

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 9, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: July 2, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Food Services Site Supervisor 2019-2020

Description: Corrina Guardipee Hall, recommends the following hire for the 2019-2020 school year:

✚ Jerrica Lunak, Food Services Site Supervisor

Financial Impact: \$35,360.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Food Services Site Supervisor		Applicant Recommended Jerrica Lunak	
Department/Location Child Nutrition/Food Services		Supervisor Lynne Keenan/C. Guardipee-Hall	
Type of Position Professional Technical	Starting Date 7/11/2019	Term 260 Day Contract	

Recruiting	Date Posted: 4/25/2019	Closing Date: 5/23/2019
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Jerrica Lunak		Yes	7/1/19
	Carlita No Runner		Yes	7/1//19

Interview Committee	Title	Name	Title
Corrina Guardipee Hall	Superintendent		
Lester Johnson	Community member		
Everett Holm	IT Director		

Recommendation: Jerrica Lunak is enthusiastic and creative, and has knowledge of all food service programs, implementing grants, and grant reporting. She has prior experience with innovative programs, Americorps, breakfast in the classroom, and farm to table programs.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	3/22/19	Yes	Ok
State & Federal Criminal background check	3/13/19	Yes	Ok
Tribal Background check	3/18/19	Yes	OK

Salary: \$35,360.00	: <u>Exp: 0</u>	Contract Days: 260 day
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Prepared by: John E. Salois Date 1/17/2019 Approved by: _____ Date: _____