

**Minutes of Regular Meeting  
March 26, 2024**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on March 26, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace.

**CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:31 p.m.**

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees and interim appointments, discuss the professor emeritus distinction to be bestowed by the college, and Trustee committees

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding litigation in Cause No. 416-04944-2014 and Cause No. 416-01038-2024 pending in state court, and anticipated litigation

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, including the Collin Higher Education Center, the Wylie Campus, and potential campus projects

**RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**WELCOME STUDENT VISITORS**

## **PRESENTATIONS**

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President
2. Recognition of Faculty and Contract Renewal Process - Dr. Abe Johnson, Senior Vice President Campus Operations, and Dr. Sukanya Subramanian, Professor of Biology and Chair of Council On Excellence
3. Collin College Foundation Update - Lisa Vasquez, Vice President of Advancement

## **PUBLIC COMMENT**

There was no public comment.

## **Approval of the March 26, 2024 Consent Agenda Items**

**2024-03-C1 Approval of the Minutes of the February 27, 2024 Regular Meeting**

**2024-03-C2 Report Out of the Finance and Audit Committee and Consideration of Approval for the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool**

**2024-03-C3 Consideration of Approval of the City of Plano's Heritage Commission Recommendations for the 2024 Heritage Tax Exemption Program**

**2024-03-C4 Consideration of Approval of the Academic Calendar for the 2025-2026 Academic Year**

**2024-03-C5 Consideration of Approval of Faculty Sabbatical Leave for Fall 2024**

Trustee Orr requested Item 2024-03-C4 be removed from the Consent Agenda due to inaccurate dates on the Academic Calendar. On motion of Trustee Orr, and second of Trustee Gomel, the motion to remove the item was approved by a vote of 9-0.

It was then pointed out that the Academic Calendar dates were correct. On motion of Trustee Orr, and second of Trustee Wallace, the motion to withdraw the prior motion and to put Item 2024-03-C4 back on the Consent Agenda was approved by a vote of 9-0.

On motion of Trustee Menon, and second of Trustee Wallace, the March 26, 2024 Consent Agenda was approved by a vote of 9-0.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2024-03-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: BBD (Local) Board Members – Orientation and Training; CS (Local) Information Security; FLB (Local) Student Rights and Responsibilities – Student Conduct**

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policies.

No action was required.

**2024-03-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: BG (Local) Administrative Organization (ADD), CFE (Local) Purchasing and Acquisition – Vendor Relations (ADD), DAA (Local) Employment Objectives – Equal Employment Opportunity, DCA (Local) Employment Practices – Term Contracts, DEC (Local) Compensation and Benefits – Leaves and Absences, DEE (Local) Compensation and Benefits – Expense Reimbursement, EBA (Local) Alternate Methods of Instruction – Distance Education, ECC (Local) Instructional Arrangements – Course Load and Schedules, FA (Local) Equal Educational Opportunity (ADD), FAA (Local) Equal Educational Opportunity – Pregnant and Parenting Students, FAB (Local) Equal Educational Opportunity – Service Animals (ADD), GCB (Local) Public Information Program – Requests for Information**

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth the Committee's recommendation to remove DEE (Local) Compensation and Benefits – Expense Reimbursement for further review by the Committee.

Trustee Collins then brought forth, in the form of a motion and second, for approval of the second reading and approval of Local Board Policies listed with the exception of Policy DEE (Local) which will be brought back as a second reading.

The motion to approve all, except DEE (Local), was approved by a vote of 9-0.

**2024-03-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Negotiate and Execute an Architectural Design Contract with PBK Architects, Inc. to Provide Design Services for a New Health Science Building**

Discussion: Stacy Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President to negotiate and execute an architectural design contract with PBK Architects, Inc. to provide design services for a new Health Science building.

Trustee Saad recused himself from the vote. The motion was approved 8-0 as presented.

**2024-03-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Negotiate and Execute a Contract with McCarthy Building Companies for Pre-Construction Services for a New Health Science Building**

Discussion: Stacy Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President to negotiate and execute a contract with McCarthy Building Companies for pre-construction services for a new Health Science building.

The motion was approved 9-0 as presented.

**2024-03-5 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Negotiate and Execute a Contract with Skanska USA Building Inc. for Pre-Construction Services for the Renovation of the Plano Campus**

Discussion: Stacy Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President to negotiate and execute a contract with Skanska USA Building Inc. for Pre-Construction Services for the Renovation of the Plano Campus.

The motion was approved 9-0 as presented.

**2024-03-6 Report Out of the Finance and Audit Committee and Consideration of Approval for an Increase in Student Housing Fees Effective in Academic Year 2024-2025**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for an Increase in Student Housing Fees Effective in Academic Year 2024-2025.

The motion was approved 9-0 as presented.

**2024-03-7 Report Out of the Finance and Audit Committee and Consideration of Approval of the Student Housing Meal Plan Effective in Academic Year 2024-2025**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Student Housing Meal Plan Effective in Academic Year 2024-2025.

The motion was approved 9-0 as presented.

**2024-03-8 Report Out of the Finance and Audit Committee and Consideration of Approval of a Budget Amendment to the Fiscal Year 2024 Building Fund Budget for the Renovation Project at the Technical Campus for the Texas A&M Engineering Academy and the Academic Alliance**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of a Budget Amendment to the Fiscal Year 2024 Building Fund Budget for the Renovation Project at the Technical Campus for the Texas A&M Engineering Academy and the Academic Alliance.

The motion was approved 9-0 as presented.

**2024-03-9 Consideration of Approval of a Budget Amendment to the Fiscal Year 2024 Building Fund Budget for Project and Program Management Services Provided by AECOM**

On motion of Trustee Arias, and second of Trustee Menon, this item was approved by a vote of 9-0.

**2024-03-10 Consideration of Approval of Three Associate of Arts Degree Programs Incorporating the Political Science, Psychology, and Sociology Field of Study Curricula**

On motion of Trustee Collins, and second of Trustee Gomel, this item was approved by a vote of 9-0.

**2024-03-11 Consideration of Approval of the Professor Emeritus Distinction to be Bestowed Upon the Recommended Candidate**

On motion of Trustee Menon, and second of Trustee Arias, this item was approved by a vote of 9-0.

**2024-03-12 Consideration of Approval of the Bid Report for March 26, 2024**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for March 26, 2024, which included two new solicitations:

**New Solicitations**

|                                   |           |                              |
|-----------------------------------|-----------|------------------------------|
| Purchase Request #1               | \$        | 161,475                      |
| Elevator Maintenance and Repair   |           |                              |
| Purchase Request #2               |           | 313,000                      |
| Planning and Scheduling Software  |           |                              |
| <b>Total of New Solicitations</b> |           | <u>474,475</u>               |
| <br>                              |           |                              |
| <b>Grand Total</b>                | <b>\$</b> | <b><u><u>474,475</u></u></b> |

On motion of Trustee Gomel, and second of Trustee Orr, this item was approved by a vote of 9-0.

**PUBLIC COMMENT**

There was no additional public comment.

**INFORMATION REPORTS**

Racial Profiling Report 2023  
Workday Student Status Report for March 2024  
Personnel Report for March 2024  
Faculty Contracts and Extensions for FY2024-2025  
Revenues and Expenses as of February 29, 2024  
Statement of Net Position as of February 29, 2024  
Grant Budget Quarter Report as of February 29, 2024

Gifts-In-Kind FY2024 September 2023-February 2024  
Monthly Investment Report as of February 29, 2024  
Quarterly Investment Report as of February 29, 2024

**PRESIDENT’S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:38 p.m.