



APPLICATION FOR MISSED INSTRUCTIONAL DAYS

2010-2011 SCHOOL YEAR

General Instructions. For Instructional Days Missed Due to Weather, Health or Safety Issues, please complete Sections 1, 2, 3, and 4. **Bolded** items in Section 2 and Section 3 must be completed. Please direct questions to the State Waiver Unit at (512) 463-9630 or www.tea.state.tx.us/waivers. **Application due no later than June 24, 2011.**

SECTION 1. PLEASE COMPLETE THIS SECTION.

District Name: <u>Aubrey ISD</u>	County/District No. <u>061-907</u>	Telephone No <u>(940) 668-0065</u>
Campus Name: <u>All Campuses</u>	Campus No. <u> </u> - <u> </u>	
Address: <u>415 Tisdell Lane</u>	Fax No. <u>(940) 365-2042</u>	
City, State, Zip: <u>Aubrey, Texas 76227</u>		
Contact Person: <u>Debby Sanders</u>	Telephone No <u>(940) 668-0065</u>	Email: <u>dsanders@aubreyisd.net</u>

SECTION 2. PLEASE COMPLETE THIS SECTION.

Superintendent: James A. Monaco _____ Signature _____
 Dr. Mr. Typed Name
 Mrs. Ms.

Board President: Mike Sessions _____ Signature _____
 Typed Name

Date Board Approval: _____

Board Vote – For _____ Against _____ Abstain _____ Absent _____

SECTION 3. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

Comments of appropriate Site-Based Decision Making Committee: Alisd is holding tutoring sessions for all at-risk students before/after school. Please allow this waiver. Please see attached.

SBDM Committee Chairperson Signature _____

SECTION 4. PLEASE COMPLETE THIS SECTION FOR DATES AND REASONS FOR DAYS MISSED.

Missed Instructional Days, pursuant to TEC §25.081. Allows the district or campus to request a waiver if instructional days are missed due to weather, health, or safety related issues be excused. The first two days missed for any reason **must** be made up.

Reason	Date(s) (mm/dd/yy)	Explanation
<input checked="" type="checkbox"/> Weather	<u>Feb. 3-4, Feb. 9</u>	<u>Snow/Ice</u>
<input type="checkbox"/> Health	_____	_____
<input type="checkbox"/> Safety	_____	_____
<input type="checkbox"/> Other	_____	_____

ALL APPLICATIONS SHOULD BE MAILED OR FAXED NO LATER THAN June 24, 2011. THE FAX NUMBER IS (512) 475-3666.

State Waiver Unit | Texas Education Agency | 1701 North Congress Avenue | Austin, TX 78701-1494 | Phone (512) 463-9630

TEA Policy Regarding MAKE-UP DAYS for 2010-11

Scenario:	TEA Policy:
Missed more than two (2) instructional days for weather/health/safety reasons.	Two (2) make-up days are required to be used. Approval to excuse additional days must be requested.*
District forced to close only SOME campuses for one or more days because of a weather-related occurrence or a health/safety issue.	Days missed do not have to be made up. Not necessary to request that a day missed at a campus be made up.
Missed one or more days due to bad weather after scheduled make-up day(s) has (have) already passed and were not used for make-up days.	Day(s) missed (up to two) must be made up, even if the day(s) set aside for make-up has (have) passed.
Below average attendance on a make-up day.	Day(s) <u>will not</u> be excused. TEA does not grant attendance excuses for low attendance on a make-up day.
Closed campus all day for UIL academic district competition.	Day(s) does (do) not need to be made up.
District wants to have an early release day on their make-up day(s).	An early release on a make-up day <u>will not</u> be allowed. All other requests will be forwarded to the State Waivers Unit (512/463-9630).

*APPLICATION FOR MISSED INSTRUCTIONAL DAYS 2010-2011 SCHOOL YEAR form is available on the State Waivers Unit website at http://www.tea.state.tx.us/index2.aspx?id=6637&menu_id=932&menu_id2=788.

Submit ALL requests or applications **no later than June 24, 2011** to:

State Waivers Unit
 Texas Education Agency
 1701 North Congress Avenue, Austin, TX 78701-1494
Fax: 512-475-3666

Reference:

Student Accounting Handbook, Section (3.8.2) at: <http://www.tea.state.tx.us/index2.aspx?id=7739>

PLEASE DIRECT ANY QUESTIONS TO THE STATE WAIVERS UNIT AT (512) 463-9630.

Plan to Make Up Inclement Weather Days

Aubrey Independent School District was closed due to inclement weather on February 1 – 4 and again on February 9. Our plan for making up these five (5) days is as follows:

Plan for Students:

- Students will attend school on previously scheduled snow days on Friday, April 22, 2011 and Friday May 27, 2011, making up for two (2) of the 5 days.
- At-risk and other targeted elementary and middle school students will attend mandatory tutoring after school each Wednesday and Thursday from 3:30 – 4:30 PM beginning Wednesday, February 16, 2011 and continuing until Thursday, April 21, 2011. This extra time will total 18 hours, making up the three (3) remaining days.
- At-risk and other targeted high school students will attend mandatory tutoring after school each Monday through Thursday from 7:45 – 8:15 and 3:45 – 4:15 beginning Monday, February 14, 2011 and continuing until Thursday, April 21, 2011. This extra time will total 18 hours, making up the three (3) remaining days.

Plan for Staff:

- Teachers will attend school on previously scheduled snow days on Friday, April 22, 2011 and Friday May 27, 2011, making up for two (2) of the 5 days.
- Staff will extend their work hours to 7:30 – 4:30 each Monday through Thursday beginning Monday, March 7, 2011 and continuing until Thursday, May 26, 2011. The additional hours will total 22 hours, making up the three (3) remaining days.