

**Minutes of Regular Monthly Meeting
March 25, 2025**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on February 25, 2025, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, and Mr. Jay Saad. Ms. Stacy Arias, Mr. Jim Orr, and Ms. Megan Wallace were absent.

CALL TO ORDER: 5:31 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:32 p.m.

Section 551.071 Consultation with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, District President's salary, and the professor emeritus distinction to be bestowed by the college

The Trustees adjourned the closed or executive session and joined the reception for faculty receiving three-year contracts, contract extensions, and one-year contracts.

RECONVENE REGULAR MONTHLY MEETING: 7:01 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Resolution Honoring Service of Mr. Fred Moses, Trustee Emeritus - Dr. Neil Matkin, District President

2. Recognition of Faculty and Contract Renewal Process - Dr. Abe Johnson, Senior Vice President Campus Operations, and Dr. Sukanya Subramanian, Professor of Biology and Chair of Council On Excellence

PUBLIC COMMENT

There was no public comment.

Approval of the March 25, 2025 Consent Agenda Items

2025-03-C1 Approval of the Minutes of the February 25, 2025 Regular Meeting

2025-03-C2 Consideration of Approval of the City of Plano's Heritage Commission Recommendations for the 2025 Heritage Tax Exemption Program

2025-03-C3 Consideration of Approval of the Academic Calendar for the 2026-2027 Academic Year

On motion of Trustee Menon, and second of Trustee Gomel, the March 25, 2025 Consent Agenda was approved by a vote of 6-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2025-03-1 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Execute Pre-Approved Contract Forms and All Other Documents for the Guaranteed Maximum Price Proposal from Skanska USA Building Inc. and Owner's Contingency Funding for the Renovations at the Collin Higher Education Center

Discussion: Trustee Alexander, Member of the Campus Facilities and Construction Committee brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President or his designee to execute pre-approved contract forms and all other documents for the Guaranteed Maximum Price proposal from Skanska USA Building Inc. and Owner's Contingency funding for the renovations at the Collin Higher Education Center.

The motion was approved 6-0 as presented.

2025-03-2 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Increase in Fees for IN2 Architecture for the Architectural Design Contracts for the Renovation of the Plano Campus, Courtyard Center, and Collin Higher Education Center

Discussion: Trustee Alexander, Member of the Campus Facilities and Construction Committee brought forth approval of the increase in fees for IN2 Architecture for the architectural design contracts for the renovation of the Plano Campus, Courtyard Center, and Collin Higher Education Center.

The motion was approved 6-0 as presented.

2025-03-3 Report Out of the Finance and Audit Committee and Consideration of Approval for an Increase in Student Housing Fees Effective in the Academic Year 2025-2026

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for an increase in Student Housing Fees effective in the academic Year 2025-2026.

The motion was approved 6-0 as presented.

2025-03-4 Report Out of the Finance and Audit Committee and Consideration of Approval of the Student Housing Meal Plan Effective in the Academic Year 2025-2026

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Student Housing Meal Plan effective in the academic year 2025-2026.

The motion was approved 6-0 as presented.

2025-03-5 Report Out of the Finance and Audit Committee and Consideration of Approval of No Increase of Tuition Rates and Fees Effective Fall 2025

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of no increase of tuition rates and fees effective Fall 2025.

The motion was approved 6-0 as presented.

2025-03-6 Report Out of the Finance and Audit Committee and Consideration of Approval of Budget Amendments to the Fiscal Year 2025 Operating Budget for the Issuance of the 2024 Revenue Bonds and Revised Fiscal Year Construction Estimates for Phase One of the Master and Strategic Plan

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of budget amendments to the fiscal year 2025 operating budget for the issuance of the 2024 revenue bonds and revised fiscal year construction estimates for Phase One of the Master and Strategic Plan.

The motion was approved 6-0 as presented.

2025-03-7 Consideration of Approval of the Second Reading of Local Board Policies: CC (Local) Annual Operating Budget; DK (Local) Professional Development; DMC (Local) Termination of Employment – Reduction in Force; EBA (Local) Alternate Methods of Instruction – Distance Education; GK (Local) Relations with Educational Accreditation Agencies

On motion of Trustee Collins, and second of Trustee Menon, this item was approved by a vote of 6-0.

2025-03-8 Consideration of Approval of the Professor Emeritus Distinction to be Bestowed Upon the Recommended Candidate

On motion of Trustee Menon, and second of Trustee Collins, this item was approved by a vote of 6-0.

2025-03-9 Consideration of Approval of the Bid Report for March 25, 2025

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for March 25, 2025, which included four new solicitations:

New Solicitations

Purchase Request #1	\$	700,000
Electrical Services		
Purchase Request #2		106,000
3D Dissection Table		
Purchase Request #3		120,000
HVAC Materials		
Total of New Solicitations		<hr/> 926,000

Contract Revision

Purchase Request #4		200,000
Electrical Lighting, Data Communications, and Security Products		
		<hr/> 200,000

Grand Total	\$	<u><u>1,126,000</u></u>
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On motion of Trustee Gomel, and second of Trustee Saad, this item was approved by a vote of 6-0.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

Racial Profiling Report
Background Check Data
Personnel Report for March 2025
Faculty Contracts and Extensions for FY2025-2026
Quarterly Purchase Order Report December 2024-January 2025
Quarterly Grant Budget Report December 2024-January 2025
Revenues and Expenses as of February 28, 2025
Statement of Net Position as of February 28, 2025
Monthly Investment Report as of February 28, 2025
Quarterly Investment Report as of February 28, 2025
AECOM Monthly Report for February 2025

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:52 p.m.