



Lemont High School

800 Porter Street • Lemont, IL 60439

Phone - (630) 257-5838

Fax - (630) 257-7603

Web - www.lhs210.net

Dr. Matt Maxwell, Superintendent

Eric Michaelsen, Principal



Exemplary High Performing School • 2017 National Blue Ribbon Schools Program

Via Email

November 13, 2025

Allison Hester & Kimia Hamidi

ahester@thedatabranch.com & kimiahmidei@thedatabranch.com

Re: Records Request - Purchase Order Data - Lemont Twp HSD 210

Dear Allison & Kimia:

This letter is in response to your Freedom of Information Act (FOIA) request dated November 6, 2025 from Allison, and dated November 7, 2025 from Kimia. Received in my office on November 6 and November 7, 2025. .

In your letter you both requested the following:

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

The Data Branch is hereby submitting a public records request for purchasing data. Specifically, we request a spreadsheet or equivalent file containing all purchase orders issued between January 1, 2021, and the present.

Scope of Request:

We are seeking records that reflect purchasing activity by any and all departments, divisions, or teams under your School District.

If a centralized report is not available, we are happy to accept:

- Department-level or segmented purchasing data
- Any readily available reports

Requested Details (if readily accessible):

- Purchase order number (or equivalent)
- Purchase date
- Vendor ID or name
- Department or issuing entity (if available)
- Line item description
- Quantity
- Unit price

- Total price

If purchase orders are not used or kept:

We are happy to narrow down the request to the smallest set of files that reconstructs spending for the most recent 12–24 months, such as:

- PO register files (PO #, date, vendor, description, fund/GL, amount)
- AP check register / Payment ledger (vendor, invoice #, amount, date)
- P-card transaction logs (cardholder, MCC/merchant, date, amount)
- Or, if none of the above are available, any documents that include vendor names and prices

Preferred Format & Delivery:

We understand systems vary and that a spreadsheet export from your ERP system is often the most accessible. However, we are happy to accept:

- Spreadsheet (preferred)
- PDF or Word documents
- Existing ERP reports
- Any general or summary-level purchasing records you already have on hand, even if they don't include all requested fields

Commercial Nature & Flexibility:

This is a commercial request for research purposes. We are happy to comply with all relevant policies and to work with your office to narrow, clarify, or adjust the request in any way that makes it easier to fulfill.

Response to request:

Please see the attached report.

As Superintendent and one of the FOIA Officers for the District, I am responsible for granting and denying requests for records under the FOIA. The District's responses contained in this letter intend to be fully responsive to your specific request. If I have misinterpreted your request, please clarify your request in writing to me.

If you should have further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Matt Maxwell". The signature is written in a cursive, flowing style.

Dr. Matt Maxwell
Superintendent
Lemont High School District 210

----- Forwarded message -----

From: <kimiahamidi@thedatabranch.com>

Date: Fri, Nov 7, 2025 at 4:28 PM

Subject: Records Request - Purchase Order Data - Lemont Twp HSD 210

To: <kvabalaitis@lhs210.net>

Dear Public Records Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

The Data Branch is hereby submitting a public records request for purchasing data. Specifically, we request a spreadsheet or equivalent file containing all purchase orders issued between January 1, 2021, and the present.

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Commercial Nature & Flexibility:

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Contact Information:

My name is Kimia Hamidi

Email: kimiamhamidi@thedatabranch.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records.

Thank you for your cooperation.

Sincerely,

The Data Branch Research Team

----- Forwarded message -----

From: <ahester@thedatabranch.com>

Date: Thu, Nov 6, 2025, 4:56 PM

Subject: Records Request - Purchase Order Data - Lemont Twp HSD 210

To: <kvabalaitis@lhs210.net>

Dear Public Records Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

The Data Branch is hereby submitting a public records request for purchasing data. Specifically, we request a spreadsheet or equivalent file containing all purchase orders issued between January 1, 2021, and the present.

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- Any general or summary-level purchasing records you already have on hand, even if they don't include all requested fields

Commercial Nature & Flexibility:

This is a commercial request for research purposes. We are happy to comply with all relevant policies and to work with your office to narrow, clarify, or adjust the request in any way that makes it easier to fulfill.

Contact Information:

My name is Allison Hester

Email: ahester@thedatabranch.com

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records.

Thank you for your cooperation.

Sincerely,

The Data Branch Research Team