



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **March 22, 2022**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Tassi Call, Matt Munger, Julie Valenzuela, Elizabeth Jacome, Jason Weaver, A.J. Malis, Glenda Arffa, Anne Dudley, Caryn McGee, Laurie Sheber, Kelsey Glavin, Morgann Bell, Rowdy Fredericksen, Angela Wichers, and Kellie Higgins request permission to attend the Transformed personalized Learning Symposium in Wales, Wisconsin on June 12-15, 2022. Approximate cost of travel is \$27,864.00 and will be paid using Title II funds. No substitutes are required.

Robert Wolf of Student Services requests permission to attend LRP’s National Institute on Legal Issues of Educating Individuals with Disabilities in Louisville, Kentucky on April 24-27, 2022. Approximate cost of travel is \$3,412.50 and will be paid using Maintenance and Operations funds. No substitutes are required.

Todd Jaeger, Superintendent, requests permission to attend LRP’s National Institute on Legal Issues of Educating Individuals with Disabilities in Louisville, Kentucky on April 24-28, 2022. Approximate cost of travel is \$3,995.50 and will be paid using Maintenance and Operations funds. No substitutes are required.

BUDGET CODE KEY		
140.22.100.2210.6360.510.0000	Title II	Improvement of Instruction, Registration, School Operations
140.22.100.2579.6360.510.0000	Title II	Training Non-Instructional Staff, Registration, School Operations
140.22.100.2210.6582.510.0000	Title II	Improvement of Instruction, Staff Travel, School Operations
140.22.100.2579.6582.510.0000	Title II	Training Non-Instructional Staff, Staff Travel, School Operations
001.00.200.2210.6360.540.0000	M & O	Improvement of Instruction, Registration, Student Services
001.00.200.2210.6582.540.0000	M & O	Improvement of Instruction, Staff Travel, Student Services
001.00.100.2579.6360.501.0000	M & O	Training Non-Instructional Staff, Registration, Superintendent’s Office
001.00.100.2579.6582.501.0000	M & O	Training of Non-Instructional Staff, Staff Travel, Superintendent’s Office

RECOMMENDATION:

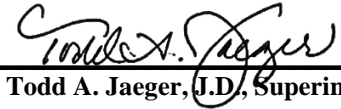
It is the recommendation of the administration that the above travel be approved.

INITIATED BY:



Matthew Munger
Associate Superintendent for Secondary Education

Date: March 21, 2022



Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): See Attached List _____

SCHOOL: District Offices

Department (opt.): _____

DATE(S): June 12-15, 2022

ACTIVITY/EVENT: Transformed Personalized Learning Symposium

LOCATION: Kettle Moraine School District, 563 A.J. Allen Circle, Wales, Wisconsin

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 5,264.00</u>	<u>140.22.100.2210/2579.6360.510.0000</u>
Transportation	<u>\$11,648.00</u> Mode <u>air</u>	<u>140.22.100.2210/2579.6582.510.0000</u>
Rental Car	<u>\$ 1,800.00</u>	<u>140.22.100.2210/2579.6582.510.0000</u>
Meals	<u>\$ 2,576.00</u>	<u>140.22.100.2210/2579.6582.510.0000</u>
Lodging	<u>\$ 6,576.00</u>	<u>140.22.100.2210/2579.6582.510.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$27,864.00</u>	

Purpose of travel: to visit a personalized learning district with a group of principals and teacher leaders to begin onboarding true PLN practices within our district.

Outcomes and academic benefits to students and staff: Personalized learning ties directly to our Portrait of a Graduate district vision and mission. Teachers will learn best practices which will increase their collective educator agency, which will then translate to students to increase their student agency. It will provide equity and rigorous learning pathways to our students.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Maura Thatcher _____ 3/9/22
 Signature Date
[Signature] _____ 3/9/22
 Principal/Supervisor Date
[Signature] _____ 3/9/22
 Associate Superintendent/Superintendent Date

Staff Travel Request

Event: Transformed Personalized Learning Symposium – June 12-15, 2022

Employee(s): Tassi Call	School Operations
Matt Munger	School Operations
Julie Valenzuela	School Operations
Elizabeth Jacome	School Operations
Jason Weaver	School Operations
A.J. Malis	Amphitheater High School
Glenda Arffa	Amphitheater High School
Anne Dudley	LaCima Middle School
Caryn McGee	LaCima Middle School
Laurie Sheber	Prince Elementary
Kelsey Glavin	Prince Elementary
Morgann Bell	Prince Elementary
Rowdy Fredericksen	Holaway Elementary
Angela Wichers	Amphitheater Middle School
Kellie Higgins	Amphitheater Middle School

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Robert Wolf _____ SCHOOL: District Offices
 _____ Department (opt.): Student Services
 _____ DATE(S): April 24 - 27, 2022

ACTIVITY/EVENT: LRP's National Institute on Legal Issues of Educating Individuals with Disabilities
 LOCATION: Louisville, KY

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>1600.00</u>		<u>001 00 200 2210 6360 540 0000</u>
Transportation	<u>800.00</u>	Mode <u>AIR</u>	<u>001 002 00 2210 6582 540 0000</u>
Rental Car	_____		_____
Meals	<u>112.50</u>		<u>001 00 200 2210 6582 540 0000</u>
Lodging	<u>900.00</u>		<u>001 00 200 2210 6582 540 0000</u>
Substitutes	_____		_____
TOTAL	<u>3412.50</u>		

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To receive top-notch compliance and implementation strategies in the areas of Section 504, IDEA, Educational Technologies

Outcomes and academic benefits to students and staff: To oversee the process with staff who are implementing the program for youths with disabilities.

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Signature _____ Date _____

Kristin A. McGraw
 Principal/Supervisor _____ Date _____

[Signature]
 Associate Superintendent/Supintendent _____ 2/2/22
 Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Todd A. Jaeger _____

SCHOOL: District Offices
Department (opt.): Superintendent's Office
DATE(S): 4/24/22-4/28/22

ACTIVITY/EVENT: LRP's National Institute 2022

LOCATION: Louisville, KY

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$2025.00</u>	<u>001.00.100.2579.6360.501.0000</u>
Transportation	<u>\$800.00</u> Mode <u>air</u>	<u>001.00.100.2579.6582.501.0000</u>
Rental Car	_____	_____
Meals	<u>\$170.50</u>	<u>001.00.100.2579.6582.501.0000</u>
Lodging	<u>\$1000.00</u>	<u>001.00.100.2579.6582.501.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$3995.50</u>	

The District will (or) will not receive reimbursement from outside sources.

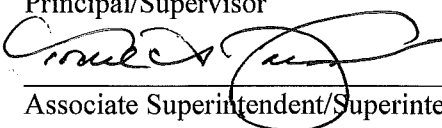
Purpose of travel: Training on the latest evidence-based research, special education law and compliance guidance for serving students with disabilities most effectively.

Outcomes and academic benefits to students and staff: Reduction of achievement gaps for students with disabilities

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____
Signature Date

Principal/Supervisor Date



Associate Superintendent/Supervisor Date

3-21-22