORMATION AND DISCUSSION ITEMS**

### IV. 1. **Land Sale**

The Board discussed the potential sale or lease of district property on Camino Real and Fir Street. Administration provided updated information to the Board.

Dr. Tighe reported that he had been unable to find the research from previous years regarding moving the roadway of Camino Real. Mr. Ledbetter suggested Dr. Tighe contact Mr. Tom Mulcaire, a former Board Member known to have had the plans to move the roadway. Dr. Tighe also reported he had contacted a local winery about leasing the land to be used as a vineyard with MUHSD still retaining ownership of the land and the ability to use the dirt lot for overflow parking. The winery would be looking a lease of 15 to 20 years. The viticulturist also discussed with Dr. Tighe the opportunity to assist Mingus with our vineyard.

### IV. 2. **Joint Verde Valley School Districts Governing Board Meeting**

The Board discussed several meeting topics from the Verde Valley Joint Governing Board meeting on April 23, 2014, including:

- Shared Special Education Program – There is interest in creating a regional special

education program to best serve high needs students. This will be investigated further with possible implementation no sooner than the 2015-2016 school year.

- Calendar Alignment – Verde Valley Superintendents asked boards to support having them work on a regional school calendar to permit regional professional development for staff and to assist parents with students in multiple districts. Calendar development would target the 2015-2016 school year and beyond.

- Verde Valley Lobbyist - there was discussion of the districts pooling resources to have a lobbyist at the Capital representing the Verde Valley. Mr. Ledbetter had very little interest in pursuing a lobbyist. None of the members expressed interest in hiring a lobbyist.

## **V. INFORMATION ITEMS**

(The Board will not propose, discuss, or take legal action during the meeting)

### **V. 1. Requests for Future Agenda Items**

- June 24th Meeting Conflict - Dr. Williams asked Ms. Sauer to poll the Board Members to find a date for the June 2014, Board Meeting, which will remain within the timeline for the budget adoption.

- Governing Board Summer Retreat - Dr. Williams asked Ms. Sauer to poll the Board Members to find a date that would work best for the Governing Board to have a summer retreat.

## **VI. ADJOURNMENT**

Mr. Lozano made a motion to adjourn the meeting. Mr. Ledbetter seconded the motion. The motion passed (3-0).

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Mr. James Ledbetter

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Mr. Anthony Lozano

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Dr. Robb Williams

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Mrs. Brenda Zenan