

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
September 10, 2013**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, September 10, 2013, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Beth Stone who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joseph Babb, Mrs. Beth Stone, and Mr. Rob Hudson. Mr. Eddie Prather and Mr. Ken Wheeler were absent for the entire meeting. Mrs. Stone announced a quorum and stated that the meeting was lawfully in Session. Attorney Otis Tims was also present along with TPSD Administrative Counsel Kelly Stimpson.

CONFIRMATION OR AMENDMENT OF AGENDA

On a motion by Mr. Babb, seconded by Mr. Hudson, the Board voted unanimously by all members present to adopt the agenda for September 10, 2013, as presented.

The President of the Board declared the motion passed.

REVIEW OF THE MINUTES

The minutes from the August 13, 2013, Regular meeting were presented for consideration for approval:

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

Mrs. Stone announced that several recognitions were scheduled for the 5:00 p.m. meeting of the Board at Thomas Street Elementary School.

COMMUNICATION TO THE BOARD

The following reports were presented to the Board of Trustees as information:

- A. Project Health: NMMC Portal Scheduling System presented by Mr. David Barber and Ms. Connie Renfro of NMMC Clinic Administration and Ms. Mary Ann Plasencia (TPSD Goal #3)
- B. New TPSD Website presented by Mrs. Kay Bishop (TPSD Goal #4)
- C. Ad Valorem Report for School Year 2012-2013 presented by Mrs. Linda Pannell (TPSD Goal #5)
- D. Enrollment/ADA Update Report presented by Dr. Matthew Dillon (TPSD Goal #4)

- E. Dyslexia Update Report presented by the District's Dyslexia Coordinator Ms. Cepia Buchanan (TPSD Goal #1)
- F. New Accountability Model presented by Ms. Lea Johnson (TPSD Goal #1)

CONSENT AGENDA

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

- 1. Contractual Agreements for Rental of School Facilities #SFR1403 and #SFR1404
- 2. Donations #2013-2014-003 through #2013-2014-005
- 3. Single Source Purchase #SS1400
- 4. Permission to Submit TPSD Grants #1401 and #1402
- 5. Permission to Accept TPSD Grant #1403
- 6. Permission to Delete 25 Items from the TPSD Asset List

B. Office of Assistant Superintendent Dr. Matthew Dillon

- 1. Student Transfer Report presented by Mrs. Pamela Traylor
- 2. Readmission of Student #58-01-2012-2013 (TPSD Goals #1 and #2)
- 3. Overnight Field Trip Requests (TPSD Goals #2 and #4) presented by Mr. Jason Harris
 - THS Cross Country, Cross Country Meet, Fayetteville, AR, Oct. 4-5, 2013
 - THS Chorus, National Musical Festival, San Antonio, TX, April 3-6, 2013
- 4. Carver Elementary Window Replacement Change Order Number One (1) (TPSD Goal #5)
- 5. Carver Elementary Window Replacement Certificate of Substantial Completion (TPSD Goal #5)
- 6. TMS Rubber Floor Gym Renovations Change Order Number One (1) (TPSD Goal #5)
- 7. THS Reroofs of Buildings A, B, E, F, and I Change Order Number One (1) (TPSD Goal #5)
- 8. THS Reroofs of Buildings A, B, E, F, and I Certificate of Substantial Completion (TPSD Goal #5)
- 9. THS Cafeteria Additions and Renovations Certificate of Substantial Completion (TPSD Goal #5)

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Board Member Rob Hudson reviewed the Docket of Claims and Check Registers prior to the meeting and advised that at the 5:00 p.m. meeting of the Board he will recommend approval of the Docket of Claims for the period August 3, 2013. through August 31, 2013, Docket of Claims #12873 through #13498, Accounts Payable Checks #7833 through #8246 in the amount of \$2,677,878.76; Tupelo High School

Activity Check Register for the period August, 2013, Checks #1304 through #1321 in the amount of \$2,285.31; and the Athletic Check Register for August, 2013, Checks #1515 through #1553 in the amount of \$3,313.55. The grand total for all funds is \$2,677,878.76.

2. Financial Statement for the Month Ending July 31, 2013

Finance Director Linda Pannell presented the Financial Statement for the month ending July 31, 2013 for consideration for approval.

B. Office of Assistant Superintendent Mrs. Diana Ezell (TPSD Goal #1)

1. Proposed Revisions to Current TPSD Policy JBD Attendance Policy

Mrs. Ezell recommended that TPSD Policy JBD Attendance Policy be amended.

2. First Reading of New TPSD Policies ICHI Literacy Act and IEB Speech Language Screening

Mrs. Ezell introduced the following new policies for a first reading:

- a. ICHI Literacy Act
- b. IEB Speech Language Screening

C. Office of Director of Human Resources Mr. Jim Turner

Personnel Recommendations (TPSD Goal #3)

Mr. Turner presented Licensed Staff recommendations for consideration for approval.

D. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

Information Items

Information was provided regarding the following items:

1. September 13 – Release of Accountability Labels
2. September 14 – TPSD Staff Appreciation Picnic (11:00am to 2:00pm), Fairpark
3. Proclamation by Mayor regarding “Blue and Gold” Fridays
4. Athletic Director Andy Schoggin will present an Athletic Update Report at the October meeting.
5. District is working closely with Administrative Counsel Kelly Stimpson on discipline policies.
6. Dr. Loden announced that a Board Work Session is planned for 9:30am on November 19, 2013, at the Hancock Leadership Center to discuss buildings and grounds in conjunction with a Learning Foundation Board meeting.

UNFINISHED BUSINESS

A. Awarding of Advertised Proposals #RFP1400 and RFP1401; and Recommendation to Reject All Bids for BD1402 ECEC Classroom Building (TPSD Goal #5)

Finance Director Linda Pannell summarized the advertised proposals as follows:

1. #RFP 1400 School Day Pictures

Recommendation: Award to Lisa Browning Photography (lowest and best bidder)

2. #RFP1401 THS Yearbook

Recommendation: Award to Balfour Publishing Co.(met all specifications for all items listed on the proposal and was the only proposal submitted)

In Mrs. Hinds absence Assistant Superintendent Matthew Dillon summarized BD1402 ECEC Classroom Bid as follows:

3. #BD1402 ECEC Classroom Bids

Recommendation: Reject all bids. The project will be re-evaluated and re-bid at a later date as all seven bids received were over-budget.

B. Final Approval of 2013-2014 District Goals/Indicators (TPSD Goals #1 through #5)

Mrs. Mary Ann Plasencia presented an updated draft of the District's Goals and Indicators for consideration for approval. The Board discussed relevant topics, including the following:

- Modifications of goals I-J and I-L
- Assessing discipline through analyzing survey data
- Finding a reliable, nationally recognized survey tool

NEW BUSINESS

Investment Counsel and Management (TPSD Goal #5)

Finance Director Linda Pannell recommended approval of an agreement with Smith Shellnut Wilson, LLC, an SEC Registered Investment Advisor firm, located in Madison, Mississippi as our District's investment advisor. Mr. Alan Leach, a company representative, was present and gave an overview of the services his company can provide for the District.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

1. Technology Plan will be presented for consideration for approval.
2. 2014 Board Meeting Schedule will be presented for consideration for approval.
3. TPSD Test Security Plan will be presented for consideration for approval.
4. Mr. Hudson requested an update on the AP Program to include number of students taking test for a benchmark.

B. Executive Session

Board President Beth Stone suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing personnel and litigation matters.

On a motion by Mr. Hudson, seconded by Mr. Babb, the Board voted unanimously by all members present to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by Mrs. Stone with the following people present: Mr. Joe Babb, Mr. Rob Hudson, Mrs. Beth Stone, Dr. Gearl Loden, Mr. Otis Tims, Mrs. Kelly Stimpson, Dr. Matthew Dillon, Mrs. Kimberly Britton, Mr. Jim Turner, and Ms. Patrice Tate.

The executive session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Hudson, with a second by Mr. Babb, the Board voted unanimously to remain in executive session for the purpose of discussing personnel and litigation matters. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mrs. Stone reopened the meeting to tell all those in attendance the reason for going into executive session was to discuss personnel and litigation matters.

Human Resources Director Jim Turner presented a report to the Board regarding personnel matters. Following his report, Mr. Turner left the meeting.

At this point of the meeting, pending litigation matters were presented by Administrative Counsel Kelly Stimpson.

No action was taken during Executive Session.

Following the discussion, Mr. Hudson moved to come out of Executive Session. Mr. Babb seconded the motion, and upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed and the Board in Open Session.

Mrs. Stone reopened the meeting to tell all in attendance that the Board was back in Open Session. Everyone waiting re-entered the meeting, and Mrs. Stone stated that the Board

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Noon, Hancock Leadership Center

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was back in Open Session and no action was taken by the Board during Executive Session.

ADJOURNMENT

On a motion by Mr. Babb, seconded by Mr. Hudson, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:00 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Elizabeth Stone, President

Kenneth Wheeler, Secretary